

Roade Primary School



Prospectus 2016-17

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Roade
Northampton
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Welcome to Roade Primary School

Our school ethos: 'A supportive community developing confidence, independence and a love of learning.'



Roade Primary School is unique. It is a rural school with its roots firmly embedded in the local community, it is an expanding and popular learning environment catering for children in the 4-11 age range.

At present the school consists of a Victorian block with 2 classrooms and a main block to the rear of the site built in 1971 and extended in 1996. However, the expansion of the school is planned to take place from the end of May 2016 and will eventually lead to us having 14 classes and the capacity to have up to 420 pupils. The school has a large playground with a willow classroom, shaded area, an activity trail and a school field.

We provide our children with a challenging and creative curriculum that stimulates collaboration and inspires independence. Our busy school has achieved the Quality Mark, Basic Skills Standard, Healthy School Award, Sing-up Award, Eco School Award and Sainsbury's School Games Silver Mark.

Our motto: **'Aim high, reach for the sky!'**

School Aims

At Roade Primary School we aim:

- To provide a happy, safe and caring place to learn
- To promote excellence, enabling all children to achieve their potential
- To provide our pupils with rich, diverse and enjoyable learning experiences
- To promote and foster self-esteem, motivation and a love of lifelong learning
- To encourage the children to become responsible citizens and to have respect for all
- To work in close partnership with parents, carers and the wider community for the benefit of our children



Curriculum

At Roade, we provide a broad, balanced and creative curriculum, which promotes the spiritual, moral, cultural, mental and physical development of our children and prepares them for the opportunities, responsibilities and experience of adult life.

The school follows the National Curriculum. The subjects of the National Curriculum are: -

English	Design & Technology	History
Mathematics	Geography	Art & Design
Science	Music	Physical
Education		
Computing		

In addition to these statutory National Curriculum subjects, Citizenship and Personal, Social, Health Education (PSHE) are taught in every year group.

Children in their first year of full time education follow the Foundation Stage Curriculum; this involves a child-centred approach to learning. Our two reception classes have direct access to a secure outside area, where activities linked to this curriculum can take place.

Religious Education is not a National Curriculum subject and the school follows the curriculum set out in the Northampton Agreed Syllabus. The school is involved in a daily collective worship or assembly based on religious and moral themes. Parents

have the right to request that their child is partly or wholly excused from assemblies and RE lessons. Parents should contact the Headteacher personally if such a request is to be made.

Sex and Relationships Education is taught through our PSHE curriculum in the summer term. Parents are invited to view material used and to discuss the content of the unit.

Parents are informed of all class arrangements for the following academic year during the Summer Term. Teachers use a range of organisational and teaching strategies to teach these subjects.

The school operates a homework policy and values the support of parents. The amount of homework set follows guidance from the DFE. Children are encouraged to take reading books home regularly and have weekly spellings and tables to learn at home as they progress through the school. Children may also borrow up to two books from the school library which contains a wide range of fiction and non-fiction material.

Children are statutorily assessed at the end of their reception year, in year 2 and year 6. Parents are informed of their child's attainment. A written report on each child is sent home at the end of the summer term.

Ofsted

We had our last OFSTED inspection in January 2015. We were proud to be told that we are a 'good' school. This reflects the progress we have made recently and the journey that we are on in becoming an outstanding school. It demonstrates the hard work and effort that all the staff put into ensuring that your child gets the very best start to their educational career.

“School leaders and governors are sharply focused and effective in making sure all pupils achieve even more in every year.”

“Pupils have positive attitudes to learning and show excellent relationships and behaviour.”

“Teachers have high expectations of what pupils can achieve and develop good working relationships in the classroom.”

We have a passionate leadership team, wonderful teachers, supported brilliantly by the support staff. We have fabulous parents who support and encourage the school to shine, and a governing body who have the vision to grow the school to its full potential.

Children with Special Educational Needs (SEN)

The school has a policy for children with special educational needs. The identification and learning support programmes for these children are the responsibility of the class teacher and Special Educational Needs Coordinator (SENCO). A governor monitors the operation of the school policy. These children are fully integrated into school life receiving expertise and assistance from various outside agencies that work with the school. The school has a register of all the children receiving extra support through the school's SEN policy.

The school also believes that gifted and talented children have special needs and the school ensures that the curriculum is differentiated to meet their needs.

Extra-Curricular Arrangements

The school offers a range of activities ranging from football, tag rugby, choir, dance club, cricket, puzzle club, construction club, basketball club and karate. Clubs vary throughout the year. Peripatetic music teachers, for those who wish to take up this opportunity, give instrumental lessons weekly on a range of instruments such as keyboard, cello, violin, trumpet guitar and flute.

