

# BISLEY C. OF E. PRIMARY (VOLUNTARY AIDED) SCHOOL

Hawthorn Way, Bisley, Woking, Surrey GU24 9DF

SURREY COUNTY COUNCIL



**Headteacher:**  
**Mrs C McConnell MA, BA (Hons) PGCE**

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13<sup>th</sup> July 2017

Dear Key stage 2 Parents/Carers,

In preparation for the coming school year we have been looking at ways that we can encourage independence and ownership within the classroom. After talking to a number of surrounding schools, both primary and secondary, we have decided to ask that all children in keystage two come to school each day with a pencil case. We believe that this will help the children to become accountable for their own belongings and this will also prepare the children for when they do move on from Bisley.

I have included a list of compulsory equipment below for reference.

- 2 Black handwriting pens
- 1 Blue handwriting pen (for responding to feedback)
- 2 pencils
- Ruler
- Rubber
- Pencil sharpener that can collect sharpenings
- Glue stick
- 2 Whiteboard pens
- Colouring pencils
- Optional: Felt tip pens (these may be kept in a separate pencil case in their tray and brought out when needed, but they will only be allowed one pencil case in their trays)

Each item must be clearly labelled with your child's name and the pencil case itself must fit in their tray. This will ensure that all of the children are fully equipped to learn and will encourage them to take responsibility of their own personal belongings.

We really appreciate your continued co-operation and support. Please do not hesitate to contact me should you have any questions or queries.

Kind Regards,

Elin Dedman  
Keystage 2 Leader

