

**Safeguarding and Child protection are the most important parts of everyone's job at Finedon Schools.**

To protect both children and the adults who work with them, the school operates a policy of restricting unsupervised contact with children to those who have been correctly vetted.

All adults who work regularly with our children are required to undertake a check under the Disclosure and Barring Service (DBS), which must be completed before beginning to work with our children.

Regardless of whether you are a teacher, a member of support staff, a visitor or a volunteer, we require that while you are at our school you follow our policies and procedures.

[www.finedon.northants.sch.uk](http://www.finedon.northants.sch.uk)

If you are worried about any child in school please speak to one of our Designated Safeguarding Team  
Joanne Lloyd—Williams, Karen Ellis,  
Caroline Jewell, Felicity Pettitt or  
Lucy Sadler

Phone:  
01933 680467- Infants  
01933 680433- Juniors  
E-mail:  
[head@finedonmulso.northants-ecl.gov.uk](mailto:head@finedonmulso.northants-ecl.gov.uk)

**Please do not:**  
**Decide to do nothing or leave**  
**our school without telling**  
**anyone.**



FINEDON SCHOOLS



A Visitor's  
Guide to our  
Safeguarding  
Policy



All Children  
deserve to feel...



Finedon Schools are committed to the safeguarding and welfare of all our pupils.

We aim to work in partnership to provide a safe and secure environment where our children can grow and learn.

Our full 'Safeguarding and Child Protection Policy' can also be found on our school website.

### Security

All visitors are required to sign in and to wear a visitor's badge at all times.

### First Aid

If you discover a child who seems ill or injured they should be referred to the Class Teacher, where they can be assessed by a qualified first aider.

### Health and Safety

The school is regularly audited to ensure our facilities are safe.

You have a responsibility to comply with Health and Safety regulations, by ensuring that your actions and behaviour are in accordance with school policies.

### Fire!

In the event of a fire, or the fire alarm sounding, the children will be escorted quickly from the building onto the school playground. ALL visitors and volunteers are also required to follow this procedure.

## What if a child wants to tell me something?

If a child begins to tell you something that may indicate abuse, you should:

Not panic, or show shock or revulsion.

Tell them that you want to make sure they are safe.

Tell them that you will have to pass the information on to keep them safe.

Listen carefully, and do not ask leading questions.

Record what has been said, including your responses.

Report ASAP to a Designated Person.

### Remember

**Never promise to keep a secret.**

**Always pass on the information immediately.**