

Kirklees Directorate for Children & Adults

THE FEDERATED GOVERNING BODY OF KIRKROYDS INFANT AND WOOLDALE JUNIOR SCHOOL

Minutes of the meeting of the Governing Body held at 8:00 pm at Wooldale Junior School on Tuesday, 11 July 2017.

Present:

Miss D Whiteley (Chair), Mrs C L Armitage, Mrs V Baldwin, Mrs L Counce, Mr S Cressey, Dr L Fleming, Mrs G Holden, Mr S Talbot, Mrs M White,

In Attendance:

Mrs R Hoogland (Minute Clerk)
Mrs A Barnes (Associate Member)

Agenda Item	Discussion and Decisions	Action – who / by
Procedural		
481.	<p><u>Apologies for Absence, Consent and Declaration of Interest</u></p> <p>Apologies for absence were received from Canon J S Robertson, Mr S Rodgers, Mrs R Starrett and Mrs C Wood (all consent).</p> <p>There were no declarations of interest noted.</p>	
482.	<p><u>Notification of items to be brought up under Any Other Business</u></p> <p>There were no items to be brought up under Any Other Business.</p>	
483.	<p><u>Minutes of the Meeting held on 1 March 2017</u></p> <p>RESOLVED: That the minutes of the meeting held on 1 March 2017 be approved and signed by the Chair as a correct record.</p>	
484.	<p><u>Matters Arising</u></p> <p>Miss Whiteley informed Governors that there had been no further meetings as a whole group to discuss a Multi-Academy Trust.</p> <p>The Primaries are being more robust about working together.</p>	
485.	<p><u>Minutes of the Meeting held on 23 May 2017</u></p> <p>RESOLVED: That the minutes of the meeting held on 23 May be approved and signed by the Chair as a correct record subject to the following amendments:</p> <p>a) <u>Minute 471 (page 123)</u></p>	

	<p>The second paragraph should read "... such as, visiting long distance close relatives..."</p> <p>b) <u>Minute 471 (page 125)</u></p> <p>The deletion of the second paragraph beginning "Mrs Wood stated..."</p> <p>c) <u>Minute 471 (Page 125)</u></p> <p>The deletion of the sentence "Another commented that attendance...." in the fifth paragraph.</p> <p>d) <u>Minute 478</u></p> <p>The correct spelling of Mrs Wood.</p>	
486.	<p><u>Matters Arising</u></p> <p>a) <u>Behaviour Policy (Minutes Passim)</u></p> <p>The Behaviour Policy is on the agenda to be discussed in the new academic year.</p> <p>b) <u>Minute of the meeting held on 1 March 2017 (Minute 468 refers)</u></p> <p>The Governor Clerking Service have provided the Governors with the minutes and these have been approved.</p> <p>c) <u>Reports from Committees (Minutes Passim)</u></p> <p>A response from Jo-Anne Sanders, Acting Assistant Director for the LA, was received. However, the response is not deemed satisfactory as it outlines the legalities of children with an EHCP coming to the school, rather than the process.</p> <p>Action: A response to the letter to be sent.</p> <p>d) <u>Review of Electronic Communication with Parents (Minutes Passim)</u></p> <p>This matter has been deferred to the next meeting.</p> <p><i>Mr Talbot joined the meeting.</i></p> <p>e) <u>Reports from Committees (Minute 470 refers)</u></p> <p>A meeting is planned for September to look at each budget cost centre, line by line, to see what everything costs and whether the supplier can be changed.</p> <p>Most of the cuts made this year have been child related and discussions will focus on whether future savings requirements</p>	<p>Head and Chair</p> <p>Clerking Service</p>

	<p>can be made elsewhere in school.</p> <p>The first two periods of the financial year have had no unexpected expenditure.</p> <p>The Finance and Staffing Committee have discussed a staffing related item. However, at this stage no further information can be shared.</p> <p>f) <u>Attendance Policy (Minute 471 refers)</u></p> <p>Two further revisions are to be made to the Attendance Policy before it can be placed on the website.</p> <p>g) <u>Wooldale SEF (Minute 472 refers)</u></p> <p>Wooldale have now uploaded the final SEF onto the Perspective Light website, along with evidence and it can be accessed using a visitor's password. Mrs Barnes needs to check what visitors can access prior to sharing the password with the authorised people.</p> <p>Wooldale have also printed all the documents and placed them in a folder should Ofsted which to see it when the visit.</p> <p>Action: The SEF and evidence to be downloaded and shared with Governors as a PDF document.</p> <p>h) <u>Dyslexia Project (Minute 474 refers)</u></p> <p>Mrs Wood was not present at the meeting to give an update on investigating the learning to be done and how to share the skills.</p> <p>i) <u>Governor Training (Minutes 475 refers)</u></p> <p>No Governors attended the Kirklees meeting on 12 June 2017.</p> <p>j) <u>Approve the B3</u></p> <p>It was noted that the budget has now been approved and signed by the Chair.</p>	<p>Head</p> <p>Mrs Barnes</p> <p>Head</p>
487.	<p><u>Dates of Future Meetings and Possible Agenda Items</u></p> <p>RESOLVED: That the AGM of the Full Governing Body will be held at Wooldale Junior School at 7.00pm on:</p> <p>Tuesday 12 September 2017</p> <p>RESOLVED: That the next meeting of the Finance and Staffing Committee be held at Wooldale Junior School (in the bungalow) at 7.00pm on:</p>	

