



**HUNDON SCHOOL ASSOCIATION**  
**Minutes of the Meeting**  
**Held on 9<sup>th</sup> June 2017 at 2pm**

**Attendees**

Denise Whitfield  
 Lizzie Rosewell  
 Stacey Jones

Laura McDougall Smith  
 Jacqueline Duffy  
 Sharon Fitzgerald

Vicky Hogg  
 Sarah Preston

**Apologies**

Stella Steel

**Matters Discussed**

**Discussed**

1. New Head teacher  
 Vicky introduced the new head teacher, Sharon Fitzgerald, who will be taking over from September.
  
2. Ideas for Outside Area  
 Two members of Hawthorn class, Toby and Eve, gave a presentation to the meeting about their ideas to improve the outside space. The main items that they would like to see are:
  - a. A sheltered seating area
  - b. A science/nature area
  - c. A more challenging adventure play area/climbing frame

Cool Canvas (who designed and built the new reception area) are visiting the school at the end of June and Vicky will ask them to provide an initial quote for all of these items.

**Action**

Vicky

- |   |                                 |
|---|---------------------------------|
| <p>3. <u>Pupil Feedback on Events</u><br/>Hawthorn class had also discussed some ideas for future events, with the main suggestions being another fun run and a cake sale. Lizzie will put together a questionnaire to gather feedback from pupils across the whole school.</p> | Lizzie                          |
| <p>4. <u>Finances</u><br/>Stella is arranging for signatories to be changed.</p>  | Stella                          |
| <p>5. <u>Future Events</u><br/>The future events programme is as follows:<br/>16/06/17 Father's Day Gifts<br/>23/06/17 Sports Day<br/>05/07/17 New Parents' Tea and Cakes<br/>Autumn Tea Towels/Mugs</p>  |                                 |
| <p>6. <u>A Mile My Way</u><br/>The A Mile My Way event was very successful, being greatly enjoyed by the children and raising around £1,100. Many thanks to all the PTA members who worked hard both in advance and on the day.</p>   |                                 |
| <p>7. <u>Father's Day Gifts</u><br/>A Father's Day gifts event will be held on 16<sup>th</sup> June. This will be run on the same format as the Mother's Day event, although we will aim to bring the older children in first so they have the greatest choice of presents.</p> |                                 |
| <p>Stella and Laura will purchase the presents. We already have around 25 donated gifts from the non-uniform day. Denise agreed to buy the wrapping paper. Sarah will sort out white labels for the presents with some decorative stickers.</p>                                 | Stella/Laura<br>Denise<br>Sarah |
| <p>8. <u>Sports Day</u><br/>The PTA will be organising a Tea and Cake stall at this year's Sports Day. Sports Day will take place on Friday 23<sup>rd</sup> June from 12.15pm on the cricket pitch.</p>   |                                 |
| <p>Sarah to find out about facilities in the pavilion, particularly kettle/hot water dispenser and freezer.</p>   | Sarah                           |
| <p>Stella to co-ordinate cakes and other supplies. Lizzie will arrange to put a request in the newsletter to see whether any other parents would be prepared to donate a cake.</p>  | Stella<br>Lizzie                |
| <p>Vicky and Sarah will ask any TAs who do not have children at the school to man the tea stall during the events so that PTA parents are free to watch their children.</p>   | Vicky/Sarah                     |

- |  |  |
|--|--|
| <p>9. <u>New Parents' Tea and Cakes</u><br/>Some PTA members will attend a tea and cakes event for new Acorn parents during their children's second school visit on 5<sup>th</sup> July (1.15-2.15pm). Lizzie, Laura, Jacqueline and Stella will attend.</p>   | <p>Lizzie/Laura/<br/>Stella/Jacqueline</p> |
| <p>10. <u>Leavers' T-shirts</u><br/>Sarah is organising the T-shirts and will check and confirm the cost.</p>  | <p>Sarah</p>                               |
| <p>11. <u>Psychic Night</u><br/>Laura has been approached by a Hundon resident with the offer to potentially put on a psychic reading event as a fundraiser for the school. Laura to follow up the offer.</p>  | <p>Laura</p>                               |
| <p>12. <u>Sponsorship</u><br/>Jacqueline has a contact with a local company who may be interested in providing sponsorship of some resources for the school. Some options would include sports tops for school teams or facilities for the outside areas. Jacqueline to contact them and discuss whether they would be interested.</p> | <p>Jacqueline</p>                          |
| <p>13. <u>Next Meeting</u><br/>The next meeting will take place in the Autumn Term.</p>  |  |