



Meeting Agreement *(or 'Terms of Reference')*

1. **Name** F.A.B - Fostered and Adopted children and Families at Brunswick.

2. **Aims**

The aims of the Group will be:

- To bring together the adopters/parents and carers of children not living with their birth parents, who currently attend Brunswick Primary School
- To create a safe, supportive environment for parents and carers to talk through what might affect their child's progress and wellbeing at school
- For parents and carers to work in partnership with the school to look at what is working well and what could improve their child's experience at Brunswick Primary School
- To share information about what resources are available to children not living with their birth parents

3. **Who can attend the group**

- The group is open to anyone who is the parent or carer of a child not living with their birth parents, who currently attends Brunswick Primary School.
- Attending the group is voluntary.
- We may invite visiting speakers to the group.

4. **Creating a safe environment**

- The group aims to create a safe, supportive environment for discussion which reflects the Brunswick Primary School Values of: Kindness, Honesty, Equality, Positivity and Respect. To understand how this might work in meetings we are going to discuss this as a group.
- By listening to each other we will aim to reach decisions by consensus and find solutions that everyone can support or at least live with.

- It is essential that the group respects the confidential nature of information that people might want to share when we meet. What is said in the group must stay in the group. There is an exception to this. If we think that a child is at risk then we must take action by sharing that information with Children's Services. This is called safeguarding or child protection.
- Brunswick Primary School has a policy on safeguarding and child protection which is available on the school website.

5. Meetings

- Meetings will be held twice a term on school premises.
- Refreshments will be provided by the school.
- Childcare with school staff will be provided.
- Meetings will be chaired by Alison Colbran, Deputy Head Teacher and notes will be taken of any actions agreed in the meeting.

11th November 2016