

# Huntspill Community Federation



## West Huntspill Primary School

New Road, West Huntspill, Highbridge, Somerset, TA9 3QE

Telephone: 01278 783842

## East Huntspill Primary School

New Road, East Huntspill, Highbridge, Somerset, TA9 3PT

Telephone: 01278 782453



### ABSCONDING PROTOCOL

This protocol has been put in place to support pupils at the school who staff feel may try to leave the school site.

#### STRATEGIES TO AVERT PUPILS FROM LEAVING THE SCHOOL SITE

- i. Discussion with parent to identify triggers
- ii. Parent to hand pupil over to classteacher at start of the day
- iii. Classteacher to hand pupil over to parent at end of the day
- iv. Absconding protocol disseminated to all staff
- v. School gates to be closed during school day

#### IN THE EVENT OF A PUPIL LEAVING THE SCHOOL SITE

- i. Follow, but do not chase (take mobile phone)
- ii. If staffing allows - another member of staff to support
- iii. Phone parent
- iv. Inform the HT
- v. If considered missing - Phone 101, giving police name, age & description
- vi. Once pupil is safely back in school - contact the police on 101 to update them
- vii. HT, classteacher & parent sit down for a 'debrief' to discuss triggers & strategies