Admission Arrangements

Children living in Roade village are eligible to attend Roade Primary School but many of the children do come from nearby villages and the outskirts of Northampton. The school standard number is 30 pupils per class. Parents are always invited to visit the school prior to requesting a place at the school. This can be arranged by phoning the office.

Parents of new children entering reception are asked to complete an admissions form, in January prior to their admission, which is sent to the Local Authority. Places at the school are allocated on the following criteria: -

1. Children in public care or previously in public care
2. Children with specific medical and social needs
3. Pupils who live in the linked area
4. Pupils with an older brother or sister continuing at the school
5. Other pupils.

Reception children attend on a part time basis for the first two to three weeks before commencing full-time education.

The majority of our children transfer to Elizabeth Woodville School although attending Roade Primary School does not guarantee a place at the secondary school as it sets its own admission criteria.

School access and safety

Please note that all pedestrians coming into school must use the small gate and pathway bordered by the metal barrier, to ensure safety. Parents collecting or bringing children to school are requested not to park between the chicanes outside school or in the staff car park. All visitors should report to the school office where access is monitored for security reasons.

Pastoral Care

If a child is ill or has an accident at school, every effort is made to contact the parents. Parents are requested to give the school a daytime and/or emergency contact phone number and notify the office of any changes. For guidance on the administration of medicines please see our school policy which is available on the school website. The school has a number of qualified first aiders who deal with any child who is injured or becomes unwell at school.

Behaviour

Our children are “Ambassadors for Roade”. In many ways, we are a traditional school and we expect high standards of behaviour from our children at all times. This includes children going to and from school. The children know that they are here to learn in a happy community where everyone is valued and respected. The school operates a range of incentive schemes where children can earn team points, stickers, certificates and bears!

Our Values:

Our values underpin everything that we do. Each term has a value attached to it reinforced within assemblies and PSHE lessons. In the sixth term we concentrate upon what it means to be a proud member of our Roade community. These values are learning tools and life skills to support our students' in the future in life and future learning.

At Roade Primary School we support our children to be:

Resilient
Optimistic
Ambitious
Dedicated
Empathetic

Equal Opportunity

The school ensures equality of access to the whole curriculum for pupils, in accordance with our Equal Opportunity Policy.

Educational Visits

The school values all visits where children can learn through first hand experiences. We always ensure that visits are linked to curriculum work within the classes. A risk assessment is completed for all visits and the school always ensures that the adult to pupil ratio meets the requirements of the activity taking place. Vehicles used for transporting children always have safety belts fitted and the adults driving have business insurance. The cost of these visits is met by voluntary contributions by parents; without this support visits might not take place. Residential visits take place in Year 4 and Year 6. The Educational Visits Coordinator monitors all aspects of school educational visits.



Clothing

The school colour is blue. Children are expected to wear white polo shirts with dark grey or black trousers, shorts, skirts or pinafore dresses with blue sweatshirts or cardigans. Blue checked dresses may be worn. School sweatshirts and cardigans with the school logo can be bought from the office. Children are expected to wear sensible shoes; trainers are not allowed. Socks and tights should be black, grey or white. Extreme fashions are not encouraged.

Children will need a school T-shirt and royal blue shorts in a bag for PE. Plimsolls or trainers will be needed for outdoor activities. Children with shoulder length hair or longer must tie their hair back for all activities and will need a hair bobble or similar to do this.

The wearing of jewellery is not allowed, except for watches and one ear stud per ear. Key Stage 2 children will need a swimming hat and swimming suit or trunks. Loose swimming shorts are not permitted. ***All clothing worn to school should be named clearly.***

Earrings

If your child has pierced ears they should only wear small stud type earrings to school, for safety reasons. They must be removed for all PE activities and as staff are unable to assist with this, please make sure your child can do this by themselves.

Valuables and Money

Any money sent to the school must be in a **named** envelope posted in the letterbox in the school lobby. This box is emptied daily. Cheques should be made payable to Roade Primary School.

The school is not responsible for personal property that is lost at school. There is a lost property box in school where unnamed clothing is collected and disposed of at the end of each term. **Children are not allowed to bring mobile phones into school.**

Food

Hot school meals are available or parents may provide a packed lunch. The Government have made free school meals available for all children in reception, year 1 and year 2, these will need to be ordered through the school's provider. Packed lunches should be brought into school in a sealed container. Drinks, not fizzy, should be brought in a leak proof container (no glass bottles or cans). Sweets and chocolate bars are not allowed.

Some of our children have serious nut allergies and we therefore ask that you **do not send children in with any nuts or nut products** such as peanut butter.

The school encourages a healthy snack at morning break (see permitted list). Free school milk is available for all children under 5 and to those receiving free school meals. Parents can purchase milk for the morning break. Reception and Key Stage 1 children receive daily a free item of fruit during the afternoon break.

