

Nelson St Philip's CE Primary School Governor's Action Plan 2016 - 2017

Review of present practice:

During the last 12 months the Governing Body has had a significant number of new members;

The school had an Ofsted Inspection in March and received a 'good' grade with some areas judged to be outstanding. The governing body was also praised for its contribution to supporting the school and acknowledged the members knowledge and experience in the field of education;

An audit by the Governing Body in April 2016 confirmed that:

- a skills audit is completed on a regular basis and a collation of the data is to be presented at full Governing Body meetings;
- the Governing Body has members who have a range of valuable skills to offer the school;
- the meetings are appropriately clerked by a representative from the Local Authority;
- the committee structure enables the governing body to work effectively;
- a review of the appointment of the chair and vice chair of governors is undertaken on an annual basis;
- the appointment of the chair and vice chair of the committees is reviewed on an annual basis;
- the Governing Body monitors the School Development Plan, summative pupil performance data and classroom observations overviews on a termly basis;
- the Headteacher's performance is managed effectively with the support of an external adviser;
- governors monitor the budget on a termly basis and have the relevant expertise to support the school's management in this area;
- governors have mechanisms in place to consult parents, pupils and staff regarding their views of the school;
- governors have a clear awareness of the school's links with other schools and the wider community via the Headteacher's Report to Governors.

The following areas of development were also identified and have been itemised below with their action points.

Objective (What needs to improve?)	Actions (How are we going to achieve improvements?)	Accountable Lead (Who is responsible for achieving the objective?)	Timescales (When is it going to happen?)	Monitoring & Evaluation (How are we going to check that it is happening?)	Success Criteria (How do we know that we have achieved our objective?)	Evaluation/Impact (What improvements have been made as a result?)
Improvements in induction procedures for new governors	Policy for governor induction to be reviewed and updated if required	Chair of Governors/Headteacher	New procedures from Autumn Term 2016	Review of Governors' Action Plan at full Governors' meeting every term	New governors have the relevant information and confidence to carry out their role	
Governors to be fully involved in identifying governing body training needs	Governors to discuss training needs during the Autumn Term full governing body meeting	Link Governor/Chair of Governors	Autumn Term 2016	Review of Governors' Action Plan at full Governors' meeting every term	Annual programme of training for Governors agreed and implemented	

Governors need to be more aware of practice in other schools	Visits to other schools arranged	Headteacher/Chair of Governors	From Autumn Term 2016	Review of Governors' Action Plan at full Governors' meeting every term	Governors are able to compare practice at St Philip's with other schools	
Governors need to be updated on the new methods being used to assess pupil progress	Training to be arranged to address this issue	Headteacher/Link Governor	Spring Term 2017	Review of Governors' Action Plan at full Governors' meeting every term	Governors have a clear understanding of new assessment procedures	
Reporting to parents needs further improvement	Governors' meeting minutes and a Governors' newsletter to be posted on the school's website	Headteacher/Chair of Governors	From Autumn Term 2016	Review of Governors' Action Plan at full Governors' meeting every term	Parents have an improved understanding of the role of governors	