



## Extraordinary Full Governing Board Minutes

An Extraordinary Meeting of the Full Governing Board was held on Tuesday 6<sup>th</sup> October 2016 at **Buckland Brewer Primary School** at 17.45. The minutes of the meeting are set out below.

Meeting - Minutes				
Date/Time	Thursday 6 <sup>th</sup> October 2016		Location	Buckland Brewer
Attendees	Initials			
Claire Ankers	CA	Co-opted Governor		
Graham Bridger	GB	Co-opted Governor		
Melanie Dorrell	MD	Staff Governor		
Gina Finch	GF	Staff – Headteacher		
Alan Jones	AJ	Co-opted Governor		
Phil Priest	PP	Co-opted Governor		
Clare Sargeant	CS	Co-opted Governor		
Apologies	Initials			
Sarah Day	SD	Co-opted Governor		
Linda Rafferty	LR	LEA Governor / Chair		
In Attendance	Initials			
Wendy Ainscough	WA	Clerk		

Signed by Chair \_\_\_\_\_

Minute ref#	Minute	Actions / By whom
161006/1	<p><b>Welcome &amp; apologies for absence</b>            AJ welcomed all to the meeting, apologies had been received in advance from LR and SD.</p>	
161006/2	<p><b>Declaration of Pecuniary Business Interests</b>            No interests were declared.</p>	
161006/3	<p><b>Presentation of the Consultation Report prepared by Julie Stuchbery-Ullah (Co-operative College), on views received during the consultation and main matters to be considered.</b>            The consultation report was circulated as pre-read to all Governors in advance of the meeting.</p>	
161006/4	<p><b>Consideration of the consultation report including questions and comments from Governors.</b>            GB commented that he hadn't found that any of the objections raised during the consultation were significant enough for them not to proceed.</p> <p>PP asked about the staff queries that had been raised. MD confirmed that all concerns had been addressed.</p> <p>GB commented that he had been pleased with the response from the union representatives. GF agreed that they had all been very positive.</p> <p>GF told Governors that one of the areas that had needed to be repeatedly clarified during the consultation process was the difference between joining a co-operative trust and a Multi Academy Trust.</p> <p>GF advised that Buckland Brewer Parish Council meeting had been very positive and they had successfully addressed all concerns raised. BBPC had been enthusiastic about becoming members of the co-operative trust. GF added that the impressions she got from both Parish Councils was that they were keen to be involved without being controlling. She told Governors that she has been invited to attend meetings in future.</p> <p>Their concerns about the transfer of lands had been allayed. She had explained that the lands will have to remain in educational use. She advised that they had been happy as it offered more security to the village schools. She had re-iterated to them that if the school was consider to be no longer viable it would be the decision of the Governing Board to close and not the decision of the trust. AJ added that he felt this would be a benefit of joining a co-operative trust</p>	

Signed by Chair

	rather than a MAT.	
161006/5	<p><b>Are the Governing Board satisfied that the proposals will enhance standards?</b></p> <p>MD advised that staff were looking forward to increased opportunities for shared CPD and moderation. PP added that from an educational point of view it's a no brainer.</p> <p>GF told Governors that CPD would become more cost effective, with an enhanced direction around school improvement. She added that for her the professional support from the other members of the trust would be invaluable, telling Governors that 3 HT's from trust schools came and supported the consultation day.</p>	
161006/6	The Governors agreed that the consultation process had complied with regulations and guidance, they had received legal guidance throughout.	
161006/7	The Governing Board agreed that they were satisfied that they comments from respondents to the consultation had been properly considered	
161006/8	<p><i>GB proposed that, following a successful consultation period, the Flying Start Federation should proceed with joining the Atlantic Coast Co-operative Trust without alteration to the original proposals and issue a Statutory Notice. This was seconded by AJ and the Governing Board unanimously agreed.</i></p> <p>PP asked if the Federation being the smallest group in the Trust would be to their detriment. GF replied that it would not in this partnership model, as they would retain their own autonomy. AJ added that the financial contribution involved was based on the pupil numbers. MD told Governors that during moderation sessions other contributors have been impressed with what they have seen in books from the Flying Start Federation so hopefully the learning will go both ways. GF commented that she hoped that they will be able to share their strengths.</p>	
161006/9	Governors agreed that the Statutory notice period will commence on Thursday 13 <sup>th</sup> October 2016 and end on Friday 18 <sup>th</sup> November.	
161006/10	Governors unanimously approved the draft Statutory Notice, which had been checked and approved by the solicitor (Vicky Hair). GF advised that this notice would be published in the North Devon Journal on 13 <sup>th</sup> October 2016. Copies of the Notice would also be placed on the school and village notice boards and would be published on the school website.	
161006/11	GF advised that assurances from the Local Authority had been received and that a copy of the letter would be made available to all	

	staff.
161006/12	Governors unanimously agreed to reconstitute the Governing Board, changing 2 co-opted Governors to Foundation Governors. It was agreed that this revised structure for the Instrument of Government would be adopted after the Flying Start Federation joins the Atlantic Coast Co-operative Trust.
161006/13	Governors unanimously agreed that following the statutory period they would formally adopt the recommended union protocols and agreements, including the national agreement. A copy of the documentation was circulated that would be issued to staff next week.
161006/14	Governors unanimously agreed that, following the statutory period, they would provide parents and staff with an explanation of the different roles and responsibilities of the Trust and the Governing Board in relation to the federation.
161006/15	GF advised that notifications will be sent to consultees on 14 <sup>th</sup> October 2016.
161006/16	<p><b>Date and Time of Next Meeting</b></p> <p>The next Extraordinary meeting of the Flying Start Full Governing Board will be held on Tuesday 22<sup>nd</sup> November at 18:00 in Buckland Brewer.</p>

Meeting Closed at 18.20

Signed by Chair