

Kirklees Directorate for Children & Adults

**THE FEDERATED GOVERNING BODY OF KIRKROYDS INFANT AND WOOLDALE JUNIOR SCHOOL**

Minutes of the meeting of the Governing Body held at 7:00 pm at the Wooldale Junior School on Wednesday, 9 November 2016.

Present:

Miss D Whiteley (Chair), Mrs C Armitage, Mrs V Baldwin, Mrs A Bale, Mr S Cressey, Dr L Fleming, Mr S Talbot, Mrs M White, Mrs C Wood (Head teacher)

In Attendance:

Miss S Cartledge (Minute Clerk)

Agenda Item	Discussion and Decisions	Action – who / by
<b>Procedural</b>		
389.	<p><b><u>Apologies for Absence, Consent and Declaration of Interest</u></b></p> <p>Apologies were received for Mrs A Barnes, Mrs L Caunce and Mrs R Starrett.</p> <p>(i) <u>Approve the Governors’ Code of Conduct</u></p> <p>Miss D Whiteley advised governors that she would be looking at what is common within the LA’s code of conduct and the schools code of conduct and had planned for to have a discussion with the Head teacher and these would be circulated before the next full governing body meeting.</p> <p><b>Action:</b> Miss D Whiteley to finalise the code of conduct and circulate to governors before the next meeting.</p> <p><b>RESOLVED:</b> That Approval of the Governors’ Code of Conduct be an agenda item for the next meeting.</p>	<p>Miss D Whiteley</p> <p>Governor Clerking Service</p>
390.	<p><b><u>Notification of items to be brought up under Any Other Business</u></b></p> <ul style="list-style-type: none"> <li>Charging Policy</li> </ul>	
391.	<p><b><u>Minutes of the Meeting held on 22 September 2016</u></b></p> <p>Miss D Whiteley reported that there were some additional amendments for the minutes of the last meeting and as result the minutes would be recirculated and confirmed at the next full governing body meeting.</p> <p><b>RESOLVED:</b> That the minutes of the meeting held on 22 September 2016 be an agenda item for the next meeting and minutes be recirculated.</p>	<p>Governor Clerking Service</p>

392.	<p><b><u>Matters Arising</u></b></p> <p>The Head teacher reported that there were a few areas to highlight as followed:</p> <p>(a) <u>Edubase – Minute 363 (iv) refers</u></p> <p>The Head teacher had been onto the database and found a document with instructions of how to use the information system. Governors acknowledged that the Head teacher had recently received a new password for accessing the system. As a result governor data had not been uploaded, however, this would be completed.</p> <p>Miss D Whiteley reported that Kirkroyds' website wasn't up to date with governors' attendance. The Head teacher advised that this should have now been completed.</p> <p>(b) <u>Declaration of Business Interest Information – Minute 363 (iii) refers</u></p> <p>The Head teacher advises that the forms had been completed in the format suggested by Mr M Galloway and these had been circulated to governors.</p> <p>(c) <u>Governor Training and Governor Visits – Minute 372 (c) refers</u></p> <p>Mrs V Baldwin had handed copies of her notes of visit to the Head teacher at the beginning of the meeting.</p> <p>(d) <u>Inspection Dashboard – Minute 374 refers</u></p> <p>As a result of Mrs A Barnes not being able to attend the meeting, the information published by the DfE would be brought to the following full governing body meeting.</p> <p>(e) <u>Inspection Dashboard – Minute 374 refers</u></p> <p>The Head teacher presented the new system used for attainment and progress data; Perspective Lite, showing governors copies of graphs that can be produced by the system. The Head teacher advised that the school had also bought into an add on package for performance management. This enables a schedule to be set up and staff to receive notice via email of the appraisal meetings. This also includes setting of the schools objectives and personal objectives for support staff. Teachers would have school, pupil and personal objectives. These are written as a statement and are then sent to individuals for discussion and then finally agreed with the Head teacher and put onto the individuals file. Monitoring information can also be uploaded to an individual's file.</p> <p><b>Q. Is it a portal for all information?</b>  <b>A. Yes, it is all stored in one place.</b></p>	Mrs A Barnes
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	<p><b>Q. The LA have provided this and we have brought the add on, will it all eventually be payable by the school?</b></p> <p>A. Yes, eventually we will need to pay for all aspects of it.</p> <p><b>Q. Are the staff happy with the new system?</b></p> <p>A. There were a few teething problems, as not all staff members had used their school email addresses, so email accounts have been made for each and this will be the only way to access the school weekly calendar.</p> <p><b>Q. Will this save some time for the management team?</b></p> <p>A. Yes, we hope this will.</p> <p>The Head teacher demonstrated the marking for the appraisals. Miss D Whiteley advocated that it would be beneficial for feedback from staff after the first cycle had been completed.</p> <p><b>Q. What is the review period for staff and how does the system help with the review?</b></p> <p>A. For teaching staff is it 1 year and has pay implications. Therefore, objectives need to be clear, manageable and robust. Staff are able to leave comments on the system, so it allows for conversation on both giving staff every opportunity to play an active part in their reviews and appraisals.</p> <p><b>Q. Is there flexibility on the criteria on the system? Can these be changed and adapted to the school?</b></p> <p>A. The current ones are generic, however we can edit them and personalise them to the individual's development and can amend, if appropriate, at mid-year reviews.</p> <p>The Head teacher informed governors that there is a helpline for asking questions about how to use the system and she had received an email including questions and answers as a result of her being unable to attend a Q&amp;A session.</p>	
393.	<p><b><u>Review of Committee Terms of Reference</u></b></p> <p>The Head teacher reported that the model Curriculum and Standards Committee Terms of Reference had been adopted by the Committee where as for the Health, Safety, Grounds and Premises Committee along with the Finance and Staffing Committee both Committees had made comparisons with model Terms of Reference. As a result, the Committees had agreed for changes to be made to the schools Terms of Reference in line with the model provided by the LA.</p> <p><b>RESOLVED:</b> That Governors approved of the Committees Terms of Reference.</p>	

