

All Saints CE (Aided) Primary School,
Tamar Way, Didcot, Oxon. OX11 7QH

ADMISSIONS POLICY FOR NURSERY CLASS 2018/19

Please note: All Saints Primary School has a separate admissions procedure and parents will need to submit a CAF form if they wish their child's education to continue into the Reception classes. There will be no automatic right of entry from Nursery to Reception.

The Admissions Policy for the Nursery Class of All Saints' C.E. (Aided) Primary School complies with all relevant legislation including the Equal Opportunities Act and legislation on nursery class sizes. The governors, who are responsible for admissions to this Church of England Aided Primary School, have agreed with Oxfordshire Education Authority to admit up to 60 pupils to the Nursery classes in the year 2018/19.

All applications will be treated equally, irrespective of ability or aptitude.

Our catchment area is The Ladygrove Estate, bounded on the southern side by the railway line and the Wallingford Road, and the western side by Cow Lane and Mersey Way. (Map available on website and at school).

Children with Statements of Special Educational Need or with an Education, Health and Care plan, naming All Saints' School will always be admitted. After children with identifiable Special Needs, the following criteria will be used, and in the following order of priority, for each age group starting with the oldest children:

1. Looked after Children.
2. Children (or a parent) who have exceptional medical or social needs that make it essential that they attend All Saints School rather than any other. These needs must be fully supported by written evidence from the appropriate professional person involved with the family.
3. Children living in the catchment area who are siblings of children attending All Saints School at the time of entry with priority given to attendees at church.
4. Children living in the catchment area who are siblings of children attending All Saints Nursery at the time of entry with priority given to attendees at church.
5. Other applicants living in the catchment area with priority given to attendees at church.
6. Other applicants living outside the catchment area with priority given to those who have a sibling at All Saints and then to those who attend church.

Please note that if a parent is seeking for priority to be given to their child under criteria 3, 4, 5 or 6 because of church attendance they are required to support their application with a supplementary form. Governors cannot admit under these criteria without the necessary supporting evidence. This is available from the school and must be completed and returned with the green form.

When deciding between applicants who ostensibly have equal rights under criteria 1 to 6 above priority will be given in order of dates of birth, with priority given to older children. In cases of multiple births priority will be given in birth order. In the event that there is one place and two or more identical dates of birth, a process of random allocation will be carried out in the presence of someone independent of the school.

DEFINITION OF TERMS USED

'Looked-after children'.

These are children for whom parental responsibility is with a Local Authority, children being cared for in a fostering arrangement or resident in a council regulated children's home.

Exceptional medical or social needs

When applying under criterion 2 (exceptional medical or social needs), you must include supporting evidence from an independent professional person who is aware of the situation and supports your reasons for preferring All Saints School. This supporting evidence must clearly demonstrate why the school is the most suitable and must illustrate the difficulties that would be caused if your child had to attend another school. The person supplying the evidence should be a doctor, health visitor or social worker who is aware of your child's or your own case. The school reserves the right to ask for further evidence or clarification where necessary and may seek the advice of appropriate educational professionals where necessary.

Children living in our catchment area = children whose normal home address is in our catchment area.

By normal home address, we mean your child's home address. This is your child's address at the time you make your application for a place. We regard a child's home address to be where he or she spends the majority of the school week (Monday to Friday, including nights). We may ask to see official documentation, such as a child benefit book or medical card if there are reasons why a child does not live at his or her parent's address. For example, if he or she is resident with a grandparent, you need to tell us this on the application form. If you do not declare any arrangements like this or use a relative's address for your application, we may consider that you have made a false declaration and withdraw the offer of a place. Childcare arrangements are not sufficient reason for listing another address. The school reserves the right to check the validity of any address given, by asking for evidence such as inclusion on the Electoral Roll, or a recent utility bill confirming your name and address. If you are moving into the catchment area, we will ask to see evidence of your move, before considering any application for a place. Typical evidence is a letter from your solicitor confirming that you have a legally binding agreement to buy a house or a formal lease agreement for at least six months.

Sibling. Sibling refers to brother or sister, half brother or sister, adopted brother or sister, step brother or sister, or the child of the parent/carer's partner where the child for whom the school place is sought is living in the same family unit at the same address as that sibling.

Parent. A parent is any person who has parental responsibility or is the legal guardian of the child. In criteria which refer to parents' attendance at church, it is sufficient for just one parent to attend.

Attendee at Church

For priority to be given, at least one parent and the child for whom the application is made must have attended a Christian church at least once a month for at least one year prior to the application. A Christian church is defined as one in membership of Churches Together in Britain and Ireland. To be given priority as a church attendee, it is necessary to complete the school's supplementary information form and return it to the school with the green form.

Applications.

Applications for places in All Saints Nursery class are made on a green form available, with the Nursery Brochure, from the School Office. These may be submitted at any time after a child's second birthday. The order in which they are received does not affect the admissions procedure outlined above.

Dates on which Nursery Places will be offered.

The Nursery class takes children in on a term-by-term basis, and places are offered by the end of the first half of the term before their entry date. If an application is received after an admissions meeting for the next term's intake and the child is of nursery age then he/she will be added to the waiting list and ranked according to the criteria 1-6 above and offered a place dependent upon a place being available once application offers already made have been accepted by dates specified. The earliest date of entry is the start of the term after the child becomes 3, depending on numbers. Earlier admission cannot be considered. Please ring school at any time if you wish to make an enquiry as to the progress of your application.

Fair Access Protocol

The school observes and operates the fair access protocol in consultation with the LA. The protocol is designed to ensure that there is access to education for children who have no school place.

Appeals

Any appeal about how the application was handled, or the date of admission offered, would be dealt with by the governors in accordance with their statutory complaints procedure.

For further information, please contact the school office during school hours, 01235 819143. Visits to view the school may be made by contacting the office.

Standards, Performance and Admissions Committee - Governing Body of All Saints' School.

October 2016