

St John of Beverley VA Primary School

Committee Structure Report
25/01/17

Appeals Committee

Quorum: 3

Membership

Membership to be three governors with no previous knowledge of the appeal.

Terms of Reference

- Acts as the Staff Dismissal Appeals Committee
- Hears appeals against pay policy decisions
- Hears appeals against dismissal or redundancy decisions
- Hears appeals against decisions of the disciplinary Committee
- Acts as Grievance Appeals panel
- Hears parental appeals against exemptions from the National Curriculum

Curriculum and Standards Committee

Quorum: 3

Membership

Ms S Atkinson
Mrs P DuBoulay - Chair
Mrs M Glansfield
Canon D G Grant
Mrs J Green
Dr S Hopkins
Mrs A J Moyse
Mrs A Nicholl

Terms of Reference

- To monitor pupil attainment and receive regular reports on the analysis of test and assessment results
- To contribute to and monitor the school improvement plan
- To be familiar with and contribute to the school's self evaluation form
- To monitor the provision for children with Special Educational Needs and the Special Educational Needs policy
- To monitor and keep under review the provision for sex education

- To monitor the provision of enrichment and extension and the broader curriculum.

Finance, General Purposes and Personnel Committee

Quorum: 3

Membership

Mrs P DuBoulay
 Mr M Chatwin
 Mrs A J Moyse – Chair
 Mrs M M Mulligan
 Mrs A Nicholl
 Mrs J B Sagar

Terms of Reference

- Acts as the Complaints Committee
- Forms the Finance Committee
- Forms the Sites and Buildings Working Party
- The power to approve the budget remains with the full governing body
- Has responsibility to examine the staff and governor register of pecuniary interests
- Forms the head and deputy selection panel
- Determines the staff pay policy
- Appoints staff
- Determines the pay for all staff, other than the Head Teacher, in accordance with the staff pay policy
- Is responsible for redundancy or dismissal decisions
- Forms the disciplinary committee
- Acts as the Admissions committee
- Admissions of Catholic children be delegated to the Headteacher
- Acts as the Pupil Discipline Committee
- Acts as the Staff Dismissal Committee

EXTENT OF FINANCIAL DELEGATION

- (a) the power to approve a budget be delegated to the General Purposes Committee
- (b) The power to amend the budget be delegated to the Headteacher up to £2,500 and thereafter consult with the General Purposes Committee

- (c) That the responsibility to monitor and take corrective action to avoid overspending be delegated to the General Purposes Committee
- (d) The power to incur expenditure within an approved budget be delegated to the Headteacher up to £2,500 and thereafter in consultation with the General Purposes Committee
- (e) That responsibility for compliance with financial regulations be delegated to the General Purposes Committee
- (f) The responsibility to examine the staff and governor register of pecuniary interests

Notes: Membership to include the teacher governor and any other governor co-opted on to the committee by the Chair.

Performance Review Committee

Quorum: 3

Membership

Ms S Atkinson
Mrs P DuBoulay
Mrs J Sagar

Terms of Reference

- To undertake the performance management of the Head Teacher
- Responsible for Head Teacher's pay awards in accordance with the pay policy

To co-opt from Finance, General Purposes and Personnel Committee should it be necessary.