



## Driffield Junior School

### Breakfast and After School Provision (Kids Zone) Agreement



#### Aims

At Driffield Junior School we aim to remove every possible barrier to learning so that every child can reach their full potential. The aim of the breakfast and after school club is to support our families by offering quality and accessible wrap around care. It will aim to provide an affordable facility that offers a nutritious breakfast and after school snack together with a range of engaging play and more structured activities.

#### Organisation

**Breakfast Club will run in the Main Hall from 7:30am – 8:30am at a cost of £2 per half hour.**

**Kids Zone after school provision will run in the Main Hall from 3:30pm – 6.00 pm at a cost of £2.00 per half hour**

#### Allocation of Places

Bookings need to be made in advance. Booking forms are available at the office and on the school website, and should be returned to the school office. While we will strive to accommodate all requests, the club will run on a first come first served basis for allocation of places. You may book places as far ahead as you wish, but if that place is then not used it will still be payable, unless your child is absent from school due to illness.

#### Payment

Pupils eligible for the pupil premium grant will have free access to breakfast club however the Kids Zone after school provision is payable for everyone. Failure to pay or take up a place that has been booked may mean your place is withdrawn.

Payment is due weekly and we would prefer payment to be made by using our online Agora system; alternatively cash or cheques can be taken at the school office. We are also able to accept Childcare Vouchers - please speak to the office about registration.

Children will be signed out of Kids Zone as they leave and then charged £2 per half hour of attendance.

Pupils who wish to attend another after school activity, such as hockey or podcast clubs, will be able to join the Kids Zone when they finish (or before they start in the case of some attending judo). In these instances, since children are in the care of school staff, children will be deemed to be part of Kids Zone and therefore charged from 3.30pm. The exception is where a club is privately led and parents are already paying for attendance, such as Goalsports, judo or drama. Those pupils will be charged from 4.30pm.

#### Structure

The clubs will provide a healthy breakfast before school and a snack and drink after school. There will be a range of activities for children to choose from, such as reading, drawing, craft activities, ICT activities or board games and sometimes more structured activities such as baking.

#### Homework

Children may wish to complete some of their homework if they attend Kids Zone. Parents should notify us if they would prefer it if their child completed homework solely at home.

**Behaviour and Safety**

The clubs run in accordance with our school values and adhere to the school behaviour policy. Parents/carers will be informed immediately of any behavioural incidents. Following a warning, a continuation of unacceptable behaviour may result in your child being temporarily or permanently excluded from the club.

**Safeguarding**

In accordance with normal school safeguarding arrangements, all staff involved in the running of the clubs will have DBS clearance and appropriate safeguarding and child protection training. The clubs will follow all existing school policies and procedures for safeguarding, child protection and the code of conduct. Where ICT equipment is used, the E-safety policy and procedures will be followed.

At least one member of staff will have first aid training and any medication administered will follow the existing school policy.

**Staff to pupil ratios**

We aim for a staff to pupil ratio of 1 to 15 but, in certain circumstances, we will temporarily allow 1 to 20. The legal limit is 1 to 30.

There will always be a minimum of 2 staff, no matter how many pupils are in attendance.

Please sign below to confirm you have read, and agree with the Policy.

..... (Name of Child)

Signed: ..... (Parent)

Date: .....