

Kirklees Directorate for Children & Adults

THE FEDERATED GOVERNING BODY OF KIRKROYDS INFANT AND WOOLDALE JUNIOR SCHOOL

Minutes of the meeting of the Governing Body held at 7:00 pm at the Wooldale Junior School on Wednesday, 18 January 2017.

Present:

Miss D Whiteley (Chair), Mrs V Baldwin, Mrs L Counce, Mr S Cressey, Mrs G Holden, Mrs C Mills, Mrs R Starrett, Mr S Talbot, Mrs M White, Mrs C Wood (Head teacher)

In Attendance:

Miss S Cartledge (Minute Clerk)
Mrs A Barnes (Associate Member, Deputy Head teacher)
Mrs C Armitage (Deputy Head teacher)
Mrs A Bale

Agenda Item	Discussion and Decisions	Action – who / by																					
Procedural																							
413.	<p><u>Apologies for Absence, Consent and Declaration of Interest</u></p> <p>Apologies were received for Dr L Fleming, Mr M Galloway and Canon J S Robertshaw. All with consent.</p> <p>(i) <u>Approve the Governors’ Code of Conduct</u></p> <p style="text-align: center;">RESOLVED: That Approval of the Governors’ Code of Conduct be an agenda item for the next meeting.</p>	Governor Clerking Service																					
414.	<p><u>Notification of items to be brought up under Any Other Business</u></p> <ul style="list-style-type: none"> • Letter from Regional School Commissioner • MAT Meetings • Kirkroyds’ Health and Safety Policy • Learning Walk 																						
415.	<p><u>Representation</u></p> <p>The following items were reported under representation:</p> <p><u>End of Term of Office</u></p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;"><u>Name</u></th> <th style="text-align: left;"><u>Category</u></th> <th style="text-align: left;"><u>With Effect From</u></th> </tr> </thead> <tbody> <tr> <td>Mr S Rodgers</td> <td>Co-Opted</td> <td>9 January 2017</td> </tr> <tr> <td>Mrs C L Armitage</td> <td>Co-Opted</td> <td>9 January 2017</td> </tr> <tr> <td>Mrs A Bale</td> <td>Co-Opted</td> <td>9 January 2017</td> </tr> <tr> <td>Mr M Galloway</td> <td>Co-Opted</td> <td>11 February 2017</td> </tr> </tbody> </table> <p><u>Appointment</u></p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;"><u>Name</u></th> <th style="text-align: left;"><u>Category</u></th> <th style="text-align: left;"><u>With Effect From</u></th> </tr> </thead> <tbody> <tr> <td>Mrs Gillian Holden</td> <td>Co-Opted</td> <td>18 January 2017</td> </tr> </tbody> </table>	<u>Name</u>	<u>Category</u>	<u>With Effect From</u>	Mr S Rodgers	Co-Opted	9 January 2017	Mrs C L Armitage	Co-Opted	9 January 2017	Mrs A Bale	Co-Opted	9 January 2017	Mr M Galloway	Co-Opted	11 February 2017	<u>Name</u>	<u>Category</u>	<u>With Effect From</u>	Mrs Gillian Holden	Co-Opted	18 January 2017	
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	<p>Governors thanked Mrs A Bale for her contributions during being on the governing body and welcomed Mrs G Holden on to the governing body.</p> <p>Miss D Whiteley reported that there wasn't a confirmation from either Mr S Rodgers and Mr M Galloway would be willing to sit on the governing body for another term of office. As a result, the appointment of 2 co-opted governors would be deferred until the next meeting.</p> <p>RESOLVED: That the appointment of 2 Co-opted Governors be an agenda item for the next full governing body meeting.</p>	Governor Clerking Service
416.	<p><u>Election of Vice Chair</u></p> <p>The Head teacher reported that Dr L Fleming had expressed an interest in becoming Vice Chair if there were to be a vacancy. However, as a result of both Dr L Fleming and Mr S Rodgers, the previous Vice Chair, not being present at the meeting this item would be deferred to the next meeting.</p> <p>RESOLVED: That this item be deferred to the next governing body meeting.</p>	Governor Clerking Service
417.	<p><u>Minutes of the Meeting held on 22 September 2016</u></p> <p>RESOLVED: That the minutes of the meeting held on 22 September 2016 be approved and signed by the Chair as a correct record.</p>	
418.	<p><u>Matters Arising</u></p> <p>Miss D Whiteley advised that the matters arising for the minutes of the meeting held on 22 September 2016 had been dealt with at the meeting on the 9 November but minutes had been recirculated for governors information and reference.</p> <p>Mrs R Starrett confirmed that she was happy to be the federations designated SEN Governor.</p> <p>Q. Has there been a date set for the Dyslexia Working Party meeting? A. No, not as yet.</p>	
419.	<p><u>Minutes of the Meeting held on 9 November 2016</u></p> <p>Miss D Whiteley advised that the page numbers on this document had been 1 number out.</p> <p>RESOLVED: That the minutes of the meeting held on 22 September 2016 be approved and signed by the Chair as a correct record.</p>	

