

**CARDEN PRIMARY SCHOOL  
GOVERNING BODY  
MINUTES**

<b>Committee</b>	<b>Curriculum Learning and Achievement</b>
<b>Date/Time:</b>	17 <sup>th</sup> November 2016 4 pm
<b>Location:</b>	Carden Primary School
<b>Distribution:</b>	Full governing body Website
<b>Quorum:</b>	3
<b>Present:</b>	Governors (voting) Jayne Bravery (JB) Chair of Governors Jeff Nixon (JN) Daniel Holmes (DH) Kevin Cunningham (KC) Chair of Committee Helen Longton-Howorth (HLH) Other (non voting) Janet Johnson (JJ) clerk
<b>Apologies:</b>	Sophie Wadleigh (SW) - accepted

	<b>DISCUSSION AND DECISION</b>	<b>ACTION</b>
1	<b>Welcome</b> and consideration of apologies. KC opened the meeting. SW's absence was accepted.	
2	<b>Declaration</b> of Interest in items on the agenda No new declarations were made and it was agreed all could remain present and contribute throughout.	
3	<b>MINUTES and MATTERS ARISING</b> The minutes of the previous meeting were agreed to be an accurate copy and signed by KC accordingly. It was agreed: <ul style="list-style-type: none"> <li>• The nurture group report would be provided for the next meeting.</li> <li>• The main focus of the autumn meetings of the committee would be the annual overview of progress and attainment data. The other meetings would focus on subjects including reports from subject leaders.</li> <li>• Subject leader reports were requested for the 20<sup>th</sup> February. KC and HLH would liaise on content.</li> <li>• There would be a presentation from the maths lead at the next meeting.</li> </ul> All other items had been completed or required no further action.	
4	<b>SCHOOL IMPROVEMENT PLAN</b> It was agreed the sections of the plan covered by this committee would be Outcomes and the Quality of teaching, learning and assessment. These were also in line with the Ofsted judgement areas.	
5	<b>ACHIEVEMENT:</b> <b>How do we know all our children are making good or better progress?</b> 5.1 Book scrutiny. HLH tabled a report which she then talked to.	

**CARDEN PRIMARY SCHOOL  
GOVERNING BODY  
MINUTES**

Further information was provided:

- Peer assessment was outstanding in some areas of the school.
- Following a review of practice it was now ensured that all pupils had the chance to extend on reasoning in maths.
- It had been picked up that pupils joining the school tended to be less skilled with handwriting and addressing this had become a focus.
- The next scrutiny would include teachers.

It was agreed a governor would attend on 6<sup>th</sup> December and JB would arrange this. The report was accepted.

### 5.2 Lesson observations

HLH tabled a report which she then talked to. Further information was provided.

- The newly qualified teachers (NQTs) were strong.
- The judgements were made using the Edison guide and Ofsted judgements.
- All teachers were good or above.
- Children were interested and engaged throughout the school.
- An area noted by Ofsted as requiring further improvement had been the use of additional adults and close attention had been paid to this, including at the observation. HLH informed use of additional adults was good. Planning for them was evident and the adults took groups.
- An area for development could be to improve consistency with the use of working walls.
- Maths subject knowledge also remained an area for focus. A teacher questionnaire had identified areas of difficulty, particularly with 'going deeper'. A lot of work had been done and it is starting to get improve; there were more ideas and resources to hand. A governor could confirm pupils had made improvement even in this term in being able to provide explanations.

**Was the quality of teaching all at least solidly 'good'?** Yes but in a range of good (and outstanding).

**Are those rated at 'requires improvement' from previous years still at the school?**  
No.

The table was accepted.

### 5.3 Raise Online

A data expert from the local authority had reviewed the report with HLH that morning and it was now displayed on screen. She also tabled a separate analysis. The report showed the detailed outcomes of various groups compared with the national average (NA). Another governor was skilled in performance data analysis.

Governors were pleased to note the many strengths of the school – in particular that for reading progress they were in the top 10% in the country and altogether ranked 15. For attainment pupils had performed better than NA in all subjects and some groups of the disadvantaged had made particularly good progress. Those with English as a foreign language had performed well and mobility had not been an issue.

The report was accepted and further analysis would continue; however, it

**HLH KC**

**CARDEN PRIMARY SCHOOL  
GOVERNING BODY  
MINUTES**

	<p>appeared areas for focus would continue to be maths, where there was still a disadvantaged gap and higher prior achievers. Key stage 1 and phonics performance needed to improve. Governors suggested the results be published on the school's Facebook page. <b>Do you feel that what you have in place to support higher achieving pupils will be sufficient?</b> Yes and we have case studies for those few that did not do so well. 2 only started in year 6. We have been setting higher expectations, pushing the children and providing enrichment.</p> <p>5.4 Current progress HLH informed targets for reaching age related expectations were for year 1 75% and the rest of the school 85%. The school partnership advisor recommended adjusting this for achievement to 65% base line and 85% progress. Year 3 were showing the lowest progress and this was due to having the fewest years of being taught the new curriculum. They were now catching up. HLH showed governors the charts and Venn diagrams used to identify how children were identified as not making progress. They agreed the system allowed easy identification of focus groups. The LA comparative performance document was yet to be provided.</p>	<p><b>to meet to discuss data and agree resulting actions</b></p>
6	<p><b>EQUALITY</b> To what extent is the vision met? It had already been agreed this item would be deferred. A prospective governor had expertise in this area.</p>	
7	<p><b>Any other Urgent Business</b> 7.1 Further to previous emails and discussion at Development and Resources committee meeting, governors supported the decision to give notice of withdrawing from the provision of the ICAN unit. 7.2 Skills gap on this committee. Karen Willbridge had been elected as staff governor. JB would take recruitment forward. Governors enquired of HLH whether there were any further ways they could support her and there being no further business the meeting closed at 17.11</p>	

..... signature ..... date