

# LANGTREE COMMUNITY SCHOOL

## Times of the School Day and Home Time Arrangements Policy

**The Government has set out the total number of hours which children are to be taught in a week:**  
DfES recommendations suggest that Key Stage 1 pupils should have a minimum of 21 hours teaching each week.

DfES recommendations suggest that Key Stage 2 pupils should have a minimum of 23½ hours teaching each week.

This teaching times do not include Registration time (when Registers are called at 9.05am and 1.15pm), Assemblies or break and lunch times.

The taught time in Langtree Community School is:

Key Stage 1: 21 hours, 45 minutes/week

Key Stage 2: 23 hours, 35 minutes/week

<b>Key Stage One</b>		Adjustments:
<b>Morning Session</b>	<b>9.05am to 12.05pm</b>	10 mins Registration time 15 minutes morning break time 15 minutes Assembly time, three days per week.
	Three hours	KS1 morning 2 hours, 23 minutes/day <b>11 hours, 55 minutes/week</b>
<b>Afternoon Session</b>	<b>1.15pm to 3.30pm</b>	5 mins Registration time 15 minutes afternoon break time
	Two hours, 15 minutes	KS1 afternoon 1 hour, 50 minutes/day <b>9 hours, 35 minutes/week</b>
<b>Key Stage Two</b>		
<b>Morning Session</b>	<b>9.05am to 12.15pm</b>	5 mins Registration time 15 minutes morning break time 15 minutes Assembly time, three days per week.
	Three hours, ten minutes	KS2 morning 2 hours, 40 minutes/day <b>13 hours, 20 minutes/week</b>
<b>Afternoon Session</b>	1.15pm to 3.30pm	5 mins Registration time 10 minutes afternoon break time
	Two hours, 15 minutes	KS2 afternoon 1 hour, 50 minutes/day <b>10 hours, 35 minutes/week</b>

Children should not be unaccompanied on school premises before 8.55am since before that time staff cannot assume responsibility for them. From 8.55am they can go directly to the playground in order that a prompt start can be made at 9.05am.

If, for any reason, a child has to come to school before 8.55am and is unaccompanied, they will be directed towards the school's 'Early Bird' club and a charge made for use of this facility.

During lunch time, Meal Time Assistants are employed to supervise children in the dining hall and playgrounds, or classrooms if the weather is bad. The Head Teacher, or a nominated senior member of staff, is also available throughout lunchtime if required.

At home time, the arrangements for each class are as follows:

Class F	Parents/carers/other authorised adults to collect children from
Class One	outside the classroom.
Class Two	Years 3 and 4 children: children leave the class observed by a member of staff to waiting parents/carers/other authorised adults.
Class Three	Years 5 and 6 children: as above for Class Two.
Bus children	Collected by a staff member from their classrooms and taken to the school bus, ready to go home.

Some children have permission from their parent(s) to walk or cycle from school to home. Unless we have received written permission from a parent, no child will be allowed to leave our premises by themselves.

We regularly remind pupils of the dangers which strangers present to children and for this reason we make two requests of parents:

- (1) That parents/carers let the school know if they are going to be late collecting their child(ren); and
- (2) That parents/carers let the school know if they have made arrangements with someone else to collect their child(ren).

