



Cleadon Church of England Academy

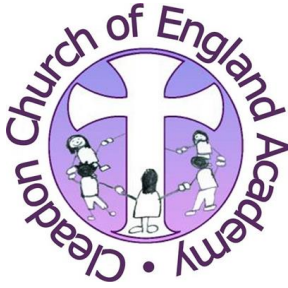
Responsible Computer and Internet Use

At Cleadon C of E Academy we use school computers and internet access for learning. The following rules will help us to keep everyone safe when using this technology.

- * On the school network, I will only use my own login and password which I will keep a secret at all times.
- * I will use the computer equipment safely and with respect and I will report any damage or breakages.
- * I will not look at, or delete other people's files.
- * I will not bring CD's/ DVD's/USB Memory Sticks or mobile phones, into school without permission and will not use these on school machines.
- * I will ask permission before entering any website, unless my teacher has already approved the site.
- * When using the i-Pads I will not access internet sites not recommended by my teacher and I will not search for or download any inappropriate content or images.
- * I will only email people I know, or who my teacher has approved sending them appropriate and polite messages.
- * I will ask permission before opening an email or an email attachment sent by a person I do not know.
- * I will not use internet chat.
- * If I see anything I am unhappy with or receive messages I do not like, I will tell a teacher immediately.
- * I understand the school may check my computer and email files and may monitor the internet sites I visit.
- * I understand that if I deliberately break these rules, I could be stopped from using the internet and computers.

Cleadon C of E Academy may exercise its right by electronic means to monitor the use of the school's computer systems, including the monitoring of websites, the interception of email and the deletion of inappropriate materials in circumstances where it believes unauthorised use of the school's computer system

is or may be taking place, or the system is or may be being used for criminal purposes or for storing text or imagery which is unauthorized or unlawful.



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Please read, sign and return to your child's class teacher.

Pupil Agreement

Pupil's Name: _____

I have read and understood the school rules for responsible computer and internet use. I will use the computer network, equipment and internet in a responsible way and obey these rules at all times.

Signed: _____ Date: _____

Parental Consent for Internet Access

I have read and understood the school rules for responsible computer and internet use and I give permission for my child to use the school computers and access the internet. I understand that the school will take all reasonable precautions to ensure pupils cannot access inappropriate materials. I understand that the school cannot be held responsible for the nature or content of any materials accessed through the internet. I agree that the school is not liable for any damages arising from the use of the internet.

Signed: _____ Date: _____

Parental Consent for Web Publication of Work and Photographs

I agree that, if selected, my child's work may be published on the school website or a website deemed fit by the staff at Cleadon C of E Academy. I also agree that photographs may be published subject to the school rules that photographs will not clearly identify individuals and that full names will not be used.

Signed: _____ Date: _____

Parental Consent for Publication of Work and Photographs in the Press

I agree that my child's work may be published in press publications. I also agree that

photographs may be published showing my child subject to the school rules that photographs will not clearly identify individuals and that full names will not be used.

Signed: _____ Date: _____

Parental consent for Video Conferencing/Skyping

I give consent for my child to take part in Video Conferencing/skyping sessions organised by the staff at Cleadon C of E Academy. I understand that during the video conferencing session, the children will be supervised by their teacher at all times and the link will take place over The National Education Network, which is a safe and secure site.

Signed: _____ Date: _____