420.	<p><u>Matters Arising</u></p> <p>The following actions were highlighted from the minutes held on 9 November 2016:</p> <ul style="list-style-type: none"> • <u>Inspection Dashboard – Minute 395 refers</u> <p>This would be covered later on in the meeting.</p> <ul style="list-style-type: none"> • <u>School Development Plan – Minute 397 refers</u> <p>The Head teacher reported that Dr L Fleming had set a date for coming into school to discuss the development plan and Miss D Whiteley and Canon J S Robertshaw had been liaising to set a date.</p> <ul style="list-style-type: none"> • <u>SLT Report – Minute 398 refers</u> <p>Mrs R Starrett and Mrs C L Armitage would be covering the SEN Report later on in the meeting.</p> <ul style="list-style-type: none"> • <u>SEF – Minute 400 refers</u> <p>The Head teacher reported that the Wooldale SEF would be covered later in the meeting.</p> <p>Agreed: That the dates for future meetings would be covered as the last agenda following more discussion.</p>	
School Improvement		
421.	<p><u>DfE Progress Charts and RaiseOnline Data</u></p> <p>Mrs A Barnes circulated to governors the calculation of a school progress score document with the following items being highlighted:</p> <ul style="list-style-type: none"> • Key Stage 1-2 Maths progress measure = -2.4 • Key Stage 1-2 Reading progress measure = -2.9 • Key Stage 1-2 Writing progress measure = -3.4 • Progress is an issue for the school, however results are looking more hopeful. 50% of children got the desired last year, 68% this year and 74% expected next year. • Attainment is improving, with percentages being more in line with the national average. • Last year 3 children were disapplied as the level they are working at would mean that they would not be able to access the tests. 1 of these children entered Year 3 with a level 2 in both maths and reading. This child being disapplied was a particular problem for the end of key stage data. • Governors acknowledged that the school needs to show value added by the end of KS2, as consistency across the key stages was one of the reasons for federating. However, transition has improved between Year 2 and Year 3. • The school is below the national progress level in maths 	

	<p>Q. Is the national average expectation for progress =0?</p> <p>A. Yes</p> <ul style="list-style-type: none"> Higher Achievers = 5% compared to Kirklees = 3% and National = 5%. This is the result of able children being challenged appropriately. Average in reading = 103 compared to Kirklees = 102 and National = 103, so the school is meeting national expectations. Progress is still letting the school down even though reading attainment is meeting national scores. <p>Q. Is there a comparison between all through schools and juniors?</p> <p>A. Yes there is a sort of comparison and we will cover this when we discuss the letter from the Regional Schools Commissioner.</p>	
422.	<p><u>Reports from Committee</u></p> <p>Governors acknowledged receipt of the following Committee minutes:</p> <ul style="list-style-type: none"> Finance and Staffing Committee minutes held on 29 November 2016 <p>The Head teacher highlighted the following matters from the received minutes:</p> <ul style="list-style-type: none"> The agenda for the committee meeting on 14 March will be as follows: <ul style="list-style-type: none"> SFVS Budget Preparation End of Year outrun Temporary Contracts <p>Whereas the committee meeting on 7 February will just cover predicted end of year spending and benchmarking.</p> <ul style="list-style-type: none"> <u>Ground Maintenance Contract – Page 32</u> <p>The committee discussed the maintenance of the grounds at great length and that Kirklees will be putting their prices up by 30% from April 2017. The school had since looked at other providers as a result of the price increase and that the Head teacher hasn't been completely satisfied with the work carried out at Wooldale. The Head teacher explained that the school has received 2 quotes from different businesses. A decision had been made that the provider for grounds maintenance would be Groundcare from April.</p> <ul style="list-style-type: none"> <u>Internal audits – Page 36</u> <p>Internal auditors had been in both school within the same week with similar items being raised in both. The school had</p>	

