



Executive Headteacher: Mrs Cathy Draper

13th June 2017

Dear Parents,

Keeping you better informed.

We are always looking for ways of keeping in touch with you more easily and making information more readily available to you. With this in mind, we will be making some changes over the coming weeks and in the new school year, which we need to make arrangements for now, so that everything runs smoothly.

Children's End of Year Reports

Every year we send out a paper copy of your child's end of year report. This year, instead, you will access this online. When reports are published (around 7th July) we will send you details about how to access online reporting. You still have the option to request a paper copy if that's what you would prefer. The **reply slip** at the end of this letter gives you that opportunity. The exception is for nursery children, who will receive a paper copy with their Learning Journeys, as you have all had in the past, if your child went to Lane Head.

Letters going home

From September, we will cease sending out letters and newsletters etc in paper form. You will receive everything by email instead. All correspondence will also be added to the website when it is published. Paper copies will also be available in school if you want to come and collect one, and we will make sure to let you know, via our instant messaging service, if anything is going out or being added to the website. The only time we will send out a paper copy is if we need a signature or reply from you. To make this possible, and so you don't miss out, please put down on the **reply slip** all the email addresses that the letters should be sent to.

Social Media

Many parents tell us that they would like to see us communicating more, and sharing all our good news with you, using social media. Mr Hodson is 'tweeting' for Short Heath and that's working well, so we want to develop that further.. Look out for that and if you don't have a twitter account, you should get one. We will start this for Lane Head and for Rosedale in the autumn term. Most schools, if not all, publish photos on there too. So we need to know if you don't agree with your child's photo being used on twitter or on Facebook if we set up a Facebook page for

our schools. We know some of you just can't have your child's images on there, so you just need to confirm this with us on the **reply slip**. Otherwise, we will assume that this is ok with you and will go ahead.

And in other news...

Children from years 1-6 are all in houses. We want to extend this to reception too. The houses are Challenger (Red), Endeavour (Yellow), Discovery (Blue) and Enterprise (Green). Every year, we ask you to send your child to school on sports day wearing a t-shirt in their house colour. We want to make things simpler for you. From September, and hopefully a little before, Clive Marks in Walsall are going to stock t-shirts in the four house colours with the school logo embroidered on. We have been able to negotiate them down to under £5 which isn't bad for a school PE shirt. As siblings should be in the same house as each other, you can still hand them down to younger children. It would be great if you all went and bought one but, if you've only just bought a white one and don't want to replace it yet, we would understand that you might want to buy one later instead. All new children joining our schools will be asked to purchase one of the new, house t-shirts.

There is a reply slip at the end that you need to return to us please. If we don't have it back, we will assume your agreement. Thank you.

Yours sincerely
 Cathy Draper
 Executive Headteacher
 Short Heath Federation

Child's Name:	Class:
Tick this box if you want a paper copy of your child's report	
Tick this box if you do not want letters by email	
Email Address to be used for letters:	
Email Address to be used for letters:	
Email Address to be used for letters:	
Tick this box if you do not want your child's photo to be used on social media	

Parent Signature:_____ Date:_____