

**Present:** Alison Wilson, Laura Storer, Ayshah Nawaz, Jill Mellor

**Apologies:** Kelly Dean, Banaz Hussen, Danni Jones, Clare Neary

**Agenda:**

1. Matters Arising from last meeting
2. Name for the group
3. Red Nose Day
4. Easter Fair
5. Next Meeting

**Minutes of the meeting:**

**1. Matters arising:**

- Mrs Sadler agreed that the group could keep a sum of money back from fundraising events, to be held as a 'kitty' for future events and activities. She suggested £50.
- The calendar of events is a good idea and would help school staff, as well as this group. To look at setting this up before break up for summer.
- Jill has spoken to Mr Lockwood regarding links to school council and he is keen to get this established.
- Already had some parents wanting to be involved in helping at events, but not wanting/being able to commit to attending the committee. To promote this more.

**2. Name for the group:**

Lots of research been done by members and several ideas brought to the meeting. Rejected CIA (Community In Action). Both Ayshah and Laura suggested PATHS (Parents And Teachers of Hillside School). The name also suggested a path through the local community and the children on a path to learning through their school. Friends of Hillside was also suggested, but as it had not been popular with the parents who were unable to attend this week, it was agreed to adopt the name PATHS for the group.

**3. Red Nose Day (March 24<sup>th</sup>):**

- Already have 3 boxes of red noses in school and are looking to start selling them after half-term. Will sell in the drop-in sessions, as this was very successful when we sold items for the Poppy Appeal. Will also have a box in the main office within school.
- Children and staff will be able to wear red for the day and make a donation of £1
- We will have an 'unhealthy tuck shop' during morning break, selling buns, biscuits etc, with red nose decorations. Need people to bake/buy items to sell. Also need help on the day to run tuck shop.
- The Friday coffee mornings will be up and running by then, so will charge £1 for a cuppa and a piece of cake.
- Looked through RND pack and have enough stickers to give one to every child in school.
- Will use the balloons for coffee morning and assembly display. It was suggested that each class had a balloon outside their door too.
- Felt it was not a good idea to have collection boxes out for golden assembly, as it was better for people to get something for their money. Any cakes left over from tuck shop or coffee morning could be sold to parents after golden assembly.
- It was felt that texts are more effective than flyers, but needed to be sent out in good time.
- PATHS to keep some money back from RND to use for Easter Fair fundraising.

#### **4. Easter Fair:**

- Date decided for this event. As very close to RND, chose Thursday April 6<sup>th</sup>, the day before we break up. Had listened to feedback from previous meeting about not having events on Fridays, due to golden assembly.
- Discussed whether could do similar to Christmas event, with each class making something to sell and running their own stalls. Jill explained that this would not be possible, due to everything else happening in school.
- As the cake stall is always popular, but struggle to get donations, it was agreed to have a baking competition, in order to attract more interest. This has proved successful at the Harvest event. We will have a competition for cakes/buns decorated with an Easter theme. There will be prizes for each year group and one overall winner. Alison will ask at work for donations of Easter eggs and will make a small basket up for the overall winner. To make certificates for all winners too. Cooking clubs can make things for cake stall too.
- Raffle – staff in school will make up one hamper, as usual and PATHS will make up another. To ask friends and family for donations for other raffle prizes and hamper items.
- Chocolate tombola – requests for donations to be sent in text to staff and parents. Discussed using Facebook to ask for donations, support and to publicise events. Emailed Lauren Stock's contact details to everyone, as she manages the school Facebook page. PATHS members can email her with anything they want to post, but should copy Jill into emails too. Laura asked whether can use her personal Facebook account to ask for donations etc. Jill advised that need to be careful what put, but okay in principle.
- Other stalls to include hoopla, hook a boat, toy stall, keyrings, crafts, refreshments. To offer up to 3 stalls to parents (not outside agencies), for a flat rate of £10. Jill to make application forms and send texts to make parents aware. As unable to make items to sell in classes, discussed having after-school sessions for parents and children to attend and make things. Would be run by members of PATHS, with Jill attending. Decided on Wednesdays after half-term. To offer to each year group separately, as children would have different abilities. Would use school resources and buy in any specialized items using PATHS fund.

#### **Other matters:**

- Discussed involving older members of the local community in school activities. Talked about developing links between Castle Grange and Newsome Nursing Home. Look at inviting Joanne Smithson, Thorne's mum (activity co-ordinator at Newsome Nursing Home) and someone from Castle Grange, to come to future meeting and discuss how we can develop links
- Felt it would be helpful if parents had more information on what the money raised at events was being spent on, rather than just saying it went into the school fund.
- It was suggested that to raise awareness of PATHS amongst school staff and to stress that fundraising involves everyone, staff could put in bids for some of the money raised at school events.
- Discussed the difficulty in getting volunteers for breakfast club. It was suggested approaching the university, as students often wanted experience of voluntary work.

#### **Actions for next meeting:**

- Publicity drive for Red Nose Day and finalise events
- Easter Fair update and allocate tasks
- Facebook update

#### **5. Date of next meeting: Thursday March 2<sup>nd</sup>, 9.15am**