	<p>been pulled up on the state of receipts from staff purchasing miscellaneous items; the showing of Pupil Premium expenditure as 7/12th and 5/12th and just at Kirkroyds the signature for the school funding cheques needing to be another member of staff other than K. Firth. These were all part of the audit action plan.</p> <p><i>Mrs V Baldwin arrived at 7:45pm.</i></p>	
423.	<p><u>Feedback on the School Development Plan</u></p> <p>Miss D Whiteley explained that there are 4 different sections with individual governors being responsible for a single section.</p> <p>Section 1 – Miss D Whiteley, objectives 1-3 and Canon J S Robertshaw, objectives 4-5.</p> <p>Section 2 – Dr L Fleming</p> <p>Section 3 – Mr S Cressey</p> <p>Section 4 – Mrs V Baldwin</p> <p>Both Mrs V Baldwin and Mr S Cressey had had a meeting with the Head teacher and reported back to governors.</p> <p>Mrs V Baldwin informed governors that the section she had been working on was leadership and management. To assist with working on this, references and links to the Ofsted example of the school development plan had been used. This had raised a question about monitoring and how to monitor the monitoring.</p> <p>Mr S Cressey advised that the section he had been working on covered policies and documents. This allowed him to understand the different policies used within school, however, governors noted that since Mr S Cressey's meeting 2 extra documents had been put in place and been brought to the governing body's attention.</p>	
424.	<p><u>SEND Termly Review</u></p> <p>The Governor SEND and Intervention Report was circulated to governors following the meeting, however Mrs R Starrett and Mrs C L Armitage reported on this item highlighting the following key points:</p> <ul style="list-style-type: none"> • Kirkroyds – 17 pupils on the SEND Register, 2 with statements/EHCPs and 15 SEN Support. • Wooldale – 31 pupils on the SEND Register, 8 with statements/EHCPs and 23 SEN Support. • Mrs R Starrett explain the areas of primary; Boys vs Girls and added that some children have more than one area of need but the table shows the primary area. • Mrs A Barnes stated that there is a big difference between boys and girls and that at Wooldale this number of children will have an effect on the level of progression. • Annual review meetings: <ul style="list-style-type: none"> Kirkroyds – 1 year 2 child's statement had been transferred to an EHCP. Wooldale – 1 year 6 child had gained an EHCP after the 4th attempt and 3 year 6 children's statements had been transferred to EHCPs. 	

Kirkroyds

- Support for writing My Support Plans etc. are very difficult to get within the nursery/preschool settings (PVI's) along with educational psychology support. The Head teacher had previously written to Mandy Cameron at the LA about this. Recently, the Head teacher had asked the school's Educational Psychologist whether it would be helpful if the PVI's attended a similar meeting as the local SENCOs i.e. Additional Needs Partnership. The Psychological Service had agreed to this and this arrangement was being piloted for the next two terms. The first meeting was on 31st January.

Q. Is a My Support Plan the IEP?

A. It is a far more detailed document, which includes learning objectives and provision. A My Support Plan has replaced IEPs for children with several additional needs.

