

## Gift Aid Declaration

**Name of Charity:**                    **St Martin's C of E Infant School Epsom**  
                                                 **St Martin's C of E Junior School Epsom** (delete as appropriate)

**Childs Name** .....

### Details of donor

**Title** .....                    **Forename(s)** .....

**Surname** .....

**Address** .....  
.....  
.....

**Post Code** .....

**I want the charity to treat the enclosed donation of £..... as a Gift Aid donation**

You must pay an amount of Income Tax and/or Capital Gains Tax at least equal to the tax that the charity reclaims on your donations in the appropriate tax year (currently 25p for each £1 you give).

**Date** ...../...../.....

**Signature**.....

### NOTES

1. If you pay tax at the higher rate you can claim further tax relief in your Self Assessment tax return.
2. If you are unsure whether your donations qualify for Gift Aid tax relief, ask the charity. Or, refer to help sheet IR65 on the HMRC web site. ([www.hmrc.gov.uk](http://www.hmrc.gov.uk))
3. Please notify the charity if you change your name or address.