

FOSP Minutes 6/10/16

Attendees: Helen Sullivan, Garry Watson, Rachael Clarke, Vicki Morley, Vicky Talbot, Vikki Begley, Fabia Ashworth, Helen Thornton, Brad Smith, Chloe Talbot,

Apologies: Joanne Scrivens

Spooktacular

- 40 families have been allocated tickets (sent home on Friday in book bags). There are 6-8 families on the waiting list.
- The new system for tickets worked well and will be repeated for future events.
- The license should arrive in the next few days (for this event only).
- Helen S will liaise with Joanne to get the shopping done, with the addition of table cloths.
- Helpers are needed to set up from 4 pm please and after the event to clear up.
- Classes 3, 4 and 5 as bases for the activities.
 - Lauren Bateman will run the entertainment with support from Brad.
 - Sharon Weldon will run a spooky tin can alley.
 - Staff will run a ping pong game.
 - Vicky and Chloe will run the Pick your brains game.
 - Rachael and Libby will run pin the wart on the witch.
 - Vicki Morley will sell prosecco.
 - Sarah Argile will supply Halloween meringue kisses.
 - Weigh the cake will be made and run by Clare Siddell.
- All games will have lollipops as prizes, and Mrs. Wood has brought some in. Joanne to check if she has any lollies left from the summer fair.

Treasurer Garry Watson

- Garry worked for HSBC as a branch manager for many years then moved into merchant banking. He has had several similar Treasurer roles for organisations.
- Garry met with the Paul this week to take on the paperwork and begin the changeover process, date tbc.
- Charities Commission accounts are up to date as of 25th July 2016.
- Going forward, Garry will provide a report for each account (FOSP and Bee Lucky) on 1st October, 1st February and 1st May. These will be presented at the Governors meetings.
- Helen S has requested a report for the period 1st March to date, for the 20th October at the next Governors meeting.

Bee Lucky

- The names will replace the numbers for the draw, meaning that the draws from April to September can be drawn at the assembly on 7th October. October's draw will take place on the 1st Friday of November.

AOB

- Joanna Townley suggested a fashion show event, and this was agreed and the date of 5th May put in the diary. Fabia has experience of this from Alder Grange with Fizz, and she will follow up with Joanna to arrange.
- Fundometer climbing frame is being worked on and nearing completion.
- We will change the day of the week the meetings are held to allow parents more opportunity to attend.
- The next meeting will be on **Monday 21st November** to arrange the Christmas Disco.