



Keeping In Touch

Every term you will receive a class newsletter that tells you what your children will be learning over the coming weeks. You should also receive target letters that break down this learning in to the specific next steps for your child.

At Parents' Evening in October you will receive a leaflet that tells you what your child should be able to do by the end of the year group they are currently in.

The school newsletter, sent monthly, will keep you up to date with what is happening in and around school generally.

You are free to speak to the class teacher at any point if you have concerns. They are available on most days at 3.30pm to meet with parents and no appointment is needed. It is also possible to make an appointment to meet with them early in the morning (about 8.15am). They are not available to see you when the doors open at 8.45am because there are children in class but you can leave a message for them on the door.

If you have raised an issue with the class teacher but still do not feel things are resolved you can make an appointment to see the leader who oversees work in your child's class. For Nursery, and Year 1 this is Mrs Splaine. For all other classes this is Ms Oliver, the Deputy Head Teacher.

In the unlikely event that after all this you are still concerned you can make an appointment to see Mrs Birrell. If you wish to see her during the school day, please make an appointment in advance with the Kathryn in the office. This ensures that she is available, and can prevent a long wait for you. Mrs Birrell will do her best to see you as soon as she can or ring you at home or work if necessary.

REPORTS AND PARENTS' EVENINGS

Written reports on all children will be sent to parents once a year in June or early July. We also have two Parents' Evenings, one towards the end of the first half term in the autumn and one in the spring term.

After you have received your child's report, should you wish to discuss it with the class teacher, you may make an appointment to do so. We are always happy to arrange a special appointment at any time for you to discuss your child's progress with their class teacher.