Families on Income Support, Child Tax Credit or Jobseekers Allowance may be eligible for free milk and free school meals; further information can be found at:

www.northamptonshire.gov.uk/learning/parents/free_meals.htm

Lunchtime supervisors, under the direction of the Head teacher, care for children staying at school during lunchtime.

SCHOOL STAFF

HEAD TEACHER

Mr Mark Currell

ASSISTANT HEADTEACHER

Miss S Humphrey
Mrs Melissa Albert

TEACHERS

Mrs J Roff

Reception

Mrs C Cosgrove

Reception

Miss C Lamb

Year 1

Miss S Humphrey

Year 2

Mrs M Albert

Year 3

Mr N Gilbey

Year 4

Miss A Daley

Year 5

Miss C Howard

Year 6

Mrs S Collison

Reception & Years 1 & 2

Mrs A Burk

Intervention & 1:1 Tuition

SCHOOL BUSINESS MANAGER

Mrs H Richardson

SCHOOL BURSAR

Mrs J Tarbun

SCHOOL ADMINISTRATOR

Mrs J Evans

CLASSROOM SUPPORT

Mrs J Garwood

Mrs S Foreman

Mrs Y Willey

Mrs V Metcalf

Mrs S Buckland

Miss E Singleton

Mrs M Owen

Miss A Berry

Miss M Tebbut

Mrs C Harrower

Mrs E Goddard

Mrs K Tindall

Mrs S Hewitt

SITE SUPERVISOR

Mr. P Buckland

LUNCHTIME SUPERVISORS

Mrs S Blaikie

Mrs S Parker

Miss J McDonnell

Mrs M Croxson

Miss C Dunkley

Parent – Teacher Partnership

It is our aim that your child will make the best possible progress at our school and be happy doing it. The teachers plan to provide a secure, friendly environment where the children's learning is paramount. We seek the co-operation of parents in providing the best possible foundations for each child's school career. The school operates an open door policy where parents can discuss problems and concerns with class teachers. Parents are urged to make an appointment to see their child's teacher whenever the need arises. Parents are formally invited into school three times a year to discuss their child's progress, well-being and attitude to school life. The school has a home school agreement which parents and pupils are invited to sign.

The school welcomes the active support of parents to complement the work of the staff. At present several parents assist the school with swimming, games, taking groups in class and hearing readers.

F.O.R.P.S.

The Friends of Roade Primary School (F.O.R.P.S.) consist of parents, staff and friends of the school. The committee organises regular events to raise money and provide valuable links between parents, school and the local community. Roade Primary School pupils benefit from the many and varied items purchased with money raised by this committee.

Complaints Procedure

This document is available for inspection at all schools maintained by the LA, Public Libraries and the Education Offices. A copy will be given, if desired to any person wishing to make a complaint under these arrangements, and the LA will provide information in languages other than English.

Insurance- Personal Accident

Parents should be aware that there is no universal personal accident cover for school children. The LA's policies do not extend to cover pupils engaged on educational visits, school journeys etc although the general liability policy protects the LA against the consequence of actions brought against it on behalf of pupils. The school takes out insurance for visits involving an overnight stay. Parents are at liberty to take out insurance on an individual basis should they want additional cover for their children.

Open Access to Records

Information concerning the pupils and their progress and achievement is maintained in Pupil Personal Files that are open to inspection by the pupils' parents, guardians. The school abides by the Freedom of Information Act.

The following documents are available in school if requested in writing by parents: -

- LA's agreed syllabus for Religious Education
- Statutory instruments regarding the curriculum
- OFSTED report on the school
- School policies and schemes
- Agreed minutes of governors meetings

School Attendance

School times: Morning 8.55 – 12.15 Afternoon 1.15 – 3.15

Children are expected to be in the playground when the whistle is blown at 8.55. A teacher is on duty from 8.45. We cannot accept responsibility for any pupils who arrive at school before this time. Children should be collected promptly at 3.15pm. If there is an emergency please contact the school office and we will ensure your child stays in school. Morning break takes place between 10.30 and 10.45. KS1 and the reception class have a 15 minute afternoon break.

It is important **if your child is absent from school that you inform the school office either by telephone or letter.** This helps the school keep its registers up to date and also ensures that, if your child is not in school, we know they are safe with you.

Term dates 2016/17

Term 1	5 September – 21 October 2016
Term 2	1 November – 20 December 2016
Term 3	5 January – 10 February 2017
Term 4	20 February – 31 March 2017
Term 5	19 April – 26 May 2017
	<i>The school is closed for the May Bank Holiday (1 May)</i>
Term 6	5 June – 21 July 2017

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Website: www.roadeprimary.co.uk
Twitter: @roadeprimarysch
Facebook: FORPS Friends of Roade Primary School

