



HUNDON SCHOOL ASSOCIATION
Minutes of the Meeting
Held on 6th October 2017 at 2pm

Attendees

Stella Steel	Laura McDougall Smith	Katie Gentry
Lizzie Rosewell	Jacqueline Duffy	Sarah Preston
Stacey Jones	Jo Taylor-Mitson	Penny Smith
Debbie Slater	Lesley Brown	

Apologies

Sharon Fitzgerald
 Kate Henderson

Matters Discussed

Discussed	Action
1. <u>PTA Committee</u> Lizzie (Chair), Laura (Vice Chair) and Stella (Treasurer) are all happy to continue in their roles. A secretary is still urgently needed; those attending were asked to consider taking on the role, which involves producing the agenda and minutes for meetings. If anyone would be prepared to take this on please speak to Lizzie.	Volunteer needed
2. <u>Finances</u> Stella is arranging for signatories to be changed. The PTA currently has around £2,720 in the bank, with the Leavers' T-shirts still to be paid for. Around £1,000 was raised from events last year.	Stella
3. <u>Fundraising Options</u> Sarah to establish whether quotes were obtained from Cool Canvas for different items of outdoor play	Sarah

equipment. Once we have more information on the cost then a long term fundraising target can be set.

In the short term it was agreed to allocate a smaller amount of money to provide some indoor and outdoor toys for use at play times. Sarah to discuss with staff and children to establish what they would like and then the PTA will set a budget and purchase items.

Sarah

4. Facebook Page

Everyone agreed that it was nice for parents to be able to see photos of the Aylmerton trip while the children were away. Sarah confirmed that staff are aware of the public nature of the Facebook page and will monitor to ensure that any content posted meets safeguarding guidelines.

5. Future Events

The future events programme is as follows:

30/10/17 Halloween Event

TBC Psychic Night

TBC Christmas Disco

TBC Tea Towels/Mugs

6. Halloween Event

A Halloween event will take place on Monday 30th October. This event will consist of a pumpkin carving competition (pumpkins to be carved at home and brought into school on the Monday morning for judging!) and various Halloween themed activities.

Planned activities are as follows:

- Apple bobbing
- Doughnuts on a string
- Bugs in spaghetti
- Face painting
- Cupcake decorating

Laura
Stacey
Penny
Katie/Jo
Stella

Katie and Jo agreed to speak to a contact about face painting. Laura will produce a poster and prize certificates for the pumpkin carving.

Katie/Jo
Laura

Katie will arrange Halloween themed decorations for the school hall. Lizzie and Stella will arrange prizes for competitions from the current PTA stock.

Katie
Lizzie/Stella

Post Meeting Note: Lizzie, Laura and Stella to review pricing for the event as £1 entry fee discussed in the meeting may not cover costs. Lizzie to confirm.

Lizzie/Laura/Stella

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| 7. | <u>Psychic Night</u>
Laura and Debbie will talk to Linda Claydon about the possibility of running a psychic night at the village hall. We need to understand exactly what is being proposed and how the event would be run. | Laura/Debbie |
| 8. | <u>Christmas Disco</u>
Stacey will talk to the DJ to find out possible dates for the Christmas Disco. | Stacey |
| 9. | <u>Tea Towels/Mugs</u>
Jo will get details of a possible company to use from Hundon Hedgehogs. | Jo |
| 10. | <u>MS Society</u>
Sarah asked whether the PTA would consider raising some money for the MS Society at a future event in memory of Miss Robertson. It was agreed to look at allocating a share of the fundraising to the MS Society at the next big sponsored event. | |
| 11. | <u>Next Meeting</u>
The next meeting will take place on Friday 10 th November at 2pm. | |