- 1 child attended school on a temporary timetable with a lot of support, as a result of the child having a lot of additional needs, including medical problems.
- 2 children in year 1 and 2 were in the process of transferring from My Support Plans to a Statutory Assessment request.
- 7 children at Kirkroyds were currently undergoing speech and language therapy. With further support being given in school with specific intervention suggested by the SaLT on an individual basis.
The Head teacher added that SaLT had been very helpful and active in supporting staff.
- 4 children had been attending a movement programme focusing on both gross and fine motor skills. The activities used were explained to governors.
- 14 children had been working on the ALK intervention, of which 2 TA's had been running throughout the week.
- 13 children had been having extra reading sessions.
- Year 2 children were currently involved in a maths intervention every afternoon.
- In a recent phonics screening assessment 5 out of 6 children had made good progression.
- 2 children in year 2 had received reading/writing intervention
- Mrs M White had been carrying out an intervention for children that hadn't understood concepts in their maths lessons.
- The Head teacher advised that the adult support that Kirkroyds had put in place for 1 pupil, who had achieved an EHCP at the end of the summer term and then left early in the autumn term, had been re-directed to give support to other children. However, this arrangement would need to be changed again, as the child in question was returning to the school next Monday. The school was named on the EHCP and this would mean the school will still get the funding for the child. The Head teacher advised that since the child left the school he had only had 2 weeks in a school setting. This had meant that staff were unsure how he is going to be when coming back to school. Both Maggie and Kay would be

working with the child to support he coming back to school. Consequently, this would have a big impact on the ALK invention that Maggie and Kay had been running for the duration, to counteract this the Head teacher had approached another member of staff to takeover and fill in where possible.

- A child will be starting shortly in year 1 and school were unsure of this child's attainment and progress.

Wooldale

- 1 child that started in November 2016 in year 3 with a My Support Plan had an EHCP request denied previously. This pupil has complex, multiple needs with referrals being made to a range of outside agencies.
- 1 child that started in July 2016 in year 4 had no documentation in place. However, high levels of support have been required.

Q. Is this due to the previous school not recognising the child's needs?

A. We understand that originally they were unsure of the child's needs and the parent was in denial about any problems.

- 7 children have My Support Plans with the process of transferring IEPs into my support plans for a further 2 children.
- It was highlighted that it takes between 6-8 hours to write a My Support Plan this needs input from the child's class teacher and TA due to the detail of the plan.
- 6 referrals have been made to speech and language specialist provision.
- 1 child in year 3 has been privately diagnosed with Dyscalculia. The child is undertaking specialist maths intervention with a teaching assistant.
- 8 children attend a gross motor skills movement programme in school and 8 children attend a fine motor skills programme. Mrs G Holden explained the activities the children complete for fine motor skills including jigsaws and pegboards. The programme of activities is run on a 6-week rotation. The children are assessed at the start of the programme and then again at the end.
- There had been 2 referrals to Northorpe Hall (ChEWS) in December 2016.
- 12 children are working on the WaLLs Dyslexia intervention
- 6 children working on the ALK Dyslexia intervention.
- 10 children working on the Rapid Phonics programme run by 2 TAs
- 8 year 4 children are receiving additional reading comprehension sessions, focusing on the children that haven't met the required progression and PP children to accelerate progression.
- 8 year 3 children have been participating in a weekly cycling programme to develop gross motor, communication and interaction skills.
- 10 pupil premium children had been selected to undertake a

	<p>half term of fencing coaching to develop gross motor, communication and interaction skills</p> <ul style="list-style-type: none"> • Mrs A Bale has been running games for selected year 5 children with additional needs. • The gardening nurture group is progressing well; the Tuesday afternoon group is a great success and they have recently won some awards. Children really look forward to attending the group and it is a joy to watch. Out in the garden children are the leaders of activities, who wouldn't lead activities in the classroom environment. At present due to the high demand there are 60 children on the waiting list to join. The children get a great boost as they can see the progress they are making in the allotment in front of them. This raised the question as to whether the school could get a landscaping company in to visit the children and talk to them. The Head teacher reported that the group had recently won a prize of £1,000 through the blog they had written regarding their home-grown vegetables being used for a national roast dinner day. It had been agreed that the money would go to the building of a ramp to give disabled access to the new Dutch barn-type shed. Also a professor from Bradford University had also made his interest in the group known to the school and further plans are underway for future development. Governors agreed that their thanks to all staff involved should be put in writing to acknowledge the fantastic job they do. <p>Action: Head teacher to write thanks to the 3 members of staff involved.</p> <ul style="list-style-type: none"> • 4 children are currently engaging with a play therapist in accordance with their individual needs. A referral needs to put in place for each child before they are able to attend. 1 child no longer wants to attend sessions and consequently doesn't attend. 3 girls and 1 boy had been referred with 1 possible addition in the next couple of weeks. • SEN diary dates were highlighted to governors for information. <p>Governors acknowledged that within the federation there is a wide variety of support and intervention in place for the children, which perhaps wouldn't be seen in all mainstream schools.</p> <p>Governors thanked Mrs C L Armitage and Mrs R Starrett for their report.</p>	Head teacher
425.	<p>SEF</p> <p>Mrs A Barnes reported that she had spent a lot of time working on the document; completed amendments/changes that were advised by Dughall McCormick, KLP after his visit in December. Also, Peter Allen, who completed the learning walk in January advised that the SEF didn't put across how much the school does to help those children in need of intervention and wasn't positive enough. However, Mrs Barnes emphasised that Peter had not read all the data on RaiseOnline and therefore a balance of the two was required</p>	

