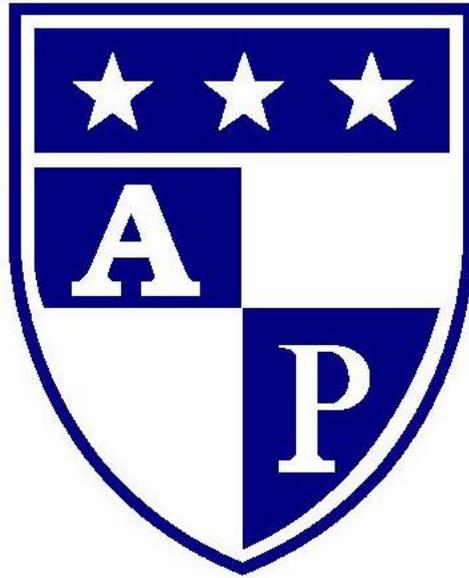


Anlaby Primary School



Prospectus

Anlaby Primary School
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Welcome

Whether you are a prospective parent or carer, a volunteer, a professional, visitor or are just plain curious about our school I hope our prospectus will give you a feel of what it is like to be associated with us.

This Prospectus is a starting point to finding out about our school it is not intended as an answer to every question you may have. There will of course be information that you will want to have and won't be able to find in here! If that is the case don't hesitate to ask – and as with the children - there is no such thing as a stupid question! Call in at the School Office or give us a ring and we will be happy to supply any extra information if we can.

We have approximately 350 children aged 4 to 11 years who, mainly, come from the village of Anlaby but also have some children from the surrounding villages and the city of Hull.

We are a happy, caring, learning community that strives to balance high academic standards with positive social and personal growth. We want all the children to become effective learners and be the best that they can be. But we also want them to grow in to well-rounded individuals who respect themselves and each other and everybody in our school community.

Gareth W L May
Headteacher

Our Aims and Ethos

Anlaby Primary should be a place;

- Where everyone feels valued and respected.
- With a warm, happy, calm, safe atmosphere where everyone enjoys learning and working together.
- Which has learning and teaching at the heart of everything that it does.
- Which celebrates achievement and recognises success.
- Which has consistently high expectations for all and where academic achievement is not the only measure of success.

We aim to develop children who;

- Are confident and highly motivated with a good self-image who are fully involved in the life of the school.
- Think positively.
- Behave well and tolerate, care and support each other.
- Can think for themselves, show initiative, are open minded and have a love of learning.
- Achieve to the best of their ability and fulfil their own potential.
- Are represented in the organisation of the school.
- Feel part of the wider community.

Our Ethos, Curriculum, Working Practices and Environment will achieve these aims because:

- Our ethos will value all children as individuals, raising self-esteem and creating a positive atmosphere through our interactions with the children and each other.
- Our curriculum will be broad, balanced and creative with opportunities for first-hand experience. Teaching will take account of learning styles and all abilities. SATS will be important but so will the development of the whole child through the Arts, and subjects such as PSHCE, and striving to be a healthy school. We aim to teach the children life-skills to equip them for tomorrow's world.
- We will be a performing and effective team who support each other and work for the positive development of our children.
- We will be open, honest and supportive of each other, setting positive examples to the children.
- Our environment will be attractive, calm, ordered, safe and stimulating.
- It will celebrate the achievements of the children and stimulate and support their learning.
- It will look bright, colourful and make an impact.
- We will develop positive relationships with parents and the wider community.
- We will support children in developing British Values to feel part of a wider community.

The School Day

Foundation Stage/Key Stage 1

Start of the day:	8.55am – children are brought in from the playground
Assembly:	10.30am - Monday/Wednesday/Thursday 2.50pm – Tuesday - singing 2.50pm – Friday – Celebration Assembly, with invited parents
Morning Playtime:	10.45 – 10.55
Lunchtime:	12.00 – 1.10
Afternoon Playtime:	2.10 – 2.23
End of the day:	3.20 – Teachers allow children to exit the door when parent/guardian is visible on the playground.