394.	<p><b><u>Date(s) of Next / Future Meeting(s) and Possible Agenda Items</u></b></p> <p><b>RESOLVED:</b> That the meeting of the Governing Body be held at Wooldale Junior School at 7:00 pm on:</p> <p>Wednesday, 18<sup>th</sup> January 2017</p> <p>Agenda items:</p> <ul style="list-style-type: none"> <li>▪ Code of Conduct</li> <li>▪ DfE Progress Charts</li> <li>▪ Online Policy</li> </ul> <p><b>RESOLVED:</b> That the next meeting of the Finance and Staffing Committee be held at Wooldale Junior School (the bungalow) at 7:00 pm on:</p> <p>Tuesday, 29<sup>th</sup> November 2016</p> <p><b>RESOLVED:</b> That the next meetings of the Health and Safety Committee be held at Wooldale Junior School (the bungalow) at 7:00 pm on:</p> <p>Tuesday, 7<sup>th</sup> February 2017</p> <p><b>RESOLVED:</b> That the next meeting of the Standards and Curriculum Committee be held at Wooldale Junior School (the bungalow) at 7:00 pm on:</p> <p>Wednesday, 1<sup>st</sup> March 2017</p>	Governor Clerking Service
<b>School Improvement</b>		
395.	<p><b><u>Inspection Dashboard</u></b></p> <p>The Head teacher advised governors that the RaiseOnline data was not up to date at the time of the meeting however, Perspective Lite and FFT were up to date and subsequently the documentation was circulated.</p> <p><b>Kirkroyds</b></p> <p><u>Perspective Lite</u></p> <p>Mrs C L Armitage highlighted the following points:</p> <ul style="list-style-type: none"> <li>• Reading – attaining EXS or better 80.4% - Kirkroyds 71.1% - Kirklees 74% - National</li> <li>• Writing – attaining EXS or better 75% - Kirkroyds 62.7% - Kirklees 65.5% - National</li> <li>• Maths – attaining EXS or better 80.4% - Kirkroyds 70.2% - Kirklees</li> </ul>	

- 72.6% - National
- Science – attaining EXS
  - 89.3% - Kirkroyds
  - 79.4% - Kirklees
  - 81.8% - National
- RWM – attaining EXS or better
  - 67.9% - Kirkroyds
  - 57.1% - Kirklees
  - 60.3% - National
- Reading, Writing, Maths and Science – attaining EXS
  - 67.9% - Kirkroyds
  - 56.6% - Kirklees
  - 59.8% - National
- An extra reading test had been completed due to a lot of discrepancies – 70% attainment

Miss D Whiteley stated that the graphs were useful to look at however it didn't show governors where the school is due to there being a lot of discrepancies between teacher assessment's and tests.

#### FFT

Miss D Whiteley reported that the information provided by this dashboard looked very helpful and informative at a glance.

