



Long Buckby Infant School

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4th October 2017

Reception Parent Evenings

It gives me great pleasure to invite you into school to discuss your child with their class teacher. These meetings will be held on Wednesday 18th October and Thursday 19th October. Each meeting is scheduled for 15 minutes, should you require a longer meeting then please make an alternative appointment with your child's class teacher.

Please fill in and return the slip below as soon as possible and by **Wednesday 11th October** at the very latest. We will do our best to give you the time slot that you request, but sometimes more requests are received than there are times available. In that case, those returned earliest will be given preference. It is important that both parents receive the same information so please try and attend together where possible. This is very important if parents are separated so that the same information is shared at the same time and there is less room for misunderstandings.

We look forward to seeing you.

Yours sincerely

Mrs Sarah Dugdale
 Headteacher

Please return to your class teacher by **Wednesday 11th October**

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Reception Parent Evenings

I would like an appointment to see (please tick as appropriate):

	Mrs Musgrove (Grape Class)		Mrs Wall (Pineapple Class)
	Wednesday 18 th October		Thursday 19 th October
	3.30 - 4.00		3.30 - 4.00
	4.00 - 4.30		4.00 - 4.30
	4.30 - 5.00		4.30 - 5.00
	5.00 - 5.30		5.00 - 5.30
	5.30 - 6.00		5.30 - 6.00
	6.00 - 6.30		6.00 - 6.30
	6.30 - 7.00		6.30 - 7.00

Child's Name: _____ Signature: _____

I have another child in _____ Class.