KS2

Start of the day:	Doors opened at 8.40 8.50 – registration
Assembly:	10.30 – Monday/Tuesday/Wednesday/Thursday 9.00 – Friday – Celebration Assembly, with invited Parents
Morning Playtime:	10.45 – 10.55
Lunchtime:	12.00 – 1.10
Afternoon Playtime:	2.10 – 2.23
End of the day:	3.25 – all children to leave by the playground exit

School Uniform and Equipment

Whilst not compulsory, most of our children wear the school uniform. It gives a real sense of belonging to a team, and we find wearing your 'work clothes' puts children in the right frame of mind for learning. We sell sweatshirts, cardigans, polo shirts, and PE kit through the office, all with the school badge. Reversible fleece jackets with our logo are available to order.

These guidelines will be adapted to meet an individual child's tradition or religion.

For girls, the uniform comprises blue shirt/polo shirt, navy sweatshirt, jumper or cardigan, navy black or grey trousers, skirts or pinafores. In the summer, many opt for blue and white checked dresses.

The boys wear blue shirt/polo shirt, navy sweatshirt or jumper, grey or black trousers. Smart, tailored shorts may be worn during the summer.

All children must have proper school shoes or black trainers. Children with lace up shoes must be able to tie them independently.

In hot weather, sun caps are encouraged.

Please name all items. It all looks the same!

Foundation Stage and Key Stage 1 children are not allowed jewellery apart from small stud earrings. These must be removable for PE or covered by tape either before school or by the child with tape brought from home. In Key Stage 2, the children are also allowed to wear small stud earrings, as above, and a watch, which must be removed for PE lessons. All items are brought entirely at their own risk and are not covered by the school's insurance policy.

The school will provide all the necessary equipment for your child to access the whole curriculum, so there is no need to bring pencils, rubbers, crayons etc.

We are happy for children to bring trading cards and other small items but these must not be swapped or exchanged in any way. We also reserve the right to ban them and any inappropriate clothing accessories should they become a problem in school! All items are brought in at their owner's risk!

Lost Property

We actively encourage your children to look after their own property, no matter how young they are. Staff often spend time with parents and children looking for lost items and whilst we are happy to do this, please remember that it is not the responsibility of the staff if the item cannot be found. Due to safety regulations, un-named items 'lost' and not claimed within a month will be disposed of, or used within the school.

The Curriculum

Here at Anlaby Primary School we provide a creative curriculum based around the Cornerstones Curriculum, a nationally recognised approach for delivering outstanding learning opportunities for children.

What is the Cornerstones Curriculum?

The Cornerstones Curriculum is a creative and thematic approach to learning that is mapped to the 2014 Primary National Curriculum to ensure comprehensive coverage of national expectations. Our new curriculum will be delivered through Imaginative Learning Projects (ILPs) which will provide a rich menu of exciting and motivating learning activities that make creative links between all aspects of our children's learning.

We believe children learn better when they are encouraged to use their imagination and apply their learning to engaging contexts. Our new curriculum will provide lots of learning challenges throughout the academic year that will require children to solve problems, apply themselves creatively and express their knowledge and understanding effectively across the curriculum.

Cornerstones also provide a rigorous essential skills framework that outlines the end of year expectations in all subjects. These essential skills are tied to activities and are age related so that staff can track children's progress and identify their individual learning needs.

How it Works?

Children will progress through four stages of learning in each ILP – Engage, Develop, Innovate and Express. To find out more about these stages please click on the link through to Cornerstones website:

<https://cornerstoneseducation.co.uk/why-cornerstones/>

<https://www.gov.uk/national-curriculum/overview>

Admissions

Children beginning their school career with us do so in the September following their fourth birthday. Children born between 1st September 2013 and 31st August 2014 will start in September 2018. For children wanting to join us at other points during their primary career, we ordinarily admit them at the beginning of the academic year in the September. The exception to this is if a family moves into our catchment area and we have spaces available in the relevant classes.

Visits to the school by prior arrangement are warmly welcomed

Lunchtime

The children may go home for lunch, bring a packed lunch or buy a hot meal.

- Set menus and booking forms are provided in advance.
- Parents are asked to pay in advance by parent pay, i.e. at least for the week, for any meals booked.
- If children belong to lunchtime clubs, they may go in for their lunch at a different time to their year group.
- Hot meals are eaten in the school canteen.
- Packed lunches are eaten in the school hall or outside weather permitting.

