



Woodfield Primary School

Asthma Policy

Document Approval

This document was reviewed and approved by the Governing Body as appropriate and effective.

Signed:		
Date:		
Name:	Mrs L Porter	Mrs J A Charnley
Position:	Chair of Governing Body	Headteacher

Document Review

The Governing Body will review this policy to ensure that it is appropriate and effective whenever necessary, and not less than once every three years.

Document Control

There is one controlled paper copy of this document located in the Business Manager's Office.

The master electronic copy is held within a designated folder. The latest issue will be marked with the highest number, ie Issue 2 is later than Issue 1. Files in the process of being edited have the words 'In Progress' in the file name.

All other copies (electronic and paper) are uncontrolled.

Document History

Filename: Asthma Policy				
Issue	Description of Change	Author	Checked	Date
1.0	Devised and Reviewed	SB	JC	June 2013
2.0	Reviewed – June 2016	SB	KL	June 2016
3.0	Review date – June 2019			

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This policy has been written with advice from the Department for Education & Skills and Asthma UK.

Woodfield Primary School recognises that asthma is a widespread, serious, but controllable condition affecting many pupils at school. The school encourages pupils with asthma to achieve their potential in all aspects of school life by having a clear policy that is understood by school staff, parents and pupils.

At Woodfield, we ensure that all pupils with asthma can and do participate fully in all aspects of school life, including PE, school visits and other out-of-school activities.

We work in partnership with all interested parties, including governors, staff, nurses, parents/carers and pupils to ensure that the policy is planned, implemented and maintained successfully.

Guest and new teachers are also made aware of Woodfield's policy on asthma.

All staff who come into contact with pupils with asthma are provided with relevant training via the School Nurses Team.

Asthma Medicines

At Woodfield School, we believe that immediate pupil access to reliever medicines is essential. Pupils with asthma are encouraged to carry their reliever inhaler as soon as the parent/carer and class teacher agree that they are mature enough. The reliever inhalers of younger children are kept in a designated school tray in each classroom and are clearly marked with the child's name.

We ask our parents/carers to ensure that school is provided with a clearly labelled reliever inhaler and spacer device for their child so that they have immediate access to this medication, if needed.

School staff are not required to administer asthma medicines to pupils (except in an emergency); however, staff at Woodfield are happy to do this where necessary. School staff who agree to administer medicines are insured by the Local Authority when acting in agreement with this policy. All school staff will allow pupils to administer their own reliever inhalers when needed.

Asthma Attacks

All staff who come into contact with pupils with asthma are aware of what to do in the event of an asthma attack.

In the event of an asthma attack, the school follows the procedures outlined by Asthma UK in its School Asthma Pack; this procedure is visibly displayed in the staffroom and in each classroom.

Any child with asthma, who, for any reason, cannot use their own reliever inhaler, will be able to use the school's emergency inhaler which can be located in the drawers in the sick bay area.

Roles and Responsibilities

School staff have a responsibility to:

- Understand the School Asthma Policy;
- Know which of their pupils have asthma;
- Know what to do in an asthma attack;
- Allow pupils with asthma to have immediate access to their reliever inhaler;
- Tell parents/carers if their child has had an asthma attack;
- Ensure pupils have their asthma medicines with them on any school trips or out of the classroom;
- Remind pupils to use their reliever inhaler before warming up for exercise sessions and ensure the pupil warms up and down thoroughly.



School nurses have a responsibility to:

- Help plan and update the school's Asthma Policy;
- Provide regular training for school staff;
- Provide information about where schools can get training if they are unable to provide specialist training.

Doctors/asthma nurses have a responsibility to:

- Ensure the pupil knows how to administer reliever inhalers and use a spacer/aero-chamber where necessary;
- Provide schools with information and/or advice in instances of severely affected asthmatic pupils;
- Offer every child a personal written asthma plan

Pupils have a responsibility to:

- Treat other pupils with and without asthma equally;
- Let any pupil having an asthma attack take their reliever inhaler (usually blue) and ensure a member of staff is called;
- Tell a teacher and parent/carer when they are not feeling well;
- Treat asthma medicines with respect;
- Know how to access their reliever inhaler in school;
- Know how to self-administer their reliever inhaler.

Parents/carers have a responsibility to:

- Inform the school if their child has asthma;
- Inform the school about the (asthma) medicines their child may need during school hours (it is not usual for children to need preventer/steroid inhalers during school hours);
- Inform school about any changes to their child's asthma, eg if symptoms or triggers change or worsen;
- Ensure their child's reliever inhaler is clearly labelled and within expiry date;
- Ensure their child has regular asthma reviews as directed by doctor/asthma nurse.