Dr L Fleming stated that after all the changes in education it was good at looking at the high standards produced with 3 children working at higher level. However data had been skewed by new tests and new expectations.

#### **Wooldale**

#### Perspective Lite

The following points were highlighted:

- Reading – achieved standard
  - 65.5% - Wooldale
  - 61% - Kirklees
  - 65.7% - National
- Writing – achieved standard
  - 74.1% - Wooldale
  - 69.5% - Kirklees
  - 74% - National
- Maths – achieved standard
  - 62.1% - Wooldale
  - 67% - Kirklees
  - 69.8% - National
- GPS – achieved standard
  - 65.5% - Wooldale
  - 68.6% - Kirklees
  - 72.4% - National
- RWM – achieved standard
  - 50% - Wooldale

	<p>48.3% - Kirklees 53.2% - National</p> <ul style="list-style-type: none"> <li>In reading the average scaled score was slightly above both Kirklees and National.</li> </ul> <p>102.9% - Wooldale 101.5% - Kirklees 102.6% - National</p> <p>Pupils had done well in both grammar &amp; punctuation, but spelling results had brought down overall percentages. Spelling still an issue although a spelling programme, taught daily is in place.</p> <p><b>Q. Are the results based on teacher assessments?</b> A. No, it goes on test results.</p> <ul style="list-style-type: none"> <li>Writing results are based on teacher assessments.</li> <li>Better picture overall in July 2016, with progress made against national percentages.</li> </ul> <p><u>FFT</u></p> <p>The following points were highlighted:</p> <ul style="list-style-type: none"> <li>Value added = 2.9, significantly lower.</li> <li>Children's attainment at Key Stage 1 and 2 were compared.</li> <li>The Head teacher reported that as Head teacher of a federation made up of an infants school and junior school is a difficult situation to be in, due to how the schools are measured on overall progression.</li> </ul> <p><b>Q. There a lot of red dots on the report, is that an issue?</b> A. We are doing all we can, with interventions in place where required. We know that progress is an issue and we are monitoring attainment and achievement very closely.</p> <ul style="list-style-type: none"> <li>The school overall has a higher percentage of SEN children with the percentage of SEN and EHC children attending the school is 3.55% compared to 1.4% national and 2% Kirklees.</li> <li>The school have received appeals for both year 4 and 5 putting both year groups over the PAN.</li> <li>A panel member had questioned about why the percentage of SEN children attending the school had been so high. Miss D Whiteley suggested that it reflects the teaching staff and how good they are at spotting the possibilities. The Head teacher also advised that all staff members are very rigorous at getting the support required to help all the children.</li> <li>A lot of new children had started at the school since September, with a significant number of them working at below, or well below expectations.</li> </ul> <p><b>Action:</b> Mrs A Barnes to look at the percentage of new children at the school.</p>	<p>Mrs A Barnes</p>
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	<p><b>Q. Is FFT information updated once a year?</b>  <b>A. Yes.</b></p> <ul style="list-style-type: none"> <li>The lines highlighted within the data were on the upward projection for the school.</li> </ul> <p><b>Action:</b> To revisit the RaiseOnline data and DfE progress data at a future meeting.</p>	<p>Head teacher, Governor Clerking Service</p>
<p>396.</p>	<p><b><u>Reports from Committee</u></b></p> <p>Governors acknowledged receipt of the following Committee minutes:</p> <ul style="list-style-type: none"> <li>Curriculum and Standards Committee meeting minutes held on 14 September 2016</li> <li>Health and Safety, Grounds and Premises Committee meeting minutes held on 11 October 2016</li> <li>Finance and Staffing Committee meeting minutes held on 29 September 2016</li> </ul>	
<p>397.</p>	<p><b><u>School Development Plan</u></b></p> <p>The Head teacher reported that the School Development Plan had not been changed since the last meeting apart from the inclusion of Link Governors that will be looking after and reporting back on each section.</p> <p>Section 1 – Miss D Whiteley, objectives 1-3 and Canon J S Robertshaw, objectives 4-5.  Section 2 – Dr L Fleming  Section 3 – Mr S Cressey  Section 4 – Mrs V Baldwin</p> <p>Dr L Fleming advised that she still needed to set a date for a meeting with the Head teacher to discuss the School Development Plan.</p> <p><b>Action:</b> To set a date for meeting.</p> <p><b>RESOLVED:</b> That Reporting Back on the School Development Plan be an agenda item for the next full governing body meeting.</p>	<p>Dr L Fleming Governor Clerking Service</p>
<p>398.</p>	<p><b><u>SLT Report, including Pupil and Sports Premium Statements</u></b></p> <p>Governors acknowledged the SLT Report with the following points being highlighted:</p> <ul style="list-style-type: none"> <li>A lunchtime supervisor had been successfully recruited, however there had been 3 resignations received from lunchtime supervisors at Wooldale.</li> <li>Project Sport had started coming into Wooldale at lunchtime to offer positive activities in lieu of 1 LTSA. Although it was still early days, it had been working well. The focus had been on a</li> </ul>	