Home provided packed lunches

Parents are politely reminded of the following:

- Products containing nuts or nut traces should be avoided due to possible choking hazards and allergic reactions.
- Sweets, chocolate bars, hot soup and fizzy drinks are forbidden.
- Any containers should be plastic – no cans please.
- All children should return from home dinners by 1:10pm.

Charging for activities

Voluntary contributions may be requested for some extra special activities during school time. We reserve the right to cancel an activity if it is impossible to fund it. Within reason no child will be excluded from an activity because of inability to pay and some help may be available at the discretion of the Headteacher and Governors.

Music tuition from the East Riding Schools' Music Service is subsidised, but parents and carers are required to contribute. Cycle Training is also charged for in full. Swimming lessons are paid for by the school budget but a contribution towards the transport to and from the swimming pool may be requested.

Equal Opportunities

The same opportunities to learn and take part will be offered to everyone at our school regardless of their gender, ethnicity, religion, social background, disability or capability.

Transition

From feeder settings

Our children come from various pre-schools and playgroups around Hull and the East Riding. Foundation Stage staff liaise with any feeder settings, children's centres and parents as necessary.

Secondary education

Unless moving out of the area - our children usually go on to the following schools at Y7:

- Wolfreton High School
- South Hunsley Academy
- Hull Collegiate
- St Mary's College
- Sirius Academy
- Hessle High School

Term Time Holidays

Whilst we understand the financial benefits of taking family holidays during term time, any absence does have a significant impact on the child's education.

Term time holidays are not permitted by the Local Authority. Our Governors have adopted the Local Authority policy which adheres to the law and therefore no term time holiday can be authorised unless it is taken under exceptional circumstances according to strict criteria – see below.

A family holiday, however importantly it is viewed by parents is not an exceptional circumstance. Authorisation cannot be given on any consideration of fitting in annual leave around parents' work or the convenience of other family members taking their holiday at the same time. Any such request will always be refused and if the holiday is taken, both parents may well be subject to a fixed penalty from the Local Authority. Exceptional circumstances could include:

1. Service personnel returning from a tour of duty abroad where it is evidenced the individual will not be in receipt of any leave in the near future that coincides with school holidays.
2. Where an absence from school is recommended by a health professional as part of a parent or child's rehabilitation from a medical or emotional issue.
3. The death or terminal illness of a person close to the family.
4. To attend a wedding or funeral of a person close to the family.
5. Where there are exceptional and unforeseen circumstances that fall outside of 1 to 4 above, the Headteacher agrees to consult with the principal education welfare officer prior to any authorisation being given to the parent. The principal education welfare officer will discuss each case with an independent Headteacher and will make a recommendation to the referring school.

Please note: evidence would be required in each case.

If a request meets the above exceptional circumstances but still falls within the following times, the Headteacher must be convinced that absence from school is the only option:

- 1) The first half term of any academic year (applies to all pupils)
- 2) Year six transition day (for pupils in year six)
- 3) Year six SATs week (for pupils in year six)
- 4) Year nine options time (for pupils in year nine)
- 5) At any time during years 10 and 11 (for all pupils in these year groups)
- 6) At any time specified by the school (this will be communicated to parents by each school).

The school will always comply with the requirements of the Local Authority policy and will always refer any unauthorised term time holiday to the Education Welfare Office for fixed penalty to be applied.

Keeping Children Safe and Healthy

We have, and regularly review, procedures to keep all our children safe. Health and safety are of paramount importance to us – please report any concerns to us immediately.

The building cannot be accessed freely. A member of our administration team will check caller identities before allowing them in. All outdoor play areas are fenced so that children may play securely.

If your child arrives late or needs to leave early for any reason, please make sure they sign in/out so that we have an accurate record of who is on site.

Several staff are trained in first aid, and you will be notified in the event of any injury to a child's head, however minor. Serious injuries are very rare in school, and most children play safely and move around school responsibly.

If your child is ill, please let us know as soon as possible. We will contact you if we have not heard by 10 a.m. Please keep your child away from school only if absolutely necessary. Attendance is monitored and investigated where necessary. If your child has had sickness or a stomach upset, they should stay off school until 48 hours after the illness has passed.

We cannot store or administer medicines that are prescribed for short-term illnesses. Please make your doctor aware of this to see if they can adjust dosages.