	<p>to be evident within the document. Mrs A Barnes informed governors that she had taken the document to a colleague Head teacher to go over and highlight any areas for expansion. Peter did highlight and question why the document didn't follow the Ofsted framework sections, but instead the document followed the template given by an HMI. This had now been changed. Governors acknowledged that Mrs A Barnes would also be meeting with another Head teacher the following day and as a result there will probably be some more changes made. The SEF links to the SDP and Mrs A Barnes has a file of evidence to refer to if required.</p> <p>Q. Do you have all the developments of the SEF? A. Yes, we have them saved.</p> <p>Governors thanked Mrs A Barnes for her hard work and time to put this document together.</p> <p>The Head teacher advised governors that if they had any comments on the document to please advise herself or Mrs A Barnes.</p> <p>Mrs C L Armitage informed governors that she would be working on the SEF for Kirkroyds shortly and the SEF for both schools will be as similar as possible.</p>	
426.	<p><u>Dyslexia Project Update</u></p> <p>The Head teacher advised that the orangery extension had been completed and been put to use for meetings. Moveable tables had been ordered for the space within the bungalow to allow for multiple uses and a carpenter had been contacted to make bespoke benching with panels for pcs to create booths. 4 PC's and a dyslexia-friendly 'blue' board had also been ordered with the hope that the space for the dyslexia project could be used after February half term.</p> <p>Mrs L Counce reported that she would be having a conversation with Dyslexia Action about the space.</p> <p>The Head teacher recognised that the decision made by the governing body to refurbish the bungalow and use it for a range of purposes had been a great idea that had surpassed original expectations. The bungalow has been used everyday since the refurbishment and had become an integral part of the running of the school.</p>	
427.	<p><u>Governor Training and Governor Visits</u></p> <p>Miss D Whiteley reported that she would be attending the Kirklees Governor Briefing on Tuesday, 24 January 2017.</p>	
428.	<p><u>Update on Governor Self Evaluation and agreement of next steps</u></p> <p>Mrs V Baldwin reported that she had been into school multiple times to complete the questionnaire around the vision for the federation, which included meeting with the support staff and teachers.</p>	

	<p>Action: To write up the feedback given during the meetings and key points highlighted.</p>	Mrs V Baldwin
Governing Body Matters and Statutory Responsibilities		
429.	<p><u>Online Policy</u></p> <p>The Head teacher advised that there was some clarification needed regarding this agenda item.</p>	
430.	<p><u>Review of Accessibility Action Plan</u></p> <p>The Head teacher reported that the Accessibility Action Plan is updated annually with Pupil Premium being more of a focus now compared to previously.</p> <p>The Head teacher highlighted what the action plan covered and Mrs R Starrett advised that more work needs to be done to ensure that some parts of the curriculum each year raises disability equality issues.</p> <p>Agreed: Governors were happy with the review of the action plan.</p>	
431.	<p><u>Review of Freedom of Information Scheme/Data Protection Statement</u></p> <p>Governors acknowledged that the Data Protection Statement had been updated although the Act had not been changed.</p> <p>Agreed: Governors were happy with the updated Data Protection Statement.</p>	
432.	<p><u>Review of Attendance Policy, Attendance Report and Targets</u></p> <p>The Head teacher advised that there had been an update to the attendance policy since it had been agreed previously.</p> <p>The target attendance percentage for both schools for 2016/2017 is 97% and as a result of recent changes to the DfE regulations an amendment had been made to the policy. The amendments make clear that the Head teacher may not grant any leave of absence during term time unless under exceptional circumstances and the Head teacher will determine the period of granted leave individually.</p> <p>Governors acknowledged that the Head teacher will report information regarding attendance to the governing body in her termly SLT report.</p> <p>Agreed: Governors agreed with the amendments made for the policy to be in line with DfE regulations.</p>	

