

FOSP Meeting – 26th May 2016 @ 6pm till 8pm

Attendees: HS, HT, MM, VB, BS, JS, FA, RC

Apologies: LAB, KG

Summer Fair

- The Lucky dip stall will not be happening and will be replaced with the rice balloon stall. HT has the balloons and will add rice. FA to run a trial with RC to see if her compressor will work inflating them.
- Tesco Haslingden have donated a £50 voucher which will be used to buy the bacon.
- Tesco Rawtenstall donated the raffle tickets. **Vikki** - what did they say about the prize?
- Boots will donate a beauty small hamper which HT will bring in after the holidays.
- Rileys have donated a £20 voucher which will be 1st prize for the lucky programme, 2nd prize Fish and Chips from Tim's Chipstop and 3rd prize 4 cupcakes - RC.
- Lee-ann has a number of prizes she will bring in after the holiday and she is able to help on the day - LAB.
- Vikki is going to laminate a voucher for the nail voucher.
- Rachael is going to print a Fig Tree voucher - RC.
- Shopping list needs completing - JS
- Incentive plan will be used for the children to sell the raffle tickets, whereby every child who returns sold tickets will be entered into a raffle to win the sweetie hamper.
- Food will be sold on the small playground.
- Half of the large playground cannot be used as it will be in use as a compound for the building work.
- Helpers will be needed on the day from 9am.
- There were four parental volunteers following the questionnaire that was sent out. These need to be contacted so they can be allocated specific tasks - VB.
- A note will go out on the next weekly newsletter to appeal for more volunteers to help at the Summer Fair - HS.
- All prizes for games on the day will be lollipops, including on the Hook-a - Duck.
- Raffle tickets will be sent home attached to an information letters and prize list with a envelope labelled with the child's name.
- Labels to be printed for envelopes with Child's name and FAO FOSP - BS.
- A newsletter will be sent out the week before including details of non-uniform day to be on the Thursday of the last week of school - RC/VB.
- Following the fair, and final newsletter will be sent to tell the parents how the event went and monies raised - RC/VB.
- Money tree will be made by Sharon Weldon and FA.

AOB

- The Treasurer is happy to stand down and will be in a position to handover after half term. Keeley's Dad was proposed as the replacement, with Keeley attending meetings on his behalf. Can the new treasurer's name be confirmed - KG.
- There will be a visual funds 'thermometer' in the hall that will be in place just before the Summer Fair.
- Bee Lucky Terms and Conditions need amending on the website to include comments agreed on the night relating to the prize fund increasing to £50 - BS/VB.
- Bee Lucky winners will be drawn in assembly each month to raise the profile of the scheme. The winner's name will also be published on the newsletter and website - BS/HS.
- RC now has a cash / debit card for the FOSP account.
- The next FOSP routine newsletter will go out in the autumn term. This should contain more detail about Bee Lucky and invite parents to join FOSP in any capacity.
- Parental questionnaire had a low response rate of 17. The pyjama day and disco were flagged as popular future events.