



## Barnabas Oley Church of England Primary School FULL GOVERNING BODY

**Meeting Date/Time...:** Thursday 2nd February 7pm

**Place.....:** School

**Present:** Mr J Petre (Chair), Mrs M Downes, Revd C Furlong, Mrs C Hall, Miss J Hodges, Mrs M Oxe, Mr A Pett, Mrs L Pitalis-Bliss, Mrs R Smith (HT), Mr I Strath, Mrs J Wisson

**In attendance:** Ms C Jarvis (DepHT)

The meeting began with prayer, led by Revd C Furlong.

### **17.40 Apologies for Absence**

Charlotte Moretto was unable to attend due to work commitment. Apologies were accepted.

### **17.41 Declaration of Interests**

No interests were declared.

### **17.42 Minutes of the last meeting**

The Minutes were agreed and signed by the Chair.

### **17.43 Matters arising**

### **17.44 Governing Body Composition**

Mrs C Hall is to become a co-opted Governor following the end of her term in January 2017 as a parent Governor. This will leave two vacancies on the Governing body for one further co-opted Governor and a parent Governor. Mr Petre will place an advertisement in the village Roundabout magazine to try and source a suitable co-opted Governor. The election of a parent Governor requires specific procedures to be followed. Mrs Fox will look into these procedures, with the help of Mrs Whinney to ensure that the election is compliant.

**Action: Mrs C Fox and Mrs K Whinney to check on election procedures.**

**Action: Mr J Petre to write advertisement for inclusion in the Roundabout magazine.**

### **17.45 Training Update**

Mrs Pitalis-Bliss told the Governing body that one course had been attended. This was a GEL course covering Governor visits to school. It was suggested as a result of this course that the School Council be consulted over Governor visits to greater enhance the impact of the 'student voice'.

**Action Get feedback from school council on what they think about the approach to Governor visits. Ms Jarvis**

Mr Petre added that he had attended the termly briefing meeting last week.

**Action: Write training report on on termly briefing - Mr Petre**

#### **17.46 Getting ready for Ofsted - Feedback and Discussion**

##### **School Strategy**

The School Strategy consists of the 'Cross', the Statement (*'Be the Best that we can be'*) and the School Aims. The Cross has recently been reviewed to ensure that the words within it are still relevant and in line with the school ethos. Two new words (*resilience* and *perseverance*) were added as a result of Ms Jarvis' work on promoting a positive growth mindset within the school. Mr Petre commented that the Cross, the Statement and the Aims were well connected across the school and were non repetitive. It was decided that the updated strategy would be made available across the school and the website before September.

**Action: All Governors to review strategy and give feedback by next FGB.**

**Action: Review strategy with staff Mrs Smith**

**Action: Review Strategy with school council Ms Jarvis**

#### **17.47 Head teachers Report**

The Head Teachers report is available on the website.

Mrs Smith told the Governing body that Ms Jarvis and Mrs Downes are both currently undertaking training for the NPHQ qualification - with assessments due in May. Mrs Smith also explained both Ms Jarvis and Mrs Downes were required to give a presentation on research that they had been undertaking.

Mrs Smith also drew attention to data that had been extracted from the O-Tracker Deeper Learning Summary. This is a tool that can be used to monitor the in year progress and attainment of pupils. Mr Pett commented that on face value, the data appeared to show no progress in Year 3. Ms Jarvis explained that this was to do with the way in which data had been entered and that children were working to objectives that provided a deeper understanding of the subject areas.

#### **17.48 Plan Annual report to Parents/Parents meetings with Governors.**

Mr Petre had created a provisional list of responsibilities for the Annual Report to Parents based on contributions made in 2016. Those areas which were not designated were then allocated across the Governing body.

**Action: Circulate updates list of sections and owners. Mr Petre**

**Action: All reports and contributions to be sent to Mr Petre by the beginning of June for inclusion in the report.**

#### **17.49 NPQH Presentations -**

**Ms C Jarvis** gave her presentation on reading and Growth Mindsets.

**Mrs Downes** gave her presentation on research based on Pupil Premium Impact

#### **17.50 Breakout Committee Groups**

The meeting separated into committee groups for break out discussions.

**17.51 Finance & General Purposes Committee Feedback**

- **Budget** - The financial situation of the school is similar to that in September 2016. The budget though currently sufficient is tight. Mr Petre raised the point of the Governments Fairer Funding policy. It was agreed that this policy does not benefit smaller schools and due to the change in block funding could leave Barnabas Oley £40,000 worse off.
- Fire Safety Policy reviewed.
- Lettings policy reviewed.

**17.52 Curriculum Committee Feedback**

- SEND Policy reviewed.
- SMSC Policy reviewed.
- Homework Policy - edits to be made.
- Governor Visit reports to be done on Cedar class assembly (Mrs C Hall) and on Willow class assembly (Mrs J Hodges).

**17.53 Personnel Committee Feedback**

The Personnel Committee are next due to meet on 22nd February 2017.

**17.54 Date of Next Meeting**

The date of the next meeting will be **Thursday 2nd March 2017**.

Signed: .....

Date: .....

Challenges highlighted