

SAFE WORKING WITHIN THE HUNTSPILL FEDERATION

- i. Provide a good example & be a positive role-model by being respectful, fair & considerate to all.
- ii. Treat all children equally – never build a 'special relationship' or favour a particular child above all others.
- iii. Ensure that when working with individual children, that the door is left open, or that you can be visible to others.



Huntspill Community Federation



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THE HUNTSPILL FEDERATION



SAFEGUARDING PROCEDURES

*We are committed
to safeguarding
& meeting the needs
of all our children.*

STAFF CODE OF BEHAVIOUR

Please follow our
Code of Behaviour:

- i. Do treat everyone with respect
- ii. Do provide an example you wish others to follow.
- iii. Do respect a child's right to personal privacy.
- iv. Do act as an appropriate role model.
- v. Do not jump to conclusions without checking facts.
- vi. Do not permit abusive activities e.g. bullying, ridiculing.
- vii. Do not make inappropriate comments or have inappropriate banter with the children



WORRIED ABOUT A CHILD



Abuse (physical, sexual, emotional) or neglect can have a damaging effect on a child's health, education attainment & emotional well-being. Some changes in a child's behaviour may not necessarily indicate that a child is suffering abuse or neglect. In some cases those changes may be symptoms of a hidden disability, undiagnosed medical condition or changes in medication.

If whilst working with a child you become concerned about:

- * Comments made by a child
- * Marks or bruising on a child
- * Changes in a child's behaviour

Please report these concerns to the school's
Designated Safeguarding Lead (DSL).

DISCLOSURE OF ABUSE

- ◆ Stay calm & controlled
- ◆ Listen to what is being said
- ◆ Allow the child to talk freely
- ◆ Re-assure the child, but do not make promises that might not be possible to keep
- ◆ Do not promise confidentiality but explain to the child that you have to speak to someone in order that you can help them.
- ◆ Do not interrogate the child or ask leading questions
- ◆ Re-assure the child that it is not their fault.
- ◆ Stress that it was right to tell.
- ◆ Record details of the disclosure immediately
- ◆ Report your concerns & give your written record to the DSL/ Headteacher to enable the matter to be dealt with