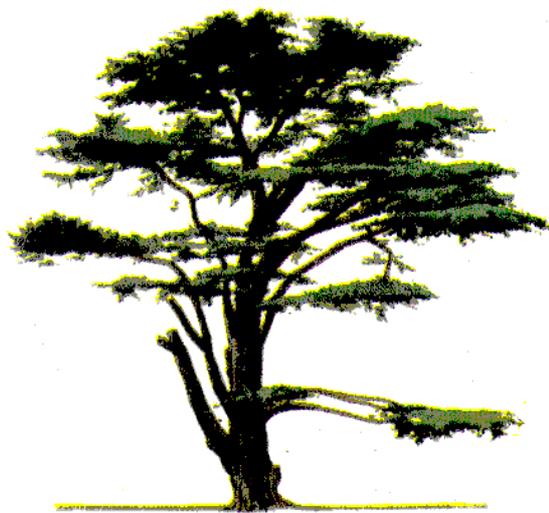


The Cedars Primary School



Charging and Remissions Policy

This policy was written in	September 2013
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[This policy is currently under review and will be uploaded shortly.](#)

The Cedars Primary School

Charging and Remissions Policy

Introduction

The Governing Body of The Cedars Primary School recognises the valuable contribution that a range of additional activities can make towards extending and enriching children's educational experiences. The Governing Body is committed to promoting and providing such activities both as part of the curriculum and as additional, optional extras.

Charging for Activities

Activities that take place during school hours

The school will not charge parents for any activities that take place wholly or partly during school hours. This includes materials, books or equipment, swimming or PE or sports tuition given as part of the curriculum.

Activities that take place outside school hours

The school will charge parents the full cost of any optional activity that takes place wholly outside of school hours and the board and lodging element of all approved residential activities that are deemed to take place in school hours such as residential school journey.

Voluntary Contributions

For activities such as educational or pastoral class trips or reward trips, the school will ask parents for voluntary contributions. The school will ensure that parents are aware that there is no obligation on parents to contribute and no child will be treated differently whether or not parents/carers have made a contribution.

However, parents will be informed that trips can only go ahead with the benefit of voluntary contributions and the activity may have to be cancelled if insufficient parents support it.

Other Types of Charges

Cookery

The school will ask parents to contribute to the cost of ingredients for cookery lessons if they want the final product to be sent home.

Damage to school property

The school will ask parents to meet the cost non-accidental damage to larger items of school property caused by their child. Damage to lesser value items will be recovered from points earned by children as part of the school's reward system.

Remissions

The Governors of The Cedars Primary School recognise that a significant number of parents may be in receipt of benefits such as Income Support or family credit or may be experiencing financial difficulties or hardship.

In these cases the school may decide to remit in full or in part any charges for activities that take place either during or outside of school hours.

In these cases the school will contact those families confidentially and make arrangements for remission. Any such decision will be made by the Headteacher and reported to back to the Governing Body.