



**Glen Park Primary School**  
Glen Road  
Plympton  
PLYMOUTH  
PL7 2DE

Head Teacher: Mr Anthony Hutchings BEd (Hons)  
Deputy Head Teacher: Mrs. Claire Duncan BEd (Hons)

### **Local Advisory Board Annual Report to Parents 2016-2017**

There is a requirement for every member of a Multi Academy Trust (MAT) to have a Local Advisory Board (LAB), which replaces the previous Governing Body of the school. The LAB members are still called governors and monitor each academy's key performance indicators, as well as holding the school to account, and monitoring the effectiveness of its practice, vision and aims throughout the year. The board both supports and challenges the leadership team.

The main responsibilities of our school's Local Advisory Board are:

- Being a critical friend to the Academy Headteacher and leadership team
- Assuring the quality of the educational experience for all staff and students
- Performance Management of the Headteacher
- The monitoring of teaching and learning, curriculum delivery and Academy performance
- The Quality of education experienced by pupils at the school.

As the LAB of Glen Park Primary School we are proud of the school and its warm, welcoming, and inclusive atmosphere, and we fully adopt and actively promote the school vision of – 'Success for all, through learning together'.

School governors are all volunteers and give a huge amount of their time for the benefit of the children. Governors (aside from the Headteacher) are all appointed, they are independent and have equal status to each other and while they may represent the views of their appointing body, they act first and foremost in the best interests of the school.

#### **Constitution of the Governing Body**

To ensure an effective governing body and the success of the school, a range of skills are required by governors and co-opted governors are chosen for the skills which they can bring to This academic year, the newly formed LAB said goodbye to Margaret Ware and Paul James, who resigned at the end of the previous academic year having been governors at Glen Park for a number of years. Paul James has moved on to become a member of the Plym Academy Trust Board. The Governing Body and School have successfully recruited new governors and would like to welcome two new members, Sarah Cotter and Lisa Kimber as co-opted and parent governors respectively and Libby Buckman became a co-opted governor. They joined the governing body near the end of the academic year and are busy undertaking governor training. As part of the final meeting of the academic year the chair and vice chair roles were available for election and both Libby and Simon Davis were nominated and elected as Chair and Vice Chair respectively for the next academic year.

#### **Composition of the Local Advisory Board (As of July 2017)**

**Parent governors:** Simon Davis (Vice Chair), Lisa Kimber

**Co-opted governors:** Libby Buckman (Chair), Karen Thorn, Monica Shillingford, Sarah Cotter

**Staff governors:** Mrs Partridge and Mrs Duncan

**The Head Teacher:** Mr Hutchings



## **What we have achieved through the year**

- Governors have established the Local Advisory Board to further drive the school forward through the Plym Academy Trust
- The newly elected Chair attended training sessions within the MAT to support the new role
- All governors attended various training sessions within the MAT and through Local Authority provided sessions
- The Headteacher and Chair of Governors have met regularly throughout the year to develop and maintain a good working relationship. The information from these meetings is disseminated to all governors and all governors are invited to attend these meetings
- Governors have carried out health & safety audits and safeguarding reviews to ensure that the school meets statutory requirements
- All governors were allocated linked areas of responsibility in order to ensure that all governors are fully involved, provide specialised knowledge and ensure focus in these areas is provided to the LAB.
- Individual governors with subject responsibilities have met with teachers and subject coordinators in order to provide informed feedback at meetings
- MAT and School policies have been discussed, reviewed and adopted where necessary with the LAB providing feedback to the MAT Board and vice versa
- Governors were actively involved in the interview and recruitment of new teaching staff members
- Governors set up a Complaints and Appeals Committee to deal with complaints that could not be resolved by staff
- The Governing Body takes part in the annual cycle of school improvement through its interpretation and analysis of school data including, SATS results, Local Authority data, data (RAISEONLINE), Ofsted Data Dashboard and regular internal school assessment data
- Governors have used information about the outcomes of all teacher's performance management to carry out annual pay reviews
- Through data analysis pupil progress and attainment is scrutinised and vulnerable groups are identified and closely monitored. Data monitoring together with external reports such as Ofsted mean that the Governors play an active role in the development of the annual School Improvement Plan
- Governors monitor the use of both the pupil premium and sports premium funding and regularly monitor the impact it is having upon raising attainment
- Governors provide support for and active involvement in ensuring that safeguarding arrangements are robust and meet all of the statutory requirements for schools
- Reviewed the feedback from parent and pupil surveys to evaluate the effectiveness of the school and the quality of teaching and learning, as well as identifying areas for future development.

## **Our priorities for this year**

The LAB is aiming to focus on three key areas for improvement this academic year in order to strengthen our evidence of robust governance, improve our skills and to improve our links with the pupils, parents and staff.

- To develop and maintain a Governor Portfolio to evidence the work of the Board
- To further develop, take ownership and monitor a Governor Action Plan
- To establish regular opportunities to meet members of the school community

It has been another busy but also rewarding year and the successes of our school could not have been achieved without a strong team of dedicated staff and governors. Being a governor is a fulfilling role and if you would like to know more about the work of the governing body or have any comments/questions in respect of this statement please email us at: [chairofgovernors@glenpark.plymouth.sch.uk](mailto:chairofgovernors@glenpark.plymouth.sch.uk). Further information about the work of the governing body can be found on the school website under the 'Our School' tab.

**Libby Buckman – Chair of Governors**