	<p style="text-align: center;">Tuesday 26 September 2017</p> <p>RESOLVED: That the next meeting of the Health & Safety, Grounds and Premises Committee be held at Wooldale Junior School at 7.00pm on:</p> <p style="text-align: center;">Tuesday 3 October 2017</p> <p>RESOLVED: That the next meeting of the Curriculum and Standards Committee will be held at Wooldale Junior School at 7.00pm on:</p> <p style="text-align: center;">Thursday 5 October 2017</p> <p>All Governors are invited to attend the Curriculum and Standards Committee meeting.</p>	
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School Improvement

488.	<p><u>SLT Report</u></p> <p>Governors were given the following documents:</p> <ul style="list-style-type: none"> - Wooldale School Sports Premium Statement - Wooldale Junior School Pupil Premium Report - Kirkroyds Infant School Pupil Premium Report - SLT's report to Governors for Kirkroyds and Wooldale. <p>Mrs Barnes and Mrs Armitage will assess the data available for the Pupil Premium to determine the extent to which interventions have impacted on the children.</p> <p>Action: To make data available to show the impact that interventions have had on those pupils in receipt of Pupil Premium.</p> <p><u>School Organisation</u></p> <p><u>Wooldale</u></p> <p>The number of pupils currently on roll are 230. Two new pupils have started recently and one other is due to start next week.</p> <p><u>Kirkroyds</u></p> <p>Kirkroyds have 164 pupils on the roll, which is the highest number that there has been for a while.</p> <p><u>Staff Recruitment, Absence and Well-Being</u></p> <p><u>Kirkroyds</u></p> <p>58 children are due to start Reception in September.</p> <p>From September, Paula Dunleavy will be teaching Class 3 in Year 1 and Alison Akid will be teaching Class 6 in Year 2. All the other teaching staff will be staying in their current classes.</p>	Mrs Barnes and Mrs Armitage
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The pupil directed by SENACT to the school is currently attending on a part-time timetable. The pupil is beginning to settle into school, but there are still behavioural issues to be addressed.

Q: Is the outdoor based curriculum helping the pupil?

A: Yes – the pupil is spending mornings doing forest school based activities. The pupil is working on following instructions and having safe hands and feet. There has been no exclusions since starting the forest school, but it is early days.

Wooldale

All hours have been allotted for 1:1 support. 4 children with support will be leaving in July but the Teaching Assistants concerned have new children from the Year 3 intake to now support. Some Teaching Assistants have lost a few hours but the school have tried to limit it.

Jane Hilton will start a 4-day contract in September. Bev Stevenson and Ann Barnes will cover the extra day on a Friday.

Wooldale has a big change around of staff and classrooms for the new school year, along with a change of class numbering to make things more sensible.

Outcomes for Children

Kirkroyds

Governors were shown the Year 2 SATs results.

Q: What does the GDS figure mean?

A: The GDS figure is the number of children shown as a percentage who are working at greater depth. This figure is based on teacher's assessments, not the SATs results.

Three children in KS1 are working at greater depth in Reading, Writing and Maths, having an overall score of 5.8%. This is above the National Average.

The school results are what was expected, despite concerns. It is acknowledged that this is due to the combined effort of all the staff at Kirkroyds.

Children who previously lacked confidence in Maths have scored well in tests.

Q: Why have KS1 boys scored much higher than the girls in Reading, Writing and Maths? This is unusual based on statistics.

A: There is a small group of boys in the cohort. Those children with additional needs are all girls.

Wooldale

Year 6 SATs results

The score for Maths is above the National Average. The school has performed below the national average in Reading and Writing. Writing in year 6 was moderated by the LA and matched the school's teacher assessments.

No children were disapplied this year. With support from ETAs the SEN children did well.

When Wooldale results are compared to the National Average there is a difference of -11% in reading, whereas Maths has increased to +1%. The average scaled score remains at 103 for maths and reading.

Q: Are topics refreshed within school to embed maths?

A: Yes – the school are also looking at whole class reading books.

