

## FOSP Minutes 21/11/16

Attendees: Garry Watson, Fabia Ashworth, Rachael Clarke, Bradley Smith, Michelle Proctor and Helen Thornton

Apologies: Joanne Scrivens, Helen Sullivan

### Finance

- Garry has submitted the 2015/2016 accounts to the Charity Commission and the balance for FOSP was £2794.89.
- Garry has requested his name is added to the FOSP account, and brought the documentation for Rachael and Helen to sign and return via Erin. **BS/HS/RC**
- The Lloyds form needs to be completed by the current signatories to add Garry as it requires their authorisation. Additionally, the RAC membership needs to be queried and cancelled **BS/HS/MS**
- The Halloween party took £956.15 which generated a profit of £640 - thanks to everyone for your support.
- A funds thermometer has been made and we need to display it. **VB**

### Christmas

- Erin's Grandma has kindly offered to wrap selection boxes which are now in school. Any other offers of wrapping would be gratefully received, just pick up a box from the staff room. **ALL/KG**
- Erin's Grandma has also sent in some knitted dolls clothes to be raffled or sold to raise funds. These will be located. **FA**
- Unfortunately the Christmas party that was planned for 11th December has been cancelled.
- We are hoping to fit in a tea and mince pies afternoon before the end of term, date TBC. **HS/BS**

### AOB

- Bradley is going to see if email addresses can be supplied from school for the Chair, Treasurer and Secretary. **BS**
- We need to look at other ideas to raise funds for next Christmas such as personalised calendars, handprint/portrait aprons and tea towels etc.

**Next meeting Monday 16th January 6-7pm** - all welcome . This will be to discuss the St. Patricks Day fancy dress disco.