

# **HIGHNAM C of E PRIMARY ACADEMY**



# **CHARGING POLICY**

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As from April 1<sup>st</sup> 1989, under the 1988 Education Act, all schools are required to have a policy on charging. Education during normal school hours is free of any charge to parents. However there are educationally valuable activities that are dependant on financial contributions from parents, which otherwise the school would find quite impossible to provide. The Education Act permits charges to be made to parents for certain defined activities, and that in some circumstances these charges can be reduced or waived for some pupils.

The Governors of Highnam C. of E. Primary Academy have decided that until further notice, its charging policy will be as follows.

1. Voluntary contributions will be invited for day visits/visitors to school in school time. For visits outside school time parents will be charged all allowable costs. If a payment of these contributions will result in severe financial difficulties for a family, the Headteacher and Chairman of the Governing Body may reduce or waive these charges. Children will not be prevented from taking part just because they are unable or unwilling to make a financial contribution. However, the school has only limited resources and it may be the case that a visit will not go ahead if there are insufficient voluntary contributions for it to be financed.
2. If residential visits are undertaken parents will be charged the full cost of board and lodgings, and for any other allowable costs and voluntary contributions will be invited as in Point 1.

Before any educational day or long stay visits, a letter will be sent home with details of cost and charging policy. A return slip gives permission and payment details.

Next Review Date: September 2018