433.	<p><u>Review of Supporting Pupils with Medical Conditions/Disabilities Policy</u></p> <p>The Head teacher reported that this had been reviewed at the meeting in September and there hadn't been any updates recently to DfE regulations regarding supporting pupils with medical conditions.</p>	
434.	<p><u>Review of Anti-Bullying Policy</u></p> <p>The Head teacher advised that the policy had been reviewed to ensure it was up to date with the latest regulations.</p> <p>Q. Does the policy now mention the recording sheet we now use in school?</p> <p>A. Yes, Steve included this when he looked through the policy.</p>	
435.	<p><u>Review of Behaviour Policy</u></p> <p>The Head teacher notified governors that the policy was up to date however, there were separate policy documents for Kirkroyds and Wooldale.</p> <p>Mrs R Starrett reported that behaviour wasn't the appropriate name for the policy following recent changes and questioned whether the document's title should follow school practice i.e. the emphasis on positive behaviour management strategies.</p> <p>Agreed: That the policy will be called Positive Behaviour Management Policy.</p> <p>Action: The Head Teacher and Mrs R Starrett to discuss the matter of the policy in more detail.</p>	Head teacher, Mrs R Starrett
436.	<p><u>Safeguarding</u></p> <p>The Head teacher informed governors that she had attended a child protection meeting on the 23rd December 2016 and meetings every 4 weeks were to follow with the hope of a positive outcome.</p> <p>The Head teacher advised that she had asked Mrs R Starrett, Mrs A Barnes and Mrs C L Armitage if they could attend some safeguarding meetings on her behalf, as there were so many at the moment.</p> <p>Mrs L Counce reported that there are some big changes in the LA with outside people being brought in to help.</p> <p>Governors acknowledged that the school is part of the development working party for schools as community hubs.</p> <p>The Head teacher also reported that the decision had been made for staff to wear ID badges.</p>	

<p>437.</p>	<p><u>Financial Monitoring</u></p> <p>The Head teacher reported that following the internal audit it had been highlighted that a termly report should be presented to the full Governing Body and that minutes from a committee meeting wasn't adequate enough information. As result, a summary document was circulated to governors with the following points highlighted:</p> <p>Kirkroyds</p> <ul style="list-style-type: none"> • Predicted carryover of £15,000 • Overspend on training by £448.84 • Pupil numbers went over 151 in September 2016, resulting in extra funding from the LA (pupil growth fund). • Anticipated overspend on photocopying costing approx. £400. <p>Wooldale</p> <ul style="list-style-type: none"> • The Head teacher advised that she was unsure as to why there was an overspend on teachers' salaries. It was suggested that it could possibly be that a part time teacher was completing most of the absence cover. • Predicted carryover of £55,000 • Underspend on repairs and maintenance by £6,000 • Porch being built at the front of the school to be completed at Easter. 	
<p>438.</p>	<p><u>Any Other Business</u></p> <ul style="list-style-type: none"> • <u>Update MAT Meetings</u> <p>The Head teacher reported that 10 local schools have been getting together to explore more about MATs. Although the school currently didn't want to be part of a MAT, it was recognised that there may come a point where this may have to happen to operate effectively.</p> <p>The Head teacher and Miss D Whitely proposed that as a governing body there should be a discussion about the information gathered at the local MAT meetings before 9th March 2017, when the schools involved will need to say whether they want to take the exploration further.</p> <p>The Head teacher advised that there was uncertainty on which school would be the lead school if a local MAT was formed.</p> <p>Q. Is there an alternative MAT? A. Not locally. The Diocese has now produced information for church schools.</p> <p>Governors acknowledged that the local primary schools work very well together.</p> <p>Q. Could we encourage the schools to support each other in a more formal way? A. Maybe; it doesn't need to be the high school as the lead school.</p>	

Agreed: That a special meeting of the governing body be held to discuss MATs in more detail.

