

FOSP AGM Thursday 15th September 2016

Attendees: Helen Sullivan, Rachael Clarke, Keeley Gibbons, Vicky Morley, Helen Thornton, Vikki Begley, Bradley Smith, Joanne Scrivens.

Joanne Scrivens to remain Chair, and Helen Thornton as Secretary.

Gary Watson has been elected as the new Treasurer, proposed by Keeley Gibbons, and seconded by Helen Sullivan.

Summer Fair Review

- Summer fair was a huge success and took £2586.
- An inventory of the remaining food and sundry items is needed – **JS**
- Next year we need to increase the number of envelopes for the money tree, and the sweet tombola should be excluded from the voucher prizes (as it is a guaranteed win).
- Each tombola should use only one colour of raffle tickets for ease on the day, and prizes should be displayed out of reach to avoid mix ups.
- We need more bacon next year.
- More change is needed for next year, and recommendation is £500.
- There was confusion about the difference about how the program raffle worked in relation to the actual raffle.
- There was too much cake on the day, so the suggestion next year is that juniors bring home made cakes and infants bacon.
- There were too many raffle tickets with half a box unused. However, the scale of economy meant it was relatively cheap to have more.
- A customised reusable banner for the Summer Fair is to be designed to increase public visibility. **BS**

Treasurer

- The old Treasurer has not been in touch and the accounts are now overdue. All documentation will be requested for return to school within two weeks. **JS**
- The Be Lucky Club is currently on hold, pending the resolution of change of Treasurer. Once this is done, there are 5 draws that need to be done and a number of direct debits to process.
- A fund thermometer is to be displayed in the hall with a target of £5000. A smaller version will be on display on the noticeboard near the playground. **BS + VB**

Spooktacular

- Friday 21st October 6.30-8.30pm.
- Lauren Bateman will be asked to provide the entertainment. **HS**
- Tim Stannard to be asked to perform Magic! **HS**
- Clare Siddele will be asked if she would like to do a 'Guess the weight of the cake'. **VB**
- Charlotte Green will be asked to do face painting. **HS**

- Class 5 will be the bar and Class 4 will be games. Spiders in jelly were popular last year. Bobbing apples? Lolly game was not successful. Doughnut game was good. Staff to collate details of games from last year. **HS**
- Joanne kindly supplied Meat and Potato pie for 80 last year, and this will be reduced to 60 this year. The shopping list was provided. **JS**
- Soft drinks volumes will stay the same as last year, but no wine will be sold other than prosecco. Amount of beer will be increased, details were given to **JS**.
- There is enough capacity for 35 families, and tickets will be sold on a first come first served basis. Tickets will be available from 7.45am Tuesday 4th October from Breakfast Club and the office using the form, or on email to Bradley's email address. Times will be added to the forms to allow fair allocation. **BS**
- A letter will go out from FOSP on Friday 30th September, a reminder sent on Monday 3rd via the newsletter and then tickets will be on sale from 4th.
- A new license is needed and we will get one for the whole year to cover all events. **BS**

Other Events

- Coffee and cake afternoon Friday 23rd September 2pm, to be followed by others through the year switching between morning and afternoon.
- Christmas Disco Sunday 11th December 2-4pm. Santa's Grotto a possibility. Selection boxes will be given in school by Santa as normal on Tuesday 20th December.
- St. Patrick's fancy dress disco Friday 17th March 6.30-8.30pm.
- Summer Fair Saturday 15th July 11am-2pm.

AOB

- The newsletter will be sent out from FOSP soon. **VB**
- Next meeting Thursday 6th October at 6pm.