



HUNDON SCHOOL ASSOCIATION
Minutes of the Meeting
Held on 10th March 2017 at 1.45pm

Attendees

Stella Steel
 Lizzie Rosewell

Laura McDougall Smith
 Sally Cutts

Vicky Hogg
 Noelle Sharpe

Apologies

Stacey Jones
 Denise Whitfield

Melissa North
 Sarah Preston

Matters Discussed

Discussed

1. Officers
 A Secretary is still needed. The Secretary's role involves producing the agenda and minutes for meetings. Anyone interested in taking over please speak to Lizzie.
2. Finances
 Stella will arrange for signatories to be changed once this term's events/purchases have taken place.
3. Future Events
 The future events programme is as follows:
 24/03/17 Mother's Day Gifts
 31/03/17 Easter Egg Hunt
 24/05/17 Sponsored Sports Event and Cream Teas
 16/06/17 Father's Day Gifts
 Summer Bag 2 School
 Autumn Tea Towels/Mugs

Action

Volunteer needed

Stella

4. Mother's Day Gifts

The Mother's Day Gifts event will take place on Friday 24th March, immediately after drop off. Children will be asked to bring in £3 (max £6 per family) to buy a gift from the PTA shop. Laura and Stella have volunteered to buy the presents and Denise has offered to buy the wrapping paper. Volunteers will be needed to wrap the presents once they have been chosen by the children (please bring some sellotape and scissors/tape dispensers with you if possible). Please let Lizzie know if you are able to help on the day.

Laura/Stella
Denise

Volunteers
needed

5. Easter Egg Hunt

The Easter Egg Hunt is to be organised by the school and will take place on Friday 31st March. Sally has bought the eggs and will arrange to drop them off on the Friday.

Sally

6. Bag 2 School

The PTA will organise a Bag 2 School collection during the summer term. Sally will ring Bag 2 School to arrange the details.

Sally

7. A Mile Your Way

A sponsored sports event will take place on Wednesday 24th May. This event will consist of "A Mile Your Way" allowing the children to collect sponsorship for running, skipping, walking, 3-legged run etc. over a 1 mile course. This will be held from 1.30-4pm at the village hall and playing fields. The village hall has been booked. Ballet will need the hall from 4.30pm. Children will be handed over to their parents once they are at the playing fields.

Lizzie will look at possible routes for a 1 mile course and will speak to Kelly Mephram about the possibility of her doing a whole school warm up. It is intended to have bubble machines, clappers, "high five" hands, etc. with marshalls on the course to create a fun atmosphere. Children will be started in waves by class and will receive stickers for completing.

Lizzie

Laura will produce a poster and sponsorship forms.

Laura

The village hall will be used to serve teas and cakes. Stella will co-ordinate what is needed for the tea stall. Stella and Laura have volunteered to run the tea stall, but some extra help will be needed.

Stella
Stella/Laura

<p>A raffle will be organised. We need a volunteer to run the raffle. Prizes to include: A free treatment provided by Laura A personal training session from Kelly</p>	<p>Volunteer needed</p>
<p>Sally will find out whether the pub would be prepared to offer a free meal as a prize. Stacey will speak to Tania about offering a free hair cut/treatment. All those providing raffle prizes are to be offered the opportunity to advertise at the event.</p>	<p>Sally Stacey</p>
<p>There will also be a non-uniform day on Friday 19th May when families will be asked to send in prizes for the raffle instead of being asked to pay £1.</p>	<p>Vicky</p>
<p>8. <u>Father's Day Gifts</u> A Father's Day gifts event will be held on 16th June.</p>	
<p>9. <u>Fundraising</u> It was agreed that there are sufficient funds available to purchase a portable amplifier for the school. Vicky will ask Sarah to identify and purchase a suitable product up to a maximum budget of £500. Ideally this would be purchased before the end of term to allow this purchase to be publicised before announcing our new fundraising objective.</p> <p>Once this has been purchased then the PTA will start raising money towards the development of a new adventure playground. It is thought that costs are likely to be in the region of at least £5,000.</p>	<p>Vicky/Sarah</p>
<p>10. <u>Leavers' T-shirts</u> It was agreed that the PTA will again pay for the leavers' T-shirts.</p>	
<p>11. <u>Next Meeting</u> The next meeting will take place on Friday 28th April at 2pm.</p>	