specific year group for the first half an hour, then opened up to all children in the second half with a variety of activities going on. This had been helping at lunchtime after the resignations were received and a TA had been covering one of the positions, which they were keen to continue.

- At Wooldale, the caretaker had been absent from school for a period of time as a result of a viral infection and wouldn't be expected to return back to school for another few weeks.

**Q. Do we have any classes going to be at 61 children?**

A. We were going to have an extra child in year 4, however they are now happy and settled at Hepworth. There is a child coming in for half a day this week and starting on Monday in Year 5 making that year group go over PAN at 61.

**Q. Are there anymore they you are aware of?**

A. There is a possibility of another child joining year 6.

- Target attendance for the federation had been set at 97% with figures currently at as followed:

	Attendance	Authorised Absence	Unauthorised Absence
Kirkroyds	95.6%	2.75%	1.65%
Wooldale	97.5%	1.9%	0.65%

2 children from Kirkroyds and 1 from Wooldale had to relocate suddenly. The youngest one had not started at their new school due to many factors and as a result this child could not be taken off the schools register and so had been impacting on the attendance percentage due to 'missing in education'.

- At the Pennine School's Sport Partnership Awards, Wooldale were awarded the Leadership School of the Year.

**Q. What does SGO stand for?**

A. Special Guardian Order

- A parent from Kirkroyds had been into school to talk about his job as an airline pilot.
- The Head teacher took the opportunity to thank Bev Stevenson for all of her hard work. Bev Stevenson had been supporting year 5 and 6 with maths and had also given support to staff in KS1.
- The SEN Report would be deferred to the next meeting as a result of Mrs R Starrett being unable to attend the meeting.

Sports Premium Projected Activities and Spending 2016/17

This documentation was circulated to governors at the meeting.

Governor  
Clerking  
Service

The Head teacher reported that both schools have a gymnastic coach that had been doing a fantastic job and at Wooldale additional swimming sessions had been put in place for targeted children. The targeted children had been progressing well. Kirklees have a target of by the time every child reaches 11 years old, they are able to swim a length of the pool (25m). The Head teacher advised that this was currently at 90% of children.

Both schools had paid for the lunchtime activities from Project Sport through Sports Premium funds.

**Q. Why are the documents in a different format?**

A. It is just the way they have been produced.

**Action:** Both documents to be produced in the same format for future.

**Q. How often do we look at the impact and improved of the activities sports premium pays for?**

A. Every half term.

**Q. Is there an evaluation from last year that we haven't seen?**

A. This was circulated at the last meeting.

#### Wooldale Pupil Premium

The Head teacher reported that pupil premium children are assessed very term to monitor development and progression. Miss D Whiteley informed governors that she had been into school to discuss all interventions in place and why they are used, also she had discussed about showing the progression of invention.

**Q. Do we spend all the pupil premium money the school receives?**

A. Yes and more to support this group of pupils.

**Q. Do we show how much we spend and what we spend it on?**

A. Yes, we put it on the school website.

#### Kirkroyds Pupil Premium

The Head teacher advised that 1 out of the 3 pupil premium children, who required additional support had relocated and this had resulted in the 15 hours put aside being re-directed to a reception pupil. Governors were informed that this particular child had both learning and medical issues and subsequently was under the care of a specialist.

