



JOHN BRAMSTON PRIMARY SCHOOL

NEWCASTLE AVENUE, HAINAULT, ESSEX, IG6 3EE
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'You can achieve if you believe...'

January 2017

School Meals Debt Policy for Parents

As from January 2017, John Bramston Primary School has adopted a strict **NO DEBT** policy relating to the school meal service.

If debts are incurred, then the school budget has to pay for them. This means that money which should be spent on the children's education is used to pay for debts incurred by parents. Every parent will agree that this is unacceptable and we request that all parents give this policy their full support.

If parents believe that their children may qualify for entitlement to Free School Meals please contact Admission and Awards on 020 8708 3561 or apply online at <https://www.redbridge.gov.uk/schools/free-school-meals/>
This allowance is a statutory right and it is important that you use it if you qualify. Help is available with your application either at the school office or by contacting any of the above numbers.

Parent/s must pay in advance for the school lunch using any of the methods of payment outlined below:

- Online using www.feedinghungryminds.co.uk **THIS IS OUR PREFERRED METHOD**
- Send cash or cheque in a marked envelope. Cheques should be made payable to: London Borough of Redbridge

Children will not be provided with a school lunch unless it is paid for, except those that are entitled to free school meals. If the debt is not cleared, parents must either provide a packed lunch or take the child home for lunch. In a case when a debt payment is not received nor a packed lunch provided, the head teacher will phone the parent to ask them to come to school with the money or ask them to pay online immediately. Otherwise they must provide sandwiches before lunch time or arrange to take their child home for lunch.

If payment of the debt is not received by the next day, the Headteacher reserves the right to begin legal proceedings against parents to recover the debt. Social services may also be informed that these parents are not carrying out the responsibility of care by not providing food for their children at lunchtime. We hope that by implementing this debt policy, we are able to help parents manage school dinner money better and at the same time ensure that all money that is for children's learning is available. If you have any concerns, please don't hesitate in contacting me.

Yours sincerely

Mrs M Dye
Headteacher

Aspiration and Achievement



Respect and Responsibility

