

KEIGHLEY ST ANDREW'S CE (AIDED) PRIMARY SCHOOL & NURSERY CHARGES & REMISSIONS POLICY



Rationale

At Keighley St Andrew's we recognise the valuable contribution that a wide range of additional activities, including visits, clubs and residential experiences can make to enrich pupils' education. The governing body aims to provide such activities both as part of a broad and balanced curriculum and as additional optional activities.

Charges

The governing body reserves the right to make a charge in the following circumstances for activities organised by the school:

Residential Visits

The cost of insurance, board and lodging, travel and activities out of school hours. Voluntary contributions can be collected for activities that form part of the school day.

School Clubs

At present we do not charge for the cost of employing outside instructors for school clubs. However there may be occasions when we have to charge for tuition. A fee for the school club may be charged to cover the cost.

Voluntary Contributions for Activities Organised during the school day

Parents will be invited to make a voluntary contribution towards the cost of additional activities which take place in school time. Parents may be advised that the continuance of the activity may depend upon enough voluntary contributions being collected. Once it has been decided to run such an activity no qualifying child will be excluded on the grounds of non payment of a voluntary contribution.

Pupils must only be asked for contributions equal to their individual costs. Any additional cost of providing accessible equipment or transport for disabled children will be considered as part of the whole cost of the trip and not part of the individual cost to the child.

The following list, though not exhaustive, gives examples of additional activities organised by the school, which may require voluntary contributions from parents. These charges only cover the expenses of the trip, and are not calculated to make a profit.

- visits to museums and art galleries;
- sporting activities which require transport expenses;
- outdoor adventure activities;
- visits to the theatre;
- school trips abroad;
- musical events

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Swimming

The school organises swimming lessons for all children in Year 5. These take place in school time and are part of the National Curriculum. We make no charge for this activity. We inform parents when these lessons are to take place, and ask parents for their written permission for their child to take part in swimming lessons.

Extra-Curricular Activities

The school offers opportunities for pupils to participate in additional activities outside of school hours and may make a small charge to cover the costs of the external providers.

Milk

Milk is provided free of charge for all children in Nursery, Reception, Years 1 & 2 and all children in Years 3 to 6 who are registered for Free School Meals. Pupils in Years 3 to 6 who are not entitled to free milk, may purchase one third of a pint of milk per day for a cost of between £9.50 and £13 per term depending on the price of milk and the length of the term.

Fruit

Free fruit is provided by the Government for all pupils in Nursery, Reception, Year 1 and Year 2.

Breakfast Club

We offer pupils a healthy breakfast at a reasonable cost. A full price list is available from the school kitchen.

School Uniform

Parents of children who are registered for Free School Meals, will be offered a uniform allowance of up to £30 per annum by school

School will contact parents of eligible children in April/May with relevant information.

Lost Books

To cover the cost of replacement, a discretionary charge may be made for the loss of any library or reading books.

Damage to School Property

It is at the discretion of the Governing Body and/or Head Teacher to consider making a charge to parents for any damage to school property by a pupil or parent, caused either wilfully or neglectfully.

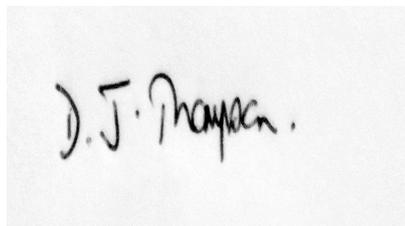
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Remissions

Parents of pupils who are registered for Free School Meals, may apply to the governing body for help with the cost of any chargeable activity. Authorisation for such a remission may be made by the Headteacher. The Chair of Governors may be consulted if the Headteacher feels a second opinion would be beneficial.

Date Approved May 2017

Reviewed annually

A rectangular box containing a handwritten signature in black ink. The signature appears to be 'D. J. Thompson'.

Signed:

Chair of Governors