**Q. If we are spending more money than we receive, where does this money come from?**

A. It comes out of the main school budget.

399.	<p><b><u>SEND Termly Review</u></b></p> <p><b>RESOLVED:</b> That the SEND Termly Review be deferred to the next full governing Body meeting.</p>	Governor Clerking Service
400.	<p><b><u>SEF</u></b></p> <p>The Head teacher advised that this had been covered by the Curriculum and Standards Committee and had subsequently recorded in the minutes of the previous meeting that governors had received with the papers for this meeting.</p> <p>Miss D Whiteley recommended that governors had not yet agreed how committees would report back at the full governing body meetings.</p> <p><b>Action:</b> To circulate both schools SEF to governors.</p> <p><b>Q. Has everyone seen the SEF?</b> A. Wooldale’s SEF was presented at the full governing body meeting in September.</p> <p><b>RESOLVED:</b> That this item be deferred to the next meeting.</p>	Head teacher    Governor Clerking Service
401.	<p><b><u>School Funds Audit Certificates</u></b></p> <p><b>Q. Is there a reason why they are in different formats?</b> A. The Wooldale one is different to the others.</p> <p><b>Action:</b> Head teacher to circulate the Fruit Shop Audit Certificate to governors.</p> <p><b>RESOLVED:</b> That the full governing body approve the Wooldale School Funds Audit Certificate.</p>	Head Teacher
402.	<p><b><u>Dyslexia Project Update</u></b></p> <p><b>RESOLVED:</b> That the Dyslexia Project Update be deferred to the next full governing body meeting.</p>	Governor Clerking Service
403.	<p><b><u>Multi-Academy Trust</u></b></p> <p>Governors acknowledged that they had received a copy of the minutes from the previous meeting at Holmfirth High School.</p> <p>The Head teacher explained that the school would be exploring more about academies and MATs and also had agreed to be apart of the working party of Head teachers and Chairs of Governors.</p> <p>Governors were advised that Paul Thompson had attended the last meeting to give advice where necessary, along with the ever changing circumstances of the decreasing support offered by the LA.</p> <p>The Head teacher reported that the overall feeling had been that it</p>	

	<p>may not be necessary to academies, however at least the school will have the essential information when and if the decision needs to be made.</p> <p>Within the working group schools were given areas to investigate and report back at the following meetings. Feedback would be given in the form of a presentation. The Head teacher reported that a copy of the slides would be sent to herself and then sent on to governors once received.</p> <p>Following discussions about the suggestion of a letter being sent to parents advising them that the school will be looking into academisation and MATs, governors raised that it is necessary as a result of discussions in governing body meetings and minutes from those discussions.</p> <p>A letter had been produced by the working party. However, the Head teacher had suggested that the draft was too wordy and technical for what was required and needed to be a simple letter advising that the school has a duty to explore anything that could benefit the children. The Head teacher informed governors that the letter would be drafted by the working party and subsequently signed by all Head teachers and Chairs of Governors in the working party.</p> <p><b>Q. What is the overall feeling at the meetings?</b></p> <p>A. Miss D Whiteley – we have an obligation and duty to investigate, there will be a point that academisation may happen. Some people sat around the table are completely anti-academisation and others are the opposite, however I do feel we are doing the right thing by investigating and exploring. Head teacher – I have met with other primary schools since to discuss the matter. I am now clearer on the governance sand layers of governance within a MAT.</p> <p>The Head teacher advised that the next meeting will be held on the 21<sup>st</sup> November 2016 and Miss D Whiteley would be unable to attend and asked if another governor would like to attend.</p> <p><b>Action:</b> To circulate more information once received.</p>	Head teacher
404.	<p><b><u>Governor Training and Governor Visits</u></b></p> <p>This item had been included in minute 398, SLT Report.</p>	
405.	<p><b><u>Update on Governor Self Evaluation and agreement of next steps</u></b></p> <p>Governors agreed that this item is the same as the Vision and consequently minute 409 would be covered under this minute.</p> <p><b>RESOLVED:</b> That the Vision will be covered under this item as future meetings.</p> <p>Mrs V Baldwin reported that the working party were ensuring that the vision included stakeholders and as a result a questionnaire had been devised to circulate to staff members along with face to face</p>	Governor Clerking Service

