

Ashover Primary School CHARGING/REMISSIONS POLICY (V3) 2017-18

	Date	Minute No.	Review date
Approved by Governors (V1)	16/03/15	F/16/3/15.4.2	March 2016
Reviewed & Approved (v2) by Governors	27/09/16	27/9/16.22b	September 2017
Reviewed &			
Approved (v3) by Governors	04/10/17	04/10/17.22	September 2018

The DfE's guidance on charging for school activities (<https://www.gov.uk/government/publications/charging-for-school-activities>) states:

No charges can be made unless the governing body of the school or local authority has drawn up a charging policy giving details of the optional extras or board and lodging that they intend to charge for, and a remissions policy.

The guidance says that a policy statement should include information on:

- The type of activity that can be charged for
- When charges can be made
- The help that parents might receive to meet the cost of certain activities

This policy must set out any circumstances in which the school or local authority propose to remit (wholly or partly) any charge which would otherwise be payable to them in accordance with their charging policy.

Under the Education Reform Act, all children are entitled to a free education. However the teachers and governors of Ashover Primary School recognise the importance that visits, visitors, and enrichment activities make to a child's learning and development. The financial resources available in school to provide such activities are limited, and targeted to essential resources. Friends of Ashover School provide additional resources and often contribute to the cost of enrichment activities, but essentially the enrichment activities rely upon voluntary contributions from parents to ensure they take place.

However, at no time will a child be omitted from an activity should a family be unable to make a contribution. We will however seek parental support before booking an activity to ensure we have enough funds for the activity to go ahead.

In addition, parents may be asked to pay for materials the children may use to produce some items they take home, such as baking or sewing.

The school will always endeavor to look for ways to support/subsidise the trip/visitors/activities for all children taking part e.g. contribution towards cost of coaches from Friends of Ashover School, class fundraising activities etc.

ISSUES	POLICY
Residential Courses in school time.	Parents are required to meet the full cost of the residential visit. The cost of meals for children eligible for free schools meals may be recoverable if Derbyshire Provision (e.g Whitehall)
Activities outside school hours not within the National Curriculum.	Parents are required to meet the full cost. If the income for each activity does not meet the overall cost, such activity may have to be cancelled.
Individual Music Tuition.	Where the school provides an 'outside' tutor, parents will be charged for the tuition. Costs may be reduced by group tuition or LA subsidies where children are entitled to FSM.
Ingredients/materials for practical subjects.	Parents may be asked to contribute to the cost, or to provide the materials for practical sessions, but no child will be disadvantaged because of parents inability or reluctance to pay.
Lost school equipment, books etc.	Parents may be requested to replace items lost by their children.
Breakages and damages to school buildings, furniture or property.	Willful damage to school buildings, furniture or property may be charged to the parents by the school.
Visitors in school.	Where visitors are used to enhance the learning of the children, parents may be asked to contribute or cover the cost, but no child will be disadvantaged because of parent's inability or reluctance to pay.
Voluntary Contributions	Parents may be asked to make a voluntary contribution towards the cost of activities or an ICT resource, e.g. e-books, tablet pc or notebook etc. which can be used at home and school. No child will be disadvantaged because of parent's inability or reluctance to pay.
Photocopying Charge	Copying of personal documents is not encouraged. Should the need arise a charge of 10p per sheet for black and white and 20p per sheet for colour copies will be charged.

Telephone Calls	Use of the school telephone for personal calls is not encouraged. In the event of an emergency, a charge of 20p per minute will be made.
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