

PRIVACY NOTICE 2016/2017
for
Children in Early Years Childcare Settings

Privacy Notice - Data Protection Act 1998

Howard Street Nursery School processes personal data about its children and is a “data controller” in respect of this for the purposes of the Data Protection Act 1998. It processes this data to:

- support its children’s development;
- monitor their progress;
- provide appropriate pastoral care, and
- assess how well the setting as a whole is doing
- benefit the development of your child and early years provision in the Borough

This data includes contact details, Early Years Foundation Stage assessments, attendance information, sessions attended, characteristics such as ethnic group, special educational/developmental needs and any relevant medical information.

The Local Authority has a statutory duty under Section 1 of the Childcare Act 2006 to ensure that it improves the well-being of young children in its area and reduces inequalities between young children. Therefore, this childcare provider has a statutory requirement to pass on some personal and sensitive information and assessment data to ensure that the Local Authority can comply with its duty under the Childcare Act 2006.

The Local Authority is a data controller in respect of the data they receive, and is subject to the same legal constraints under the Data Protection Act 1998 in how it deals with the data. The information will be held securely and will be destroyed as soon as the information is no longer required. This data will only be used for the above purpose and will not be shared unless for specific purposes allowed by law.

Children, as data subjects, have certain rights under the Data Protection Act, including a general right to be given access to personal data held about them by any data controller. Anyone with parental responsibilities can make a request on behalf of a child. In England, Wales and Northern Ireland a child is not deemed to have a legal capacity until the age of 12.

If you want to see a copy of the information about your child that we hold and/or share, please contact Elaine Desmier, School Administrator.

If you would like more information about how the Local Authority (LA) and/or DfE use your information, then please go to the following websites:

If you require more information about how the Local Authority (LA) and/or DfE store and use your information, then please go to the following websites:

http://www.rochdale.gov.uk/education_and_learning/schools_and_colleges/pupil_data/data_protection_privacy_notice.aspx

<http://www.education.gov.uk/schools/adminandfinance/schooladmin/ims/datamanagement/privacynotices/a0077959/what-the-department-does-with-pupils-and-childrens-data>

<http://www.education.gov.uk/schools/adminandfinance/schooladmin/ims/datamanagement/privacynotices/a0064391/who-the-department-passes-pupil-data-to>

If you are unable to access these websites we can send you a copy of this information. Please contact the LA or DfE as follows:

Information Protection and Assurance Unit
Floor 2
Number One Riverside
Smith Street
Rochdale OL16 1UX

Tel: 01706 925505
Email: foi@rochdale.gov.uk

Research Team
Floor 2
Number One Riverside
Smith Street
Rochdale OL16 1UX

Public Communications Unit
Department for Education
Sanctuary Buildings
Great Smith Street
London
SW1P 3BT

Website: www.education.gov.uk
email: <http://www.education.gov.uk/help/contactus>
Telephone: 0370 000 2288