

HORFIELD CEVC PRIMARY SCHOOL
FULL GOVERNORS MEETING MINUTES 145/16
Thursday 25th May 2017

	Actions
<p>1. Presentation by the Collective Worship Council The meeting started at 7pm with Adam Robertson and a member of the Collective Worship Council telling us all about themselves. They explained how the SIAMS Inspector was very proud of our involvement with the children. They told us how the Prayer Space had been recreated and now everyone wants to go. The next plan is that the C.W. Council would like to run more sessions. AR said how they are supported by our parents and the Church. Need to look at more of Trinity with maybe an icon for the hall. KD said thank you and well done to AR and team, staff and children for their SIAMS outcome.</p> <p>There is to be a new Ethos committee as part of the Pastoral Committee and AR is to be invited.</p> <p>2. Welcome, Apologies and Prayer <i>Present:</i> Jenny Taylor, Karen Dunmall, Oliver Gross, Yvette Kydd, Sue Lloyd, Kate Loveridge, Jo Marsh, Susan Merelie, Peter Smith, Marc Tite, James Volk, Paul Welch, Jo Willis and Nikki Herberson.</p> <p><i>Apologies received and accepted</i> from Peter Lyes and Liz Lewis.</p> <p>No changes to pecuniary declarations. Prayer from Kate. Welcome to new Governor, Oliver Gross, who has joined the Pastoral Committee.</p> <p>3. Ratify 2017/2018 Budget and Complete School Financial Standard The School Financial Standard was completed at a FPS Meeting just before FGB.</p> <p>Sue Loffler, Business Manager, came in to explain that the Budget is very bad and has been stretched. KD went through the List of 10 Items that Governors have been advised to look at regarding the budget and then KD signed and ratified the budget.</p> <p>4. Ofsted and SIAMS The Ofsted inspection was gruelling. KD said we were all phenomenal and couldn't praise staff and Jenny enough for their hard work. It is applaudable that we are good with outstanding. It was great that Maths and English are secure. We got outstanding for pupil behaviour which is fantastic and that PP/disadvantaged children are doing well is exceptional. Impressed by the staff being consistently good and outstanding which is hard to achieve and can see that all the staff rallied round to be ready for Day 2.</p>	<p>Science Inset Day is on 4th September which is being shared with WOT School. Governors are invited.</p>

<p>SL asked if Governors can do anything to help shadow subject links? Is there an opportunity to come in and help develop that role and best support the teachers?</p> <p>SIAMS – The Inspector was in awe of our school – we are innovative and embedded.</p> <p>KD and JT gave a huge thank you to Governors and parents for coming in and supporting our school.</p> <p>5. Head's Report JT spoke about the prestigious UKLA Award and the forthcoming press launch. Discussed staffing and changes. YK is now being moderated on writing, on top of the Ofsted and SIAMS inspections, London and Year 6 show.</p> <p>Parents and the community have been incredible, including raising £5000 from Tesco recently, fundraising for a defibrillator, lovely Facebook messages, cards and cakes for staff during the inspections and so much help in school – reading, phonics and maths, etc. Also a huge thank you to SM for the wonderful spread for staff on behalf of the Governors and PS for his sandwiches.</p> <p>Just carried out a fire drill and received new staff chairs courtesy of our cleaner.</p> <p>6. Academisation / Developing CPD opportunities Agreed to keep academisation on the agenda but only ticking over. Will revisit the idea once a year only but to stay as we are for the meantime.</p> <p>Look at creating a mini marketing committee for selling our expertise. (Can it be made up of Governors and parents?) JV is happy to lead and maybe co-opt parents onto it and ask the L.A. if ok. Idea of approaching Chris Green as our Bristol Plays Music link – make it more of a business partnership? Are we allowed to charge on the back of UKLA for outstanding music lessons, etc? JT and Kirsten Cunningham to be involved.</p> <p>7. Committee Reports</p> <p>Finance chatted about the budget and said that the grass project was on hold.</p> <p>Standards – Nothing to report.</p> <p>Pastoral – Have drafted the staff wellbeing policy which has been sent round. Needs looking at by the start of next term and then to Jenny and then staff.</p> <p>8. Terms of Reference for Committees and Governing Body Essentials The GDS Agendas for Terms 3&4 and 5&6 need looking at to ensure that every suggested item on there is being dealt with at Committee level if not at FGB. Bring the terms of reference to the next FGB meeting.</p>	<p>Assess the new chairs for H&S.</p> <p>JV to start rolling out the mini marketing committee.</p> <p>All to look at the Staff Wellbeing Policy.</p> <p>Nikki to circulate and then accumulate the answers.</p>
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<p>9. Policies None to ratify. The Policy list is to be uploaded by Jo Marsh to Governor Hub with the Process Chart.</p> <p>10. Staff Wellbeing Slightly less staff took part this time, but the general feeling was that they felt slightly happier, but needed more space and time. An Occupational Therapist friend of KD can look at the staffroom and make suggestions (after talking to the staff) to make it more welcoming and functional (cheaply). It will be inclusive of part-time staff as well, so maybe visit on a Wednesday. Looking at either repeating the staff wellbeing survey next year or changing it – maybe surgeries with KD or KL or change the time of year it's undertaken? It should be Wellbeing and Mindfulness, with maybe Peer Mentoring.</p> <p>Pupil Safety Survey – to be completed by the end of term, including e-safety, emergencies (in&out) and texting safety which will be age-appropriate.</p> <p>YK chatted through the proposed London trip. JT looking at the marking policy and trying to massively reduce the time taken to mark with no impact on the children or standards.</p> <p>(SL then left the room.)</p> <p>11. Governors update on School visits / training OG to have an Induction programme in Term 1. SM would like ideas for geography week. Wendy Ward is coming in <i>Tuesday 18th July</i> (NOTE: The new date is <u>Wednesday 5th July</u>).</p> <p>12. Minutes of Last Meeting 144/16 – Actions and Matters Arising Actions have all been completed. To roll over JM Policies. Pondpals – SM said could this be a project for the birthday celebrations? Minutes then signed by KD.</p> <p>13. AOB MUGA (multi-use games area) – removed as was too noisy against the community wishes. It's in good condition. Councillor Claire Hiscott came to us as she wished Horfield to keep it as Bishopston have requested it. Could help with funding. Amazing facility. Could we hire it out for parties? There is a cost of installation as we need to increase our hardstanding area. One hiccup is that it could be taken back if a Youth Club goes ahead. It is loud and people could try to get in at night to access it.</p> <p>Governor Healthcheck – MT went through this on Governor Hub. Could all Governors do this before the next FGB, along with the effectiveness of the Chair of Governors Audit.</p> <p>14. Date of Next FGB Meeting – Thursday 6th July 2017</p> <p>The meeting concluded at 9.05pm.</p>	<p>Jo Marsh to upload the Policy list and the Process Chart.</p> <p>Carry out Pupil Safety Survey.</p> <p>All complete the Governor Healthcheck and Chair of Gov Audit</p>
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