You are welcome to come into school to give medicines yourself if necessary. Asthma inhalers may be kept in school. There is an additional form for you to fill in. In summer, we encourage you to use long-lasting sun creams, applied before the children come to school. Children may not bring cream with them. They will be reminded about wearing caps and using shaded areas.

All children may drink water through the day and may bring a labelled bottle each day that can be refilled.

The admission form asks for emergency contact details. Please make sure these are updated, especially if mobile telephone numbers change. If we are unable to contact you in the event of a serious injury or illness, we will call for medical assistance.

No vehicles or dogs are allowed on site. Pedestrians should not use the school drive as a means of access to the site. No smoking is allowed anywhere on our grounds.

If you would like to help in school, perhaps hearing children read or accompanying the children on visits out of school, please let us know. All adults have to be police checked nowadays and this process takes a few weeks so it is best to plan ahead if you are thinking of volunteering.

Pedestrian and cycle training are offered during Key Stage 2. We have safe cycle storage available for those children who have passed their cycle training course. We also have scooter storage available.

All schools have a duty of care and must nominate a member of staff to be the Child Protection Co-ordinator. At Anlaby Primary School this is Mr May or Mrs Cornwall. If we suspect any child is being harmed or neglected we have a legal responsibility to report our concerns.

Complaints

We hope you will be happy with the service you receive at Anlaby Primary School. If we do not maintain our standards then please contact the head teacher in the first instance. Alternatively, you may address concerns to the Chair of the Governing Body, c/o the school. If this does not resolve the issue, a formal complaints procedure is available on request.

Rewards and Incentives

We pride ourselves on having lovely children who care for each other and their teachers. We feel that this should be rewarded as often as possible and have a number of rewards and incentives to ensure that those children being good are always spotted and encouraged. The children are rewarded in the following ways:

Stickers

Frog spots and Frog Certificates

Smiley faces and Rainbow Certificates

Merit assemblies where parents are invited

Responsibilities

Praise and thanks

Texts home

Vikings

Golden Time

Classes are awarded Golden Time when they have collected the most Vikings. They are awarded these for good behaviour around school. Classes can win their Golden Time by being the class in each Key Stage with the most 'Vikings' at the end of each half term.

Vikings are tokens, named after Anlaf the founder of Anlaby itself. The tokens are awarded for good behaviour around school. One only has to produce a Viking to see the impact on a child - s/he straightens, smartens and pays immediate attention! The class with the most Viking in a half term, in each Key Stage, is given an afternoon's non-uniform and games session with Mr May. As you can imagine, both staff and children work very hard to achieve Golden Time! Staff can only award them to classes that they don't work in but those staff members that work in the winning class also get Golden Time in the form of precious noncontact time which is expected to be taken off-site.

At the end of each week, Head Girls and Boys count up and tally the Vikings for each class. Vikings are also awarded for good attendance, good manners at

lunchtimes, being in a class with no items entered into the 'red' lunchtime behaviour record and homework pieces completed. By working towards their Golden Time, the children have a corporate responsibility to behave in a positive manner. It encourages a strong element of competition and a spirit of camaraderie.

Children are awarded Smiles for good work or effort in the classroom. In Key Stage 1 they are rewarded with frog spots and in Key Stage 2 with Smiles which build towards a Rainbow certificate. Each Smile counts towards a Frog/Rainbow award.

In KS1 when a child completes their Frog chart they are awarded a certificate and go to the school office to choose a prize from the prize box.

In KS2 when a child gets to the end of the Rainbow, s/he is able to claim a 'pot of gold' prize from Mr May. This will be a metal badge and a choice of three prizes – a chocolate bar, 10 Vikings or a day's non-uniform.

We place a strong emphasis on the fact that we are a family of learners. We expect good behaviour as the norm. We celebrate good behaviour in a variety of ways and we will always contact parents and carers if we notice a pattern of behaviour emerging that does not meet with our expectations.

True bullying is not tolerated and therefore is very rare at Anlaby. We do, however, from time to time have children who fall out with their peers. Sometimes, unhappily they can be unpleasant towards each other but this is generally short-lived and specific. Any information we receive from parents or children is taken very seriously and we have an excellent reputation for nipping potential problems in the bud. We teach non-violent strategies that enable children to be reconciliatory and restorative.

We will never condone physical retaliation – children who retaliate will be reprimanded - children who tell, are praised for doing so.