

## Car Parking Policy

Date	Review Date	Coordinator	Nominated Governor
May 2017	May 2018	Angie Hardy	Angela Luker

Car parking is a problem at most lower schools and is restricted outside our school. Children and parents arrive and depart in a relatively short period of time and this causes congestion.

There have been instances of:

- cars entering the school site at peak times when children are arriving/leaving
- cars stopping or parking on the Zig Zags or outside the gates blocking the driveway
- cars stopping or parking on pavements
- periodic complaints from residents about drivers' behaviour and vehicle obstruction.

Drivers parking cars near to or at the school for dropping or collecting children at the school should at all times have consideration for the safety of pedestrians, other road users and the immediate community. In particular, when children are crossing the road care should be observed at all times.

Please walk to school if you can. If you have to come by car, try to share trips with neighbours or friends, observe the traffic regulations and park properly in the surrounding residential roads. The school has a duty of care to its neighbours. Parking on restricted areas or mounting the pavement is a traffic offence.

No children are allowed at any time within the car parking area. Please supervise them carefully.

Parking within the school car park is restricted to authorised staff, deliveries and visitors only. The gates are kept shut during school hours.

The school accepts no responsibility or liability whatsoever for any damage caused by any means to the vehicle, its contents or persons travelling as passengers or the driver.

The school has a Travel Plan that positively encourages staff, parents and children to use public transport facilities, cycle or walk to school wherever possible.

### Aims

- To prevent congestion and reduce traffic around the school
- To minimize disturbance to the neighbours
- To educate the parents and staff, allowing understanding of the guidance stated in this policy
- Promotion of cycle and scooter usage and appropriate storage provision.
  - We provide Bikeability instruction each year to our year 4 pupils - cyclists make safer and more considerate drivers in later life!
- Promotion of healthier means of transport by holding 'Walk to School' days
- The school has no parking spaces available for parents
- Parents are encouraged to be courteous to the neighbours and other road users
- Please do not block driveways, park on the pavements or residents bays
- Parent cars (or those designated to drop off / pick up children) are not allowed to drive down the school drive or use the car park.

## **Role of the Headteacher**

The Headteacher will:

- ensure all school personnel and parents are aware of and comply with this policy
- work closely with the governors
- monitor the effectiveness of this policy
- annually report to the Governing Body on the success and development of this policy

## **Role of the Nominated Governor**

The Nominated Governor will:

- work closely with the Headteacher and the coordinator
- ensure this policy and other linked policies are up to date
- ensure that everyone connected with the school is aware of this policy
- report to the Governing Body regularly
- annually report to the Governing Body on the success and development of this policy

## **Role of Parents**

The parents will:

- be made aware of this policy by our website and notices in newsletters
- asked to comply with this policy

## **Please DO**

- observe the 20 mph speed limits in the surrounding area
- try to make these initiatives work for the benefit of Pupil Safety, local Residents and yourselves.
- leave plenty of time for your planned journey
- try to leave your car at home as much as possible
- consider walking or cycling to/from school, even just occasionally, as an alternative to using the car.
- respect our neighbours who live close to the school.

## **Please DON'T**

- rush to arrive just before or at school class opening times. Give your children time to interact with their friends before school starts!
- be put off your walk to school by cold or wet weather, or even the threat of it!
- use the school driveway or car park for either dropping off or picking up children from the school.
- park outside or opposite the school gates
- drop off on the school site for Oscar or breakfast club
- stop on the Zig-Zag and double yellow line markings
- park or drive on the pavements
- double park or obstruct our neighbours driveways.

Thank you for helping to keep our school a safe place.

## Deliveries and visitors to the school

Visitors are expected to:

- take reasonable care of themselves and others while on the school grounds
- co-operate with the safety rules and procedures of the school
- report all accidents and incidents

## Raising Awareness of this Policy

We will raise awareness of this policy via:

- the school website
- meetings with parents such as introductory, transition, parent-teacher consultations
- communications with home such as newsletters
- meetings with school personnel

## Monitoring the Effectiveness of the Policy

The practical application of this policy will be reviewed annually or when the need arises by the coordinator, the Headteacher and the nominated governor.

A statement of the policy's effectiveness and the necessary recommendations for improvement will be presented to the Governing Body for further discussion and endorsement.

<b>Headteacher:</b>	<i>Angie Hardy</i>	<b>Date:</b>	May 2017
<b>Chair of Governing Body:</b>	<i>Angela Luker</i>	<b>Date:</b>	May 2017