

CAVENDISH JUNIOR SCHOOL

END OF DAY ARRANGEMENTS

*This form will be sent out every year that your child is at Cavendish Junior School. Please note that **no further updates will be sought** during that academic year. If, in the meantime, you wish to make changes, please ask for another form.*

Child's Name

Class

Please sign **one box only**.

I would like my child to leave school premises at 3.30 pm on any school day. This includes whether I choose to remain on the pavement/in my car or if my child is allowed to walk home.

Signed Date

I would like to come **on to the school playground** and wait for my child to be sent by staff to myself or chosen grown up. If I need to send any other person than expected I will always phone school to inform them. (The grown-ups listed on our emergency contacts list are the people we would expect.)

Signed Date

Reminder: This is a courtesy arrangement only. Parents are solely responsible for the safety and well-being of their children after 3.30 pm.

If you wish to discuss any of the above, please see the Headteacher