



Kilham Church of England (V.C) Primary School
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Policy Front Sheet

Policy: Admissions Policy

Adopted: January 2016

Review Date: January 2019



Sustainable Travel
Accredited and Recognised
Outstanding level 2010



Kilham Church of England VC Primary School
Admissions Policy

1 Entry into School

Full time entry into school follows the East Riding of Yorkshire 'Primary School Admissions' procedures. This means that children join school full time at the beginning of the school year in which the child becomes five. (See ERYC Admissions Booklet)

School offers Nursery provision on a fully flexible basis. This means parents can access 15 hours (or more for a charge if there is availability) Nursery care at their convenience according to session timetables. The earliest a child can start is currently the term after the child's third birthday. Nursery places are offered to 3 and 4 year old children up to the point of the EYFS unit running to a maximum of 30 children in any one session. Therefore the number of nursery places available is dependent on the number of full-time children in Reception. Nursery places are offered using a termly contract basis and in the event of over-subscription, ERYC guidance will be followed to offer places to eligible families in the community.

All children are invited into school for several visits during the term before they start school.

2 Criteria for Admission into Reception

As a principle, we value all children, and would wish to accept them regardless of circumstance. In practice, the size and construction of the school, and consideration for other pupils, require us on occasion to limit entry, in accordance with the provisions below and our published admissions number (set by the LA – presently 15). (See ERYC Admissions Booklet). There may be occasions when the number of children admitted exceeds our published number – this would only be done with the guidance of the admissions team and the local authority and would be dependent on the school's circumstances.

Deciding who gets places in the event of over-subscription – Taken from ERYC Admissions guidance:

Criterion (i) – Places will first be given to children who are looked after by a local authority and to children who were previously looked after but ceased to be so because they were adopted or became subject to a residence order or special guardianship order.

Criterion (ii) – Places will next be given to children who live in the school's designated catchment area.

Criterion (iii) – For primary schools, places will next be given to children who have a sibling attending the school in Reception or Years 1 to 5. For infant schools, places will next be given to children who have a sibling attending the infant school in Reception or Years 1 and 2 or Years 3 to 5 at the junior school for which the infant school is a named feeder school. For junior schools, places will next be given to children who have a sibling attending the junior school in Years 3 to 5 or Reception or Years 1 and 2 at a named feeder infant school.

Criterion (iv) (junior schools only) - Places will next be given to children who have attended one of the school's named feeder infant schools since the beginning of National Curriculum Year 1.

Criterion (v) - Places will next be given to those children who live closest to the school. The distance from the child's home to the school will be measured and priority will be given to those living nearest to the school.

Children with Statements of Special Educational Needs or Education, Health and Care Plans

Applications received relating to children with Statements of Special Educational Needs or an Education, Health and Care Plan will be dealt with in accordance with the Special Educational Needs and Disability Code of Practice. Where a school is named in a child's Statement of Special Educational Needs or in the child's Education, Health and Care Plan, the school has a duty to admit the child.

3 Monitoring and review

We are aware of the need to monitor and update the school's admissions policy on a regular basis, so that we can take account of improvements made in our practice. We will therefore review this policy in three years, or earlier if necessary.

The information and guidance in this policy, to the best of our knowledge, accurately reflects ERYC admissions arrangements, available via their website www.eastriding.gov.uk or in the ERYC Primary School Admissions Booklet.

Policy amended by S England
January 2016

This policy is due for review Spring Term 2019

Signed by Chair of Governors