



Denby CE (VA)  
First School  
Goose Green  
Upper Denby  
Huddersfield  
HD8 8UN



Farnley Tyas CE (C)  
First School  
Butts Road  
Farnley tyas  
Huddersfield  
HD4 6TZ



Thurstonland Endowed (VC)  
First School  
Marsh Hall Lane  
Thurstonland  
Huddersfield  
HD4 6XD

# Charges and Remissions Policy

**October 2016**

Federation of  
Denby CE (VA) First School, Farnley Tyas CE (VC) First School and  
Thurstonland (VC) First School

The Governing Body of the Federation are responsible for determining the content of this policy and the Head Teacher for its implementation. Any determinations with respect to individual parents will be considered by the Head Teacher and Bursar / Business Manager.

The aim of this policy is to set out what charges will be levied for activities, what remissions will be implemented and the circumstances under which voluntary contributions will be requested from parents.

### **Education during school hours**

All education during school hours is free. We do not charge for any activity undertaken as part of the National Curriculum with the exception of individual or group music tuition.

### **Music Instrument Tuition**

All children study music as part of the normal school curriculum and we do not charge for this. There is a charge for individual or group music tuition which is not part of the National Curriculum.

Peripatetic music teachers from Musica Kirklees teach individual or small group lessons and a charge is made for these lessons. We provide information to parents about additional music tuition on request.

### **Education outside school hours**

Parents can be charged for activities that take place out of school hours when these activities are not a necessary part of the National Curriculum.

### **Residential Activities**

If a residential activity takes place largely during school time, which is directly related to the National Curriculum, no charge may be made for either the education or cost of travel. However, charges will be made for board and lodging.

### **Voluntary Contributions**

School is allowed to ask for voluntary contributions from parents however they must be voluntary:

- Parents do not have to contribute
- Pupils will not be treated differently due to payment being received or not
- No pupil should be disallowed from attending due to payment or non payment of voluntary contributions
- If the activity can't take place without voluntary contributions this should be made clear in the first instance.

When charges are made, they should wherever possible be available free for the pupils who receive free school meals and for children looked after by the local authority. Other circumstances will be considered at the Headteacher's discretion.

### **Activities not run by the school**

The school may offer additional extra curricular activities such as sports coaching / clubs after school. These may be run by qualified coaches, or other providers, who are not members of the school staff. A charge is usually made for these sessions.

### **Out of School Child Care Provision**

To ensure the provision of a high quality, safe and stimulating service, fees will be charged in accordance with the separate policy for each individual school's out of school care.

### **Calculating charges**

When charges are made for any activity, whether during or outside of the school day, they will be based on the actual costs incurred, divided by the total number of pupils participating. There will be no levy on those who can pay to support those who can't. Support for cases of hardship will come through voluntary contributions and/or fundraising.

The principles of best value will be applied when planning activities that incur costs to the school and/or charges to parents.

Any profits made by the school will be reinvested in the school.