

TOWN JUNIOR SCHOOL

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Dear Parent / Carer

Collecting and Recording Data on Nationality and First Language of Pupils

Please read this letter which explains why we are asking parents to supply us with their child(ren)'s Nationality and First Language. **Please complete the form on the back of this letter.**

Why are we collecting this information?

Schools need to collect information about the nationality and first language of their pupils. This is so that schools, Local Authorities and the Government can have a better understanding of the effects of immigration on schools and an awareness of all the languages spoken in communities across the country. This will help with allocating funding and planning services to provide support for pupils who need it in order that they have every opportunity to do as well as they can at school.

What does first language mean?

By first language we mean the language your child first learned as a small child. Your child may still be using this language at home or in the community, even if he or she uses another language or languages more often.

What does nationality mean?

Nationality means the country of which your child is a citizen. For example, this may mean the country from which they have a passport. Your child may have more than one nationality.

Enclosed is a form that asks about your child's nationality and first language.

What will happen to the information?

This is confidential information that will not be published in any way that allows individual children to be identified. This information will not be used for any other purpose than described earlier in this letter. From time to time this information will be collected by the Local Authority and the Government as part of local and national statistics.

What happens if my child moves school?

If your child moves to another school the information about your child's nationality and first language will be passed to the new school so that you do not need to be asked for the information again.

Can I check the information being held about my child's nationality and first language?

You can ask to check the information about your child's nationality and first language at any time and the information can be changed or removed if you wish.

Please contact the school if you need help with completing the form or have any questions.

Please return the form to school by Friday 2nd December.

Thank you very much for your help.

Mrs A Smith
Head Teacher

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