

# These are the rules at Chapel Street!

Please make sure you put your child's name in everything they wear. It is especially important to label coats. Children often pop into other classrooms and may leave their coat in there while they play.



**If your child is on antibiotics, they should stay at home until the course is finished. This is because nursery is a busy place which can be overwhelming if you feel ill.**



**Please bring spare clothes for your child and leave them on their peg even if they are toilet trained. They may fall in a puddle, get covered in paint or have an accident and need to get changed.**



We will give your child Calpol if they get a high temperature as long as you have signed to say we can. We will always phone you first, as we will need you to come and collect your child as soon as possible anyway.

If we can't contact you, we won't be able to give them Calpol for 4 hours in case you gave them some beforehand. We don't want to overdose them!

The only time we will administer antibiotics at nursery is if a child has a long term prescription for an ongoing illness.

 If your child has conjunctivitis they can still come to Nursery but we ask you to administer any eye drops needed as staff do not feel comfortable doing it for you.

Our late policy has been agreed by the School Governors and gives you fair warning of charges you will have to pay. The 1st time you are late you will be given a verbal warning, the 2nd and 3rd time you are late you will get a warning letter. On the 4rd and subsequent times, you will get a letter and will be charged £1 for every minute you are late.

This will happen even if you

phone to say you will be late and you are often late.



We do this because children can get distressed if they are left here after their friends have gone, and our staff work hard and deserve a work-life balance that means they get a lunch break or can leave work at 6pm, rather than looking after late children.



Chapel Street Nursery School

01582 413552

[www.chapelstreet.luton.sch.uk](http://www.chapelstreet.luton.sch.uk)

If we do need to give your child any medication, we have a protocol where 2 staff are involved. One will give the medicine and the other will check that the dosage is correct. Both of them will sign the paperwork as proof this has been done.

**When your child is sick or has an upset stomach, it spreads very quickly and other children and staff will catch it. Please keep your child at home for 48 hours after the last bout of sickness or diarrhoea.**