

18 September 2017

Dear Parent/Carer

Following requests from parents we are ready to accept payments online for school meals, music lessons, after school clubs and educational school trips. This on-line payment facility is available through the City of Sunderland website 24 hours a day. Using the secure site you may make payments with most major credit or debit cards for your child's school meals. All online card payments are protected by Secure Socket Layer (SSL) with an encryption key. Your payment card details are directly processed by the Payment Division of Capita Software Services. Further information about this payment card security standard can be found at:  
[https://www.pcisecuritystandards.org/security\\_standards/pci\\_dss.shtml](https://www.pcisecuritystandards.org/security_standards/pci_dss.shtml).

We hope this will be of benefit to you. However in order for it to work successfully please make sure you select the correct school from the drop-down list i.e. '**St Joseph's RC Primary W'ton**' and include your child's name and what you are paying for.

Instructions on how to make payments can be found on our website under the new pencil 'Parents' or from the school office.

Yours sincerely

Mrs C Jary  
Head Teacher

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