	meetings being set up.  <b>RESOLVED:</b> That the outcome of the questionnaire will be reported at the next full governing body meeting.	
<b>Governing Body Matters and Statutory Responsibilities</b>		
406.	<p><b><u>Teacher Appraisal Policy and Teacher Pay Policy</u></b></p> <p>The Head teacher notified governors that the Finance and Staffing Committee had advised that the model Teacher Appraisal Policy and the model Teacher Pay Policy be approved by the full governing body.</p> <p>The Head teacher also reported that the appraisal policy didn't include Support Staff and as a result, the Head teacher had devised a Support Staff Appraisal Statement.</p> <p><b>Q. Is there some overlap within the documents?</b></p> <p>A. Yes, however they have their differences, but each document has more detail in the appropriate areas.</p> <p><b>RESOLVED:</b> That the Teacher Appraisal Policy, Teacher Pay Policy and Support Staff Appraisal Statement be approved and adopted by the full governing body.</p>	
407.	<p><b><u>Review of SEN Policy and Accessibility Action Plan</u></b></p> <p><b>RESOLVED:</b> That the Accessibility Action Plan be deferred to the full governing body meeting.</p> <p><u>SEN Policy</u></p> <p>The Head teacher reported that 'my support plans' or EHC were statutory plans put in place for children requiring additional support. My support plans highlight and follows the child's progression and are the steps before EHC. However, an IEP can be more appropriate for some children.</p> <p><b>Q. How often are reviews carried out?</b></p> <p>A. They are completed termly.</p> <p>The Head teacher advised that recently it had been brought to her attention that Holmfirth High School were not using my support plans and as result the school needed to decide whether they would continue completing and using these.</p> <p>Governors acknowledged that additional partnership meetings took place to discuss different areas around SEN, EHC and my support plans. In attendance had been SENCOs from each of the schools in the Holmfirth Family of schools and their assigned Educational Psychologist.</p>	Governor Clerking Service
408.	<p><b><u>Safeguarding and Child Protection Policy</u></b></p> <p>The Head teacher informed governors the Safeguarding and Child Protection Policy was a model policy with the school's details</p>	

	<p>included. There had been a few changes from last year's policy including the section on Prevent.</p> <p>Governors acknowledged that Mrs L Caunce was the Safeguarding/ Child Protection governor and the Looked After Children governor for the federation.</p> <p><b>Q. What is the difference between the Safeguarding and Child Protection Policy?</b></p> <p>A. The Child Protection Policy has more simple terminology and is more of a summary of child protection procedures.</p> <p><b>RESOLVED:</b> That the Safeguarding and Child Protection Policy be approved by the full governing body.</p>	
409.	<p><b><u>Governing Body Self-Review/Vision</u></b></p> <p>This item had been covered under minute 405.</p>	
410.	<p><b><u>Financial Monitoring</u></b></p> <p>The Head teacher advised that this had been covered at the last Finance and Staffing Committee and could be found within the last set of minutes.</p> <p>Governors acknowledged that the both schools had auditors in week commencing 21 November 2016.</p>	
411.	<p><b><u>Any Other Business</u></b></p> <ul style="list-style-type: none"> <li>• <u>Charging Policy</u></li> </ul> <p>The Head teacher advised that the policy had been updated in march but hadn't subsequently been adopted. This would be updated where necessary including the new name of Musica and date of the policy being adopted.</p> <p>Governors acknowledged that there is a lease on the field at Wooldale of which had been dealt with by the legal team at the LA.</p> <p>The Head teacher confirmed that the school received a small sum of money as a result of Wooldale being a poll station.</p> <p><b>RESOLVED:</b> That the Charging Policy be approved and adopted by the full governing body.</p> <ul style="list-style-type: none"> <li>• <u>Taxis for Lydgate's Pupils</u></li> </ul> <p>Mr S Cressey raised his concern for noting following an incident that happened when he was dropping his child off at school as a result of a near miss. Governors discussed the current arrangements and issues caused by taxis dropping off children at Lydgate. Governors questioned whether it was</p>	

	<p>possible for a 20mph limit to be implemented by Kirkroyds and Lydgate and agreed that this needs to be raised at the Health and Safety, Grounds and Premises Committee meeting. The Head teacher advised that the issues had been raised with the Head teacher at Lydgate.</p> <p><b>Action:</b> Health and Safety, Grounds and Premises Committee to discuss Mr S Cressey's concern.</p> <ul style="list-style-type: none"> <li>• <u>Car Park Rubbish</u></li> </ul> <p>The Head teacher informed governors that she had recently had a meeting with neighbours of Wooldale school following a complaint about the rubbish on the car park next to the school. However, it had been established that this area wasn't school's property and as result the neighbours were going to raise the issue with the Council along with owners/renters of the garages.</p>	Committee Members
412.	<p><b><u>Agenda, Minutes and Related Papers – School Copy</u></b></p> <p><b>RESOLVED:</b> That no minute be excluded from the copy to be made available at the School, in accordance with the Freedom of Information Act.</p>	

The meeting finished at 9:30 pm.