The results for those children who attended the Maths booster group and the Maths Extension group have shown that the classes were value for money.

More interventions are to be put in place for reading and writing and the ethos behind how maths is taught needs to be done in other subjects. However, school are aware of the need to continue with the support for maths and the necessity to keep children having an enjoyment for learning.

A Parent Governor said that she had never felt that reading and writing had been lost, despite the increase in maths work. She has seen how hard the teachers work to keep learning interesting.

Governors recognise the impact that has been made in maths. They acknowledge the results in reading and writing are not as good as were hoped but understand that the teachers have tried very hard to support pupils.

Safeguarding

Both Kirkroyds and Wooldale informed the Governors, in their tabled report of the number of children in each school who fall under the Safeguarding remit.

Attendance

Wooldale

Wooldale's attendance is at 96.15%, with 2.99% authorised absences and 0.86% unauthorised.

Kirkroyds

Kirkroyds attendance is at 94.38%, with 4.48% authorised absences and 1.14% unauthorised.

	<p>Kirkroyds attendance figures have been affected by chicken pox, and by two pupils who were on a part time timetable; one of which has since had a long period of time off school due to medical reasons.</p>	
<p>489.</p>	<p><u>SDP Review and Update</u></p> <p>The SDP Termly Review Statement was tabled.</p> <p>Mrs Wood would like to change how the report is presented, and reduce the objectives. The plan is to focus more on the key areas for development.</p> <p>The following points from the statement were tabled:</p> <ul style="list-style-type: none"> - Reading is to continue to be a focus in 2017/18, and is currently on track. - The objective to teach GPS as part of the daily timetable in each year group has now been met. - Robust monitoring of Maths to ensure standards continue to improve and the scheme used rigorously has now been met. - Ensuring that pupils eligible for Pupil Premium funding make appropriate/at least good progress will continue to be monitored as part of the school tracking system in 2017/18. - Ensuring that pupils with special educational needs and disabilities make good/at least good progress will continue to be monitored in 2017/18. - Developing cross-curricular planning will continue to be monitored as part of general book scrutinies. - Ensuring that staff implement relevant teaching strategies in maths will continue to be monitored as part of general book scrutinies and planning monitoring. - The target for ensuring that long-term planning in the teaching and learning of Computing ensures the progression of skills is to continue. - A systematic use of RAG assessments for history, geography and PE is to be a focus for 2017/18. - To establish a procedure to identify and develop practice for the most able pupils is to be monitored as part of the school tracking in 2017/18. - The objective to develop 'outside learning' opportunities and activities has been deferred as an SDP target until 2018/19. - Kirkroyds Wildspace is to continue to be a focus in 2017/18. - Section 3: Personal Development, Behaviour and Welfare – Objectives 2 – 4 have been met. Objective 1, ensuring the schools attendance policy leads to improved attendance and punctuality is on track. - Establishing further links and shared practices between Kirkroyds and Wooldale will continue to be a focus for 2017/18. - Developing a more 'Effective Deployment of Teaching Assistants' will continue to be a focus for 2017/18. <p>The Governors were informed that most objectives have been met or</p>	

	are on track.	
490.	<p><u>Reports from Committees</u></p> <p><u>Finance and Staffing Committee</u></p> <p>This agenda item was discussed under Matters Arising.</p> <p><u>Health & Safety, Grounds and Premises Committee</u></p> <p>Mr Cressey gave a verbal report, highlighting the following points:</p> <ul style="list-style-type: none"> - New changing facilities are now available. - The work on the porch needs to be checked and signed off. <p>The minutes are to be updated prior to distribution due to some of the discussions that took place.</p>	
491.	<p><u>Dyslexia Project Update</u></p> <p>There were no matters to report.</p>	
492.	<p><u>MAT/Collaboration Update</u></p> <p>This matter was discussed in an earlier agenda item.</p>	
493.	<p><u>Review of Electronic Communication with Parents (Minute 468 refers)</u></p> <p>This agenda item has been deferred.</p> <p>Action: To add this agenda item to the next meeting.</p>	Clerking Service
494.	<p><u>Governor Training and Governor Visits</u></p> <p>There were no visits or training to report.</p>	
Governing Body Matters and Statutory Responsibilities		
495.	<p><u>Safeguarding</u></p> <p>Mrs Wood and Mrs Counce arranged a meeting, however due to unforeseen circumstances this did not go ahead.</p>	
496.	<p><u>Any Other Business</u></p> <p>There were no matters to be brought up under Any Other Business.</p>	
497.	<p><u>Agenda, Minutes and Related Papers – School Copy</u></p> <p>RESOLVED: That no minutes be excluded from the copy to be made available at the School, in accordance with the Freedom of Information Act.</p>	

The meeting closed at 9.15pm.