



Elland CofE (VA) Primary

CHARGING AND REMISSIONS POLICY

Mission Statement

Elland Church of England School's vision of Education is underpinned by Christian Principles. We are an inclusive school. We celebrate our children's achievements and allow them to reach their true potential.

"Forward with children in our Hearts"

ETHOS

At Elland Church of England School our ethos is to nurture faith in our children through Christian values. Our children are taught to respect other faiths as part of global citizenship. Individuals are given the opportunity to reflect upon and develop their personal faith.

Christian Values

- Foster trust in which staff are committed to caring for the pupils.
- Hope and high expectations and helping them to reach their full potential.
- Developing friendships and partnerships in order for each individual to flourish.
- Providing knowledge and experiences to develop the children's wisdom.
- Allowing children to create.

Introduction

The purpose of the policy is to ensure that there is clarity over those items which the school will provide free of charge and for those items where there may be a charge.

Policy statement

During the school day all activities that are a necessary part of the National Curriculum plus religious education will be provided free of charge. This includes any materials, equipment and transport to take pupils between the school and the activity. It excludes charges made for teaching an individual pupil or groups of up to four pupils to play a musical instrument. Unless the teaching is an essential part of the National Curriculum we will make a charge.

In accordance with the Education Reform Act 1988 the policy of the Governors of Elland Church of England School is to ask parents to make a voluntary contribution for educational visits organised (this does not apply to board and lodgings for residential visits). When teachers arrange educational visits for their class or group of children an amount will be suggested, enough to cover costs only. The following statement, in accordance with legal requirements, will appear in all letters informing parents about visits out of school when there is a cost involved:

"We are asking for contributions of £.. per child. There is no obligation for parents to contribute and your son or daughter will not be treated differently whether you contribute or not. However, I am sure parents will realise that if sufficient resources are not available the journey/visit will have to be cancelled.

If parents have any concerns in this regard would you please contact school to make an appointment with the Headteacher."

Residentials

Charges will be made for board and lodging and transport if necessary, except for pupils whose parents are in receipt of eligible benefits.

Optional activities outside of the school day

We will charge for optional, extra activities provided outside of the school day, for example after school craft club. Such activities are not part of the National Curriculum or religious education. Parents will be advised of the fee prior to their child participating in the activity. Pupils will be refused access to the activity if the fee is not paid in advance.

Minibus/Coach Travel

Charges made for transportation by minibus/coach will cover only actual costs incurred. Charges for transportation will not make a profit for the school.

Calculating charges

When charges are made for any activity, whether during or outside of the school day, they will be based on the actual costs incurred, divided by the total number of pupils participating. There will be no levy on those who can pay to support those who can't or won't. Support for cases of hardship will come through voluntary contributions and fundraising.

Parents who would qualify for support are those who are in receipt of eligible benefits.

The principles of best value will be applied when planning activities that incur costs to the school and/or charges to parents.

Eligible benefits

Income Support;

Income-based Jobseeker's Allowance;

Support under part VI of the Immigration and Asylum Act 1999; or

Child Tax Credit (providing that they do not also receive Working Tax Credit and have an annual income (as assessed by HM Revenue and Customs) that does not exceed the sum given in the Revenue and Customs rules).

Refunds

Contributions are non-refundable.

Damage to school property or equipment

The Governors may ask parents to pay for damage to school property or equipment where this is the result of pupils' inappropriate behaviour. Parents are requested on occasions to pay a nominal amount for books/resources which are lost or damaged accidentally.

Uniform

Some items of school uniform are on sale in school and can be obtained from the School Office. A list of items for sale with prices is also available.

School Meals

There is a charge for school meals in KS2. At present this is £1.90 per meal. There is assistance for families who need help with schools meals payment, from the Benefits Section of Calderdale Council.

Milk

Milk is provided to nursery pupils and pupils up to their 5th birthday free of charge. Milk is also offered to pupils in Reception, Year 1 and Year 2 at a cost of £15 per term, payable in advance, at the start of each half term through www.coolmilk.com

Fruit

An item of fruit (or vegetable) is provided to pupils in Reception, Year 1 and Year 2 as part of the 'Five a Day' Scheme. There is no charge to parents for this.

Tuck

Tuck is available to pupils in Years 1-6 at a cost of 20p per day, payable weekly in advance. Pupils in Nursery and Reception have the option to purchase tuck for 30p per week, paid either weekly or half termly.

Charging for lettings

Charges for letting will be discussed on application. A charge for caretaking and energy may be included at the Headteacher's discretion.

Review

This policy will be reviewed annually, in June 2018

Policy agreed at the Governors' meeting on 15th June 2017

Signed by Headteacher: Wendy Holdsworth

Date: 15/06/2017

Signed by member of Governing Body : Lynn Lord

Date: 15/06/2017