

14th July 2017

Dear Parents,

Expansion Update 4

I am delighted to be able to confirm that our extension was given planning approval last night, unfortunately it meant me having to miss the first 40 minutes of the Year 6 Disco to attend!

Now that we have consent I wanted to provide a further update on how the site will be managed during the construction period and the changes to collection and drop off. Work will start on the 26th July and should be completed by May.

Site Management

In order to keep the children completely safe, the whole construction site will be fenced off from the school. The entrance to the site will be where our current car park entrance is. I have attached a plan of the site so that you can see how this will operate. The part of the plan outlined in red, and shaded in red, will be the construction site; this will include construction parking, storage, toilets and the site office. This will be entered via the car park gates and due to fencing no other areas of the school will be able to be accessed.

There will be a level crossing type access to the canteen at lunchtime which will ensure a safe route, preventing any site movements. The crossing will also be manned. The playground in Key Stage 2 will remain the same size over construction as although the left hand corner will be lost it will be extended by approximately 10 feet into the current car park. The Key Stage 1 playground will be re-built over the holiday as the plan indicates – this playground will be equal in size to the current KS1 playground. In order for Key Stage 2 pupils to access the field they will need to use the Key Stage 1 side of the school.

As you will appreciate, a considerable amount of thought has gone into ensuring that the site is safe and secure whilst enabling the school to still function effectively on a day to day basis.

In order for parents to drop off and collect from Fun After 4 a new entrance will be created. This is indicated on the map via large arrows going around the outside of the construction site perimeter; this will be lit during the winter months. Access to this route will be from the Key Stage 1 side of the school. In addition, a toilet will be built at the rear of the canteen for Fun After 4 use. These measures will keep both children and parents away from the building site.

Drop off and Collection –IMPORTANT (Changes for KS2)

Children in Nursery, Reception and Key Stage 1 will have no changes to drop off or collection. The children in Key Stage 2 will, for the construction period, not be able to be dropped off or picked up at the rear of the site due to the restricted access to the Key Stage 2 playground.

From Monday 17th July we are going to trial the new arrangements so that we can make any necessary adjustments before September.

All of Key Stage 2 are to enter the building via the door next to the school office – it is labelled on the map as **A**. At the end of the day the children will exit via the front of the building – Year 3 and 4 via door **B** on the map, Year 6 via their classroom doors and Year 5 via door **A**. We will clearly need to monitor this over the trial and see if any modifications are required.

With the children entering the school from the front it is important that no children enter the site until 8.45am when the doors are open. There will be no facility for them to wait on the playground- we would not want children waiting at the front of the building for the doors to open.

Please do not hesitate to contact me if you have any questions.

Yours sincerely,

Mr M Copping
Headteacher