

PTA Meeting Minutes - 7th October 2016

Present: Claire, Mel, Jo, Amanda, Kelly
Apologies: Alex, Graham

HALLOWEEN

Disco

To be held at Beaford Village Hall on Thursday 20th October at 5:30-7:30, with the disco arriving at 4pm to set up.

Fancy dress optional

Food

The PTA have enough burgers, sausages, rolls and pasties
Need to buy onions, vegetarian sausages, cheese slices
Alex, Mel and Kelly to cook and serve the food

Drinks

Squash, tea and coffee
Claire Folland and Lynne to make and serve drinks

Items to sell

Glow bands - **Need to buy these**
Sweets (Haribo's in cupboard – use this stock)
Who will sell these?

Games

Disco to run the games
Pumpkin Competition / Pass the pumpkin – *Mel to organise and oversee this. **Need to buy prizes***

Colouring competition

Colouring sheets to be bought for 50p Wed 19th and Thurs 20th October to be judges after half term on 31st October
Amanda and Jo are organising this with all monies raised to go towards the 'Mummy and Daddy Christmas Presents' for the Christmas Fayre.

Charge for entry

£4.50 entry per child to include food and a drink - a raffle ticket will be given to each child for their food and drink. Pricing based on disco total cost of £200 approx. with 75 attendees approx.
Amanda and Jo to take payment on door

Costs to run the disco

Disco	£160
Hall	£30 (2 x sessions)
Food	£
Misc items	£

To do/Questions

Is the oven fixed in the village hall?

Buy items detailed above in bold

Who will sell the glow bands and sweets?

Ask Helen if there is a way to link the PTA events/Group to the school facebook page? And is there also a chance we could have more publicity through the newsletter?

SHARING ASSEMBLY

To be held Friday 14th October

Coffee morning to raise money for Macmillan with ALL proceeds going to Macmillan.

Claire to bring cake

Kelly to donate a cake

Alex, Laura Broad and Mel to make cakes

Claire and Mel to serve cake, tea or coffee

Charge

50p per cake

50p per tea/coffee

NEXT MEETING SCHEDULED FOR FRI 4TH NOVEMBER AT 2:30

On the agenda

- Children in Need November
- Christmas Fayre 25th November
- Jumper day + xmas dinner 13th December
- Willow making lantern December