- Letter from Regional Schools Commissioner for Wooldale

The Head teacher advised that the letter stated that Wooldale now meets the definition of a coasting school. Overall the letter had a supportive feel to it with a list of questions the school needs to answer. The Head teacher had been in touch with the LA as advised in the letter. A response is needed within 15 working days. The Head teacher would be meeting with Dughall McCormick, KLP to discuss the response the school would be writing.

Mrs A Barnes questioned how many junior schools there are in Kirklees and whether a document has been produced comparing stand-alone junior schools and all through primaries, looking at attainment and progress.

Q. What did the results show retrospectively?

A. We showed a downward trend in 2014 & 2015, but are now narrowing the gap between national percentages and ourselves.

The school identified the problem 18 months ago and have put inventions in place, all of which will be included in the response to the RSC's letter.

Q. What have they got to offer?

A. If they don't think a school is doing enough or doesn't have the capacity to rectify the issue, then they can force the school to become an academy.

The Head teacher advised that staff will be informed of the RSC's letter the following morning and the robust and positive response that the Head Teacher will be sending.

- The Federation's Health and Safety Policy

The Head teacher advised that the policy was the model LA policy with in the inclusion of PPE for Derek following Mr S Cressey's amendments.

RESOLVED: That the H&S Policy be approved and adopted.

- Learning Walk

Peter Allen, previously an Ofsted Inspector and School Improvement Officer in Wakefield had visited 7 out of 8 of the classrooms at Wooldale for a period of 15/20 minutes to look at the teaching and learning, including looking at the children's books and speaking to the children in class. He then discussed with Mrs Barnes or the Head teacher his observations of the learning environment and the learning.

	<p>Overall, Peter fed back that the atmosphere was welcoming and friendly and children were well behaved. He stated that he had seen good teaching with some outstanding teaching evident and TA's used effectively. He also stated that the SEF didn't fully reflect the positive atmosphere and learning he had seen.</p> <p>Mrs Barnes advised governors that Peter had not studied the data and therefore his summary was only based on his learning walk.</p> <p>The Head teacher advised that Peter has also booked to attend Kirkroyds later in the term.</p>	
439.	<p><u>Dates of Next / Future Meetings and Possible Agenda Items</u></p> <p>RESOLVED: That an Extra-Ordinary meeting of the Governing Body be held at Wooldale Junior School at 7:00pm on:</p> <p>Wednesday, 1st March 2017</p> <p>Agenda items:</p> <ul style="list-style-type: none"> ▪ MATs <p>Governors noted that this date had originally been set for a Standards and Curriculum Committee meeting and as a result the committee meeting would be arranged for another date.</p> <p>RESOLVED: That the meeting of the Governing Body be held at Wooldale Junior School at 7:00 pm on:</p> <p>Thursday, 23rd March 2017</p> <p>Agenda items:</p> <ul style="list-style-type: none"> ▪ SLT Report ▪ SFVS Ratification <p>RESOLVED: That the next meeting of the Finance and Staffing Committee be held at Wooldale Junior School (the bungalow) at 6:00 pm on:</p> <p>Tuesday, 7th February 2017</p> <p>RESOLVED: That the next meeting of the Finance and Staffing Committee be held at Wooldale Junior School (the bungalow) at 7:00 pm on:</p> <p>Tuesday, 14th March 2017</p> <p>RESOLVED: That the next meetings of the Health and Safety Committee be held at Wooldale Junior School (the bungalow) at 7:00 pm on:</p> <p>Tuesday, 7th February 2017</p>	

440.	Agenda, Minutes and Related Papers – School Copy RESOLVED: That no minute be excluded from the copy to be made available at the School, in accordance with the Freedom of Information Act.	
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The